

Embleton Joint Burial Committee

**The next meeting will be in the Creighton Hall, Embleton on
Monday 4th December 2017 at 6pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Agenda

752. Apologies for absence

753. Declarations of Interest

754. Confirmation of the minutes of the last meetings held 23rd October 2017

755. Matters arising

756. Financial

Bank Balance £6,057.72 @ 27/10/2017

Received since 24/10/17

- Interment ashes (Plot A734) - £650.00
- Interment £650 & Plot Purchase £250 (Plot 104y) - £900.00

Spent since 24/10/17

- Clerk (pay & expenses) - £159.43
- HMRC (PAYE) – £32.20
- Creighton Hall (23/10/2017) – £13.75
- Sullivan Professional Fees - £720.00
- NCC Council Tax 2 x £186.00 (November & December) - £372.00
- NWL Water Charges – 1 x £14.17 (November) - £14.17

Cheques Required

- Clerk pay & expenses - £TBC
- HMRC (PAYE) – £TBC
- Creighton Hall (04/12/2017) – £13.75
- Contract Payment (Sep 2017) - £415.00

Reports

- Bank Mandate amendment

757. Maintenance of Cemetery

- Bench replacement – Donated bench on site
- Maintenance contract – Draft contract for grass cutting/maintenance.
- Cemetery wall collapse
- Archway clematis removal and maintenance issues
- 'Friends of Spittalford Cemetery' – press invitation response; progress; tasks (new bench maintenance) etc.
- Cemetery Records – new forms for application for interment.
- Refuse collection – NCC acknowledge that EJBC can be exempt from collection charges; recommend that we purchase bins from NCC (which NCC would label) if EJBC want the free collections, and put it out on general waste day. Second hand ones in stock for £20, or the new ones are £33.
- Cover arrangements for funeral administration.

- **Long Term Business Plan for Cemetery/House**
- Renovating the cemetery house for affordable housing and the CAN Grant Funding Application – progress report.

758. Items for Next Agenda

759. Date and Time of Next Meeting