

GREENHEAD PARISH COUNCIL MEETING
25th September 2017
APPROVED MINUTES

Present	Cllr E Rimmer Cllr J Robson Cllr M Wood	2 Members of the public Cllr A Sharp - County Clerk - Mrs Susan Saunders
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Interests	19.00	ACTION BY
	451/17 Apologies for Absence Cllr P Milburn, Cllr A Graham (Cllr Sharp arrived at 20.10)	
	452/17 Appointment and welcome of new parish clerk The chair reported that only one application had been received for the position and introduced Mrs Susan Saunders as the new clerk. A contract will be sorted before the next meeting for agreement.	
	453/17 Co-option of new Councillor Ms Lorraine Whittington attended the meeting in the public before being offered a position on the council. PROPOSED Cllr M Wood SECONDED Cllr J Robson AGREED The declaration of acceptance will be completed by Ms Whittington in time for the next meeting.	
	454/17 Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared	
	455/17 Minutes of the meeting held on: Monday 17 th July 2017 The minutes were agreed	
	456/17 Matters arising from previous Minutes not dealt with elsewhere in the current agenda Nothing to report.	
	457/17 Correspondence received since the last council meeting 457/17.01 Minutes of H&DJBC were received for 29 June 2017 and 20 July 2017. 457/17.02 Letter from NCC re Joint meetings with councils- Tynedale Area on 10 th October 2017. The clerk was asked to find out more information.	
	458/17 Local Transport Plan - to agree inclusions to plan A discussion took place about the current listing on the plan for traffic calming on Station Rd. It was felt that better signage was needed as cars are continually driving down there only to have to turn around. After Cllr Sharp arrived he said he would try and get Neil Snowden from Northumberland County Council to visit and assess the situation. There were no other issues to be included in the plan.	
	459/17 Planning Applications Town & Country Planning Act 1990 Town & Country Planning (Development Management Procedure) (England) Order 2010 <i>Town & Country Planning Act 1990 applications can be viewed on-line at publicaccess.northumberland.gov.uk/online-applications</i> 459/17.01 Any Other Planning Matters 17/02447/FUL – Proposal to construct 3 glamping pods Blenkinsopp Castle Inn – Withdrawn 17/02721 - Construction of conservatory - 3 Byron Terrace - the date for a comment has passed but The Council would like to send the comment that they feel the extension will intrude upon the privacy of the residents in the adjoining houses.	

Signed Chair:

Date:

Page **1** of **3**

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460/17	<p>Reports on Financial Matters</p> <p>460/17.01 <u>Bank Balances and Reconciliation</u> The clerk has not received a bank statement since 23rd August but reported that the current account balance at that point is £2684.28. The balance on the reserve account as at 23 July 2017 is £1126.44. A full reconciliation will be produced upon receipt of the statements.</p> <p>460/17.02 <u>Accounts for payment at 25th September 2017</u></p> <ul style="list-style-type: none"> ▪ H&DJBC - £757.53 - 2nd Tranche ▪ HMRC - £40.60 - PAYE ▪ Mrs S M Saunders (Staples printer ink) - £105.01 ▪ Total £903.14 <p>The accounts were agreed for paying.</p> <p>460/17.03 <u>Banking Mandate</u> – to update details and obtain authority for the clerk to receive bank statements. Agreed.</p> <p>460/17.04 <u>Audit</u> - to agree the external audit report - the report has not been received.</p>
461/17	<p>461/17.1 H&DJBC Cllr Rimmer spoke about the need for Greenhead Parish Council to decide if they would support a host council for the running of the cemetery or to become independent from them. If the latter was chosen a burial in Haltwhistle would be charged at a higher rate. The Council have already had a number of discussions with regard to this matter and agreed they were happy to go with choosing a host. The decision for which council would be the host will be made at a Burial Committee meeting at some stage. However, the feeling is that Haltwhistle would be the preferred choice as it is the largest council on the committee.</p> <p>PROPOSED Cllr M Wood SECONDED Cllr J Robson AGREED</p> <p>461/17.2 Village Hall Cllr Wood reported that some repair work has been undertaken on the roof which seems to have solved one of the leaking problems. There is another leak but at this stage it has been agreed to put it back for now. The insurance has been re-negotiated and an assessment made of the hall so that it is now fully insured.</p> <p>461/17.3 Millennium Green - nothing to report.</p> <p>461/17.4 Play Area A quote has been received for a new gate. The current gate is very old and may not repair easily. The company that fitted the gate have said they can look at repairing it but if it can't be done they will then replace it. The style of gate is no longer used so a new gate would hopefully work better. It was agreed to authorise the company. Cllr Rimmer to do instigate this. An email was received stating how much there is in the S106 fund. There is £27705 for play and £15581 for sport. Cllr Milburn will look at some play equipment choices with the clerk to get suitable quotes for applying for a grant.</p> <p>461/17.5 Footpaths - nothing to report.</p> <p>461/17.6 Greenhead School Cllr Milburn met with Aaron McNeill with regard to the drains. He will get a team to send a camera down to assess where no return valves could be placed.</p>

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462/17	Any Other Business <ul style="list-style-type: none">• Cllr Rimmer reported on the new signs for warning about speed. There are instructions and a computer disc. The batteries are self-charging but the trees around need to be pruned. The sensitivity can be altered if required.• Cllr Wood was at a recent meeting with Nalc and NCC with regards to planning. He reported that there are only two planning officers which is why there is little time for councils to comment upon receipt of the plans. NCC have six officers now and so are going to try and get plans out quicker in the future.• NCC and Nalc have run planning courses but have not had a good attendance. There will be some more available and it is hoped for a better turnout. <p><i>20.10 Cllr Sharp arrived.</i></p> <ul style="list-style-type: none">• It was suggested if there could be a bin placed at the bus shelter on Featherstone Rd junction. Cllr Sharp will look into it.	
463/17	Dates and times of next meetings Parish Council Meeting - Monday 20th November 2017 Monthly Council meeting from 7.00pm in Greenhead Village Hall. The meeting closed at 20.25.	