

**MINUTES OF A MEETING OF KYLOE PARISH COUNCIL HELD ON TUESDAY,  
12th DECEMBER 2017 IN LOWICK VILLAGE HALL AT 7.30pm**

**PRESENT:** Chairman: Mr J Hutchinson  
Vice -Chair: Mr S Biglands  
P. Cllrs: Mr C Wakeling, Mr J Yeaman, Miss E Haigh, Mrs M Murray

**IN ATTENDANCE** Mrs S Henderson, Clerk to Parish

Apologies: None

Chairman Mr J Hutchinson welcomed everyone to the meeting, especially Mr Derek Eltringham who was prepared to be co-opted on as a councillor.

The minutes of the previous meeting were proposed as a true record by Mr J Yeaman, seconded by Mr S Biglands and signed by the Chairman.

**MATTERS ARISING**

**John Brodie** – the clerk has passed on the details for an OIC (Officer In Charge) to contact and liaise with Mr Brice – re traffic calming measures in Fenwick, but has not heard anything back.

However there is an email between Steve Bucknall NCC and Stephen Rickitt NALC indicating that if there was a need for interactive traffic signs by enough T&PC's then NCC would carry out a tendering exercise to establish one point of contact for the manufacture, installation and maintenance of interactive traffic signs by a specialist company to carry out the work on their behalf, with all costs being met by the commissioning Town or Parish Council.

There is no commitment at this stage, but if we are likely to be interested we will need to let Stephen Rickitt know by 31 January 2018. After discussion it was thought it would be very expensive and out of our reach and felt it should be down to the police.

**Street Light in Fenwick** – Further email sent as one still not working. It seems it requires a bracket and will be seen to as soon as possible.

**Beal Shore Car Park** – believe its back to a car park but not heard back from Holy Island PC

**War Memorials WWI WWII** – have now been relocated and hung on the north wall of St John the Baptist Church in Lowick, to the left of the nave. Parish Council chairman Mr J Hutchinson laid a wreath inscribed 'In grateful memory' at the re-dedication which took place on Remembrance Sunday.

**Village Hall Account** - Mrs M Murray has transferred the village hall funds to the Parish Council's account - £9933.68

**Highways England** – email from Steve Bishop – 'Highways England has a small scheme programmed for January / February next year in which we will improve the facilities for bus users at West Mains. As part of this work we intend to relocate the bus shelter that serves northbound travellers. I understand from my discussions with Northumberland County Council that Kyloe Parish Council is responsible for maintenance of this bus shelter. As part of our work we will need to disconnect the electrical service to the shelter and also lift it from the ground to relocate it'

This bus shelter is strategic to the A1 and so is not our responsibility. Our reply will be to refer them to NCC

**Website** - the charge for using the Northumberlandparishes.uk website for 2018-2019 will be £75, which covers the hosting, maintenance & advice from NALC

## **CORRESPONDENCE**

### **NORTHUMBERLAND COUNTY COUNCIL**

- **Precept requirements** – Form to be returned by 29 January 2018. Council colleagues from Highways and Neighbourhood Services will contact Parish Councils direct where there are issues relating to special expenses which will need to be taken into account when setting precepts.

### **SMALLER AUTHORITIES AUDIT APPOINTMENTS**

- Kylee Parish Council is opted-in to the central procurement process and therefore an external auditor has been appointed for us for the five year period commencing with the financial year 2017-2018. Our external auditor is PKF Littlejohn LLP and hopefully we will not pay anything as we are under the £25,000 income/expenditure band.

#### **By email**

Northumberland Coast of Outstanding Beauty (AONB) Partnership – minutes of meeting 18 October 2017

## **LEAFLETS**

**Clerks & Councils Direct** – November 2017 issue 114

**CPRE** – Campaign to Protect Rural North East Newsletter Autumn 2017

**Glasdon** – benches & litter bins

**Bulletin** – War Memorials Trust November 2017 Issue 75

#### **By email**

**Coastal Views** – September & August

**Perigrini** - August news

**War Memorials News** – 31 October, 14 November & 28 November

**Charity Commission news**

**NALC enews** - 17 October, 7 November, 21 November & 5 December

**CAN enews** – November & December

**CAN News** – Autumn

## **PLANS**

### **PLANNING REFERENCE 17/04211/FUL**

Construction of new shop extension, installation of 1no.underground fuel tank and Adblue above ground tank, relocation of HGV pump island and LPG compound and alterations to exit crossover onto old A1 road.

