

DRAFT MINUTES OF KNARSDALE WITH KIRKHAUGH PARISH COUNCIL MEETING HELD MONDAY 8TH MAY 2017 AT 7.30P.M.

Present: Cllrs M Mennie (Chair), A Armstrong, T Moore, J Reed, W Watson & I Hutchinson (NCC).

Apologies: Cllrs JJ Raine (Vice Chair) & J Grieves.

1. Acceptance of Office Documentation: Paperwork completed, J Grieves & JJ Raine documentation to be returned to the Clerk asap.

2. Chair & Vice Chair:

Chair: M Mennie - proposed by T Moore, seconded by W Watson, there were no other nominations.

Vice Chair: JJ Raine – proposed by W Watson, seconded by J Reed, there were no other nominations.

Cllr Mennie welcomed Andrew Armstrong onto the Parish Council.

S Makepeace stood down from the Council, a formal letter of thanks for her contribution over the years to be sent.

Cllr Hutchinson, Northumberland County Councillor, has been re-elected

4. Public Question –Must be submitted in writing prior to Parish Council meetings to allow for a detailed and accurate response. None received.

5. Minutes of meeting held 13th March 2017 were agreed and signed.

6. Declaration of Interest: None.

7. Matters Arising:

Highway Issues: Cllr Hutchinson in regular contact with NCC Highways re the issues raised and doing what he can to get them addressed.

Old School: Nothing further to report. There has been an enquire under the F.O.I. as to the ownership, whether it is for sale etc., this was dealt with accordingly. M Mennie has put up new boarding and signs as a safety precaution – this does not mean the PC is responsible for the building.

The Hearse House: The location map ready to be forwarded to the Land Registry.

Rents Paid to Church: Still waiting for the Vicar to supply Cllr Mennie with a copy of paperwork.

South Tyne Railway: I Hutchinson reported that Enforcement Officer will be visiting the site tomorrow (9/5/17), it appears they have not removed all the soil which was piled up, only some, the rest appears to have been levelled and perhaps sown with grass seed. Not aware whether it was looked into if the soil was contaminated. They are making a hard core path down the field. The road is not been widened as they need permission from the Secretary of State to do so and they do not have this (although they did say they had all the necessary permissions but were unwilling to give show the evidence). Level Crossing – no permission will be given until STR meets the standards required by Highways. The Chapel Lonnen/Pennine Way – NCC Rights of Way may be able to do some remedial work as STR will not.

8. Cutting Village Green: As a result of all the work and upheaval it was agreed to stay with the present contractor and seek quotes early next year by which time things will have settled down.

9. Parish Council's Projects:

Play Park: A request was sent to Knarsdale Estate, they are in favour of supporting but as yet no details. The Section 106 Funding application form was finalised, Clerk to send off with the relevant documents as requested. Closing date for application 19/5/2017.

Notice Board (Community Hall): Maintenance still to be carried out, new door required.

10. Planning Applications:

16/04542/FUL Erection of new building to house activity space and showers and extension to existing building to provide showers - Robinwood Activity Centre Ltd, Barhaugh Hall, Alston CA9 3NJ - **NCC Granted permission.**

17/00269/FUL Proposed demolition of existing temporary building used for archery and replacement with new building in a different location on site – Barhaugh Hall, Alston CA9 3NJ - **NCC Granted permission.**

17/00753FUL Proposed erection of replacement lunch hut and rest room – Land North Of High shield, Slaggyford, Northumberland - **NCC Granted permission.**

Parish Council commented on the following applications:

17/01265/FUL & 17/01266/LBC: Conversion of the attached byre to create first floor bedroom accommodation, with a workshop to the ground floor, and the construction of a new double garage – Blackcleugh Cottage, Alston CA9 3NJ – **no objections.**

17/01400/VARYCO: Variation of condition 2 (Approved Plans) and 7 (Extensions etc) pursuant to planning permission 14/02303/FUL in order to change layout, materials and add an extension. - Land South of Whitlow, Alston, Northumberland – **some reservations regarding aluminium windows as to whether they will be in keeping with surrounding area.**

11. Financial:

Monies: £296.51 + £4,701.69 PLUS 1st Precept Payment £2,130.50 & Powergrid £39.91 = £7,168.61.
LESS: Community Hall hire/donation £175.00, Grass Cutting (April/May) £270.00, AON Insurance £546.56, NALC Subs £77.59 = £6,099.46.

Risk Assessments: Financial & Management Risk Assessment document – no amendments – next review May, or earlier if necessary. Fidelity Guarantee it was agreed cover for £2,000 was adequate as cheques require 3 signatures Clerk's plus two cllrs and that any additional cost on insurance is disproportionate to the risk involved.

Freedom of Information Policy was reviewed and updated as necessary, Item 9 still to be addressed.

2016/17 Audit Report: – Annual Return for the year ending 31 March 2017 and statement of assurance completed and signed as appropriate, accounts had been verified by Internal Auditor, all relevant paperwork will be displayed. Cllrs had previously reviewed internal audit procedure and the present Internal Auditor to be asked to continue for another year. The appointed independent Internal Audit, is completely unbiased and competent to carry out the audit. As part of the audit they had full access to all documentation, including BDO's briefing notes and discussion with Parish Clerk.

12. Transparency, Open-ness & Accountability:

Clerk applying for funding available for equipment, training for website etc.

Constitution reviewed, Standing Orders still being reviewed.

13. West Area Committee:

No information.

14. Correspondence:

CAN – Getabout Project – posters & flyers

Eden District Council – Eden Local Plan 2014-2032 Interim Local Plan Consultation

Eden District Council – Eden Local Plan 2014-2032 – Notification of Hearing Dates

War Memorials Trust Bulletin – No. 73 May 2017

15. Any Other Business:

M Mennie met with Mr N Gill re the fly tipping around the bottle bank, explained that it was unlikely that the 'bank' would be moved from the present position in the lay-by as there was no other suitable site. M Minnie to fix up a secure position for the wheelie bin so that it will not blow/tip over.

There was a discussion around the Parish Council running the Scarecrow Competition (M Mennie had spoken to the previous organisers). Possibility of incorporating this with a produce/industrial show, suggested date 9th Sept. Clerk to put an article in the Local News asking if anyone would like to volunteer to help organise.

16. Date of Next Meeting: Monday 10th July 2017 at 7.30p.m.

Meeting closed at 9.50p.m.