

DRAFT MINUTES OF KNARSDALE WITH KIRKHAUGH PARISH COUNCIL MEETING HELD MONDAY 9TH MAY 2016 AT 7.30P.M.

Present: Cllrs M Mennie (Chair), J Grieves, T Moore, JJ Raine, J Reed, W Watson & I Hutchinson (NCC).

Apologies: Cllr S Makepeace (Vice Chair).

1. Public Question – Must be submitted in writing prior to Parish Council meetings to allow for a detailed and accurate response. None received.

2. Chair & Vice Chair:

Chair: M Mennie - proposed by J Grieves, seconded by JJ Raine, there were no other nominations.

Vice Chair: S Makepeace – proposed by M Mennie, seconded by J Grieves, there were no other nominations.

3. Minutes of meeting held 13th March 2016 were agreed and signed.

4. Declaration of Interest: None.

5. Matters Arising:

Highway Issues: Cllr Hutchinson to report back to Highways on issues raised – potholes, damage to dbiridge, cattle grid still needs cleaning out, cutting back trees (coaches travelling in middle of road). Cllr Hutchinson reported cutting back trees/grass verges is being contracted out. NCC contacted the Water Board who are now re-visiting areas where work has been carried out, either by them or their sub contractors.

Old School: No further update.

The Hearse House: Awaiting response from Land Register.

Enