

## Embleton Joint Burial Committee

### Spitalford Cemetery, Embleton

#### Cemetery Administration

There are new arrangements for administration at the Spitalford Cemetery commencing **10<sup>th</sup> October 2017**.

All requests for grave-digging and arrangements for interments should be made through a Funeral Director.

All requests to pre-purchase a plot, headstone, additional inscription or plaque should be directed to the Clerk to Embleton Joint Burial Committee.

Any other queries should be directed to the Clerk to Embleton Joint Burial Committee.

These arrangements are tabulated below;

<b>Clerk</b>	Geoff Newcombe
	T: 07512 798934
	E: <a href="mailto:ejbc@crastercommunity.org.uk">ejbc@crastercommunity.org.uk</a>
<b>Administration</b>	
<b>Records, complaints or genealogy enquiries</b>	Contact Clerk to Embleton Joint Burial Committee E: <a href="mailto:ejbc@crastercommunity.org.uk">ejbc@crastercommunity.org.uk</a>

# SPITALFORD CEMETERY REGULATIONS

Spitalford Cemetery is managed by Embleton Joint Burial Committee (hereafter the 'Committee'), which has representatives from the three constituent Parish Councils; Embleton, Craster and Newton by the Sea.

Should you wish to make any comments, or complaints, regarding this cemetery then please contact the Clerk of the Embleton Joint Burial Committee by email at [ejbc@crastercommunity.org.uk](mailto:ejbc@crastercommunity.org.uk). However, should the matter be extremely urgent please first contact the Clerk T: 07512 798934 and then also email the Clerk.

For ease of maintenance in the Cemetery and to avoid any possible distress to visitors would you note and adhere to the following regulations:-

1. The Cemetery will be open to the public daily between the hours of 8.30 am and dusk. However, the Committee may close the Cemetery, or any part thereof, to the public for such time as they may consider necessary or expedient.
2. Dogs accompanying visitors to the grounds must be kept on a leash at all times.
3. The Committee is responsible for grass cutting, therefore, no part of the grave should be planted with trees or shrubs, or anything which would impede maintenance.
4. Kerbstones, railings, fences or other types of edging for enclosing graves are not permitted.
5. Permanent mounding of graves is not be permitted and the surface level of graves shall be that of the surrounding turf level.
6. Children under 12 years of age will not be allowed within the Cemetery, except under the care of a responsible person.
7. Visitors are requested to assist in keeping the Cemetery in good order. All waste flowers or rubbish must be deposited in the receptacles provided.
8. Only flowers and wreaths and other small personal items may be placed on a grave. The flowers and wreaths and personal items will be allowed to remain for a period of 14 days, after which they may be removed.
9. A minimum period of 6 months must be allowed after the interment date before a memorial can be erected, to allow for grave settlement. All memorials must be in the form of headstones the maximum height of which is to be 2 foot six inches (750 mm). The headstones are to be anchored to a robust foundation and erected by an authorised monumental mason. The plot number of the grave shall be clearly marked on the headstone.
10. Prior to the erection of a permanent headstone a small temporary memorial may be erected.
11. The Committee is not held responsible for any damage or breakage which may occur to headstones.
12. Every headstone must be kept in repair at the expense of the owner. The Committee shall make reasonable efforts to communicate with grave owners by giving written notice by post to the owner when repairs are needed. If the owner does not make such repairs within six months the Committee shall be at liberty to remove or lay flat the headstone. In the event of a headstone being in a dangerous condition, immediate action will be taken by Embleton Joint Burial Committee.

These regulations are to ensure that the Cemetery is managed and maintained in a practical manner whilst at the same time remaining attractive to visitors.

(Agreed and adopted 7<sup>th</sup> December 2015 - EJBC Minute No. 658)