

**MINUTES OF A MEETING OF KYLOE PARISH COUNCIL HELD ON TUESDAY, 9
MAY 2017 IN LOWICK VILLAGE HALL AT 7.30pm**

PRESENT: Chairman: Mr J Hutchinson
Vice -Chair: Mr S Biglands
P. Cllrs: Mr C Wakeling, Mr J Yeaman, Miss E Haigh, Mrs M Murray.

IN ATTENDANCE Mrs S Henderson, Clerk to Parish

There were no apologies

Chairman Mr J Hutchinson welcomed everyone to the meeting.

The minutes of the previous meeting were proposed as a true record by Mr C Wakeling, seconded by Mrs M Murray and signed by the Chairman.

MATTERS ARISING

Trailer in layby at Beal – has now gone, think it is parked within the property grounds
A1 Improvements – Clerk had emailed again & copied to A M Trevelyan & D Watkin. Will push again for a meeting, but we will need to get support from hauliers etc once organised.

Fenwick Village Hall /Community Fund

At the meeting held at the end of March it was decided that the name of the fund would be the Capt. C.D. Leyland Fund and that it would be a panel based fund.

RE: ‘The fund will support the residents of the village of Fenwick and Parish of Kyloe. The standard reference will be “to support the residents of the village of Fenwick and *Parish of Kyloe*” - original Deeds. This means the Fund is there for anyone, young, old or anywhere in between and as there are only 338 residents of the Parish it would seem sensible to keep the wording as broad as possible.

Therefore the clerk asked that:

- The £60,000 cheque for the Capt. C.D. Leyland Fund is now sent to the Community Foundation along with a signed Philanthropy Agreement.
- The cheque should be made payable to ‘The Community Foundation’
- This needs to be done without further delay to take advantage of the £1 for £2 match funding that is being offered which will bring the fund up to £90,000.

The clerk produced The Philanthropy Agreement.

- Because it was agreed to have a Panel based fund where applications will be put in front of the local panel for their approval we need at least three members of the Parish Council as trustees to sign the agreement.

It was decided that Mr J Hutchinson, Mr S Biglands, Mr J Yeaman and Miss E Haigh would be the panel and all signed. Mr S Biglands would be the primary contact.

- The PC needs to agree what sort of investments can be made by the Community Foundation on the Fund’s behalf and choose either the general or the ethical option – ‘general’ being invested in any commercial company and ‘ethical’ only invested in companies with creditable ethical rules about how their companies are run.

It was decided we would have the general option.

This done, the cheque for £60,000 was issued by the Village Hall Treasurer Mrs M Murray and attached to the form for posting recorded delivery by the Clerk.

War Memorials / Closing the Village Hall Account

The remaining money will go with the War Memorials currently being stored at West Kylee and their relocation to Lowick Parish Church. Mr H Leyland is liaising with Doug Reavley and the Vicar. Doug Reavley will hopefully quote and give a feasibility report on where they can be positioned. Either the Nave or the Chancel – the Vicar favours the Chancel. The application needs to be submitted by 1st June for the Church Commissioners meeting on the 20th June.

The Village Hall Treasurer reported that there would be £9810.50 left in the account. In the meantime, the Clerk suggested it would be sensible to close the village hall account and transfer the money left to the PC account & used as an incentive to encourage the procedure. Once the final cheque has been paid from the hall accounts the Charity can be closed – this can be done online and the Treasurer will need to present a final set of accounts. However Mrs M Murray explained there were bills still coming in and wished to keep the account going.

WEBSITE

Mr Wakeling had circulated the draft to everyone asking for any thoughts/input

CORRESPONDENCE

NORTHUMBERLAND COUNTY COUNCIL

- Uncontested election notices for Parish of Kylee (Kylee Ward)(5) & (Berrington Ward)(1)
- County election statement as to persons nominated
- Wildlife & Countryside Act 1981 – review of the Definitive Map & statement of public Rights of Way – Pre-order consultation: Kylee Wood
- Declaration of Interest Forms & acceptance of office for Chairman
- Northumberland Local Plan Core Strategy has been submitted to the Secretary of State for Communities and Local Government for examination. The documents can be viewed on the Council's website - corestrategy.northumberland.gov.uk

HIGHWAYS ENGLAND

- Update on the announcement of the preferred route for the A1 in Northumberland road improvement scheme