**Penny Petroleum**

**Lindisfarne Services, Berwick on Tweed TD15 2PD**

The Parish Council have no objection

### **PLANNING REFERENCE 17/04339/HEGRMN**

Hedgerow Removal Notice: Removal of 290 metres of hedgerow

**Mr Robert Thompson East Kylee Farm u53 road to East Kylee TD15 2PG**

The Parish Council have no objection

### **PLANNING REFERENCE 17/03009/VARYCO**

Variation of condition 9 (restricted occupancy) pursuant to planning permission

13/02549/VARYCO in order to change restriction to no human habitation between 1<sup>st</sup> February and 28<sup>th</sup>/29<sup>th</sup> February in the same year

**Mr Richard Black Kylee Cabin, Lowick, Berwick in Tweed TD15 2PE**

The Parish Council have no objection

### **PLANNING APPLICATION 17/03084/FUL**

Conversion of redundant village hall into two number holiday lets, village tea room and shop

Village Hall, Fenwick TD15 2PJ

**Mr J Potter, Village Hall, Fenwick TD15 2PJ**

Mr S Biglands declared an interest and took no part in the discussion  
The Parish Council have no objection and are pleased that plans have been re-submitted.  
Plans are excellent and will be beneficial to visitors and community alike.

#### **PLANNING APPLICATION 17/03389/FUL**

Change of use of land to mixed tourism and agricultural and sitting of 3 movable shepherds huts  
**Mr R Wailes-Fairbairn**  
South Berrington Farm, Berwick on Tweed TD15 2TF

The Parish Council have no objection. The application is quite reasonable, it is not a large-scale development – each hut will have only one bed so we assume no more than one couple in each one so a max of 2 cars. Parking is within existing land uses and the whole development is not too close to the existing cottages. It is probably the best form of development that the area can sustain with little visual impact which should not effect anyone.

#### **FINANCE**

Precept requirement for 2018/2019 - will be £1000  
Request for donation Gt. Nth. Air Ambulance – will send £50

<b>Premium A/c</b> as at 12 December 2017			<b>£894.73</b>
<b>Community A/c</b> as at 12 December 2017	<b>2343.28</b>		

#### **Agreed to pay this meeting -**

Hire of Hall Dec. meeting	5.00		
BDO charges	36.00		
Newsletter costs	25.00		
Great North Air Ambulance	<u>50.00</u>	<u>116.00</u>	<b>£2227.28</b>

<b>Fenwick Village Hall funds</b>		<b>9933.68</b>	
Re-location of memorials expenses			
Wreath for re-dedication of war memorial	19.00		
Newcastle Diocesan Registry	291.40		
Mr D Reavley	<u>2392.56</u>	<u>2702.96</u>	<b>£7230.72</b>

Annual Return & BDO certificate was approved and accepted by Kyoel Parish Council at this meeting.

**NEWSLETTER** – was distributed in August, next one will be March

#### **ANY OTHER BUSINESS**

**Defibrillator** – Mr Colin Wakeling explained this is something we could apply to the wind farm fund for. Mr S Biglands and Mrs M Murray offered to train to be able to use it. Extra volunteers could be asked for in the next newsletter. It was thought cost could be approx: £2752 which included vat and electric supply. Training would be with NEAS. He offered to ask Bowsden PC what the way forward would be.

**Mr S Biglands had attended the Community Fund AGM.** He reported that there was 80million pounds invested with 6million given away this year. Ron Goodwin will attend the next meeting.

There being no further business the meeting closed at 8.45pm

Further meeting dates arranged for: 6 Feb 2018  
8 May 2018 (AGM)