

## **MINUTES OF A MEETING OF KYLOE PARISH COUNCIL HELD ON TUESDAY, 7 FEBRUARY 2017 IN LOWICK VILLAGE HALL AT 7.30pm**

**PRESENT:** Chairman: Mr J Hutchinson  
Vice -Chair: Mr H Leyland  
P. Cllrs: Mr S Biglands, Mr C Wakeling, Mr J Yeaman, Miss E Haigh,  
Mrs M Murray.

**IN ATTENDANCE** Mrs S Henderson, Clerk to Parish

There were no apologies

Chairman Mr J Hutchinson welcomed everyone to the meeting in a new venue. He thanked Mr H Leyland for getting the ball rolling which resulted in the sale of Fenwick Hall.

The minutes of the previous meeting were agreed as a true record and signed by the Chairman

### **MATTERS ARISING**

**A1 Improvements** – no word yet. The clerk had emailed to ask if they had received the letter but just got an automated message which said it could take up to 15 working days for a reply. Chairman Mr J Hutchinson stated he was a bit confused at the minutes stating no right turn and a roundabout at Beal. Clerk Mrs Henderson thought she had quoted Mr Watkin and had gone by one of the diagrams at the meeting with regard to the no right turn. Mr Hutchinson agreed we really need to push for a meeting with Mr Leyland suggesting we copy to A M Trevelyan, D Watkin, Grant Davie, Bedmax, Lowick Silos and Timber Transporters.

### **WEBSITE**

Mr Wakeling had outlined what content we may require on the website. The test website had 8 headings, the most important one being documents. Items to go in this section are agenda / draft minutes / accounts / membership / audit statement / items of spending in excess of £100 / policy & procedures / governance statement / newsletter / others

Format of the website was discussed – Logo for the Parish, Illustration for the home page header, Map, Parish description, News, Events, Community, History, Links, People - all Parish Councillor names.

Ideas put forward were perhaps a banner instead of a logo, illustration photo taken from Holy Island towards Fenwick, Parish description should include that we have two wards - Kyløe & Berrington and that tourism and agriculture are the main employers

### **CORRESPONDENCE**

#### **NORTHUMBERLAND COUNTY COUNCIL**

- NCC Stakeholder survey – requiring views on current design and planning processes, specific design considerations and suggestions for the future. To be sent by 10 Feb 2017
- Final reports regarding managing unauthorised obstructions within the highway (total of 20 pages)
- County Council Elections combined with elections to all Parishes across the County will take place on Thursday 4 May 2017. In the past, possible costs have been communicated in advance to enable precepts to be adjusted, however they will not be this year. Costs are not normally incurred for an uncontested poll.

#### **ANNE-MARIE TREVELYAN**

- New pothole fund for the North East announced by Department of Transport regarding £3.9 million specifically for pothole repairs, £1,328,000 for Northumberland. Some are included in the current 2016/17 Local Transport Plan, others will be included in the 2017/18 programme.

#### **NALC**

- Royal Garden Party to be held at Buckingham Palace on 16 May 2017. NALC has been allocated two tickets. Applications from former Chairmen of Parish Councils and Town Mayors are requested.

## NATURAL ENGLAND

- English Coast Path to include Amble to Bamburgh & Bamburgh to the Scottish Border to include Holy Island. List of dates for public 'drop-in' sessions.

## LEAFLETS

**Clerks & Councils Direct** – January 2017 issue 109

Archaeology in Northumberland Vol. 22 – also available on line at [www.northumberland.gov.uk/archaeology](http://www.northumberland.gov.uk/archaeology)

### By email

**Peregrini newsletter** – Nov/Dec 2016 & Jan 2017

**Coastal Views** – Dec & Jan

**CAN enews** – January 2017

**NALC enews** - 3 Jan & 27 Jan 2017

## FINANCE

**Premium A/c** as at 7 February 2017 **£893.95**

**Community A/c** as at 7 February 1788.85

### **Agreed to pay this meeting -**

Hire of Hall - February 5.00

Clerks annual pay & expenses 315.44 320.44 **£1468.41**

**NALC funding for transparency etc** **£765.00**

**Precept** for 2017-2018 was agreed at £1000 as we will no longer need to support the hall

## FENWICK VILLAGE HALL

Mr H Leyland reported that the funds from the sale of the village hall been banked. On the advice from John Marshall of T C Smith Solicitors, he had been in touch with a Lisa Cappleman, Principal Advisor from Community Foundation with regard to the funds. It seems there are two options, endowment or revenue and at the moment they have a match scheme in place where they put in £1 for every £2 we would put in. She is very happy to come along to meet us and discuss things. Mr Leyland explained that we could have it as a named fund for the residents of the Parish and have as much or as little involvement in it as we want.

It was agreed that Mr Leyland arrange a meeting as soon as possible.

## ANY OTHER BUSINESS

It was reported that a trailer was permanently parked in the layby at Beal directly outside Farne Cottages. It was thought this was to stop lorries parking. The clerk will contact Highways.

There being no further business the meeting closed at 8.30pm

Next meeting arranged for 9 May 2017 which is also the AGM