NALC

- List of Parish Councils with councillor vacancies. Kylee & Lowick are among them
- Good Councillors Guide publications will now be available to download should we want one
- NALC is refreshing their website

LEAFLETS

Clerks & Councils Direct – March 2017 issue 110

CAN - Getabout project

GLASDON - waste bins, signage etc

BROXAP – litter & recycling bins

CPRE – Spring 2017

BULLETIN – War Memorials Trust

LCR – Spring 2017

By email

Coastal Views – Feb, March & April

CAN enews

NALC enews - 21 March – 25 April

PLANNING APPLICATION 17/00348/FUL Retrospective

Conversion of an unused former residential bothy to create a guest annex which can also be let as a small one bedroom self catering cottage

Berrington Backhill, track from Berrington Lodge to South Berrington, Ancroft TD15 2TF

PC comments: The Parish Council have no objection and it seems a sensible re-use of a building

PLANNING APPLICATION 17/00514/FUL - GRANTED

Variation of condition 2 (Approved Plans) in pursuant to planning permission 15/03298/FUL to amend conservatory, dining room extension and garden store
Land North of Fenham Mill, Berwick on Tweed
Mr Keith Banyard

PC comments: The Parish Council have no objection

PLANNING APPLICATION 17/00315/FUL

Conversion of redundant village hall into two number holiday lets, village tea room and shop
Village Hall, Fenwick TD15 2PJ

PC comments: The Parish Council have no objection but would like to point out that the hall is on the unclassified road between Fenwick and Detchant, which is also St Cuthbets Way and Sustrans Route 1 (cycle route), not Fenwick/East Kylee road

Plans are excellent and will be beneficial to visitors and community alike.

Note on this: - Bat survey/nesting birds/ parking seems to be holding things up. After discussion it was agreed to send a letter to planning with our concerns.

- At our recent Parish Council Meeting we viewed with concern the difficulties that the purchasers of the Village Hall were experiencing.

We hope that a bat survey will not take too long and that the parking will not be an issue given that the Manor House with a considerable number of letting bedrooms has had planning granted with only the roadside / pavement for parking. When the village hall was functioning with events parking was never a problem. We think the parking at the hall is a minor issue compared to the Manor House.

The Parish Council gave a lot of thought when looking at the offers for the hall and we chose the one that would be most beneficial to the residents of Fenwick.

We are sure cyclists using the Sustrans Route 1 and walkers of St Cuthberts Way will also appreciate having somewhere to rest and have refreshments.

PLANNING APPLICATION 17/00579/FUL - GRANTED

Demolition of existing 2.1 metre deep single storey rear extension and erection of 4 metre deep single storey rear extension at ground floor level with associated landscaping and alterations to rear (southern) façade of main building
Mr Collins, The Manor House 7 The Village, Fenwick TD15 2PQ

PC comments: The Parish Council strongly object to this inappropriate proposed rear extension.

Taking the extension to 4 metres in place of the 2.1 already in place would :

- mean building over existing drainage system
- require excavation towards an un-metalled track which is 1.6m above the ground level of the houses and runs along the rear of the properties. Extra to the 4 metres would be needed so that the proposed retaining wall would not be directly against the extension.
- intrude on land that has been designated as shared common land for many years for residents to enjoy and use as a drying green.

Allowing this development risks setting a precedent for the rest of the Village. Please see attached Sale Map from 1930 when the village was sold by Haggerston Estate. The yellow areas were not included as they were access to be shared by all.

These proposals would therefore seem to be unacceptable.

FINANCE

Great North Air Ambulance thanking us for our donation
NALC subscription request of £139.42
HospiceCare North Northumberland request for a donation

Premium A/c as at 9 May 2017		£893.95	
Interest 2015-2016		0.45	
Interest 2016-2017		<u>0.33</u>	£894.73

Community A/c as at 9 May 2017	1468.41		
Transparency Fund	<u>765.00</u>	2233.41	

Agreed to pay this meeting -

Hire of Hall April & May	10.00		
NALC subs	139.42		
HospiceCare Northumberland	<u>50.00</u>	<u>199.42</u>	£2033.99

ANY OTHER BUSINESS

Mr Wakeling reported that he had resigned as Chairman of the Norham & Islandshire P Association Neighbourhood Plan Working Group, but will stay on as a member of the Group.

There being no further business the meeting closed at 9.05pm

Further meeting dates arranged for: 18 July 2017, 19 Sept 2017 12 Dec 2017
6 Feb 2018 8 May 2018 (AGM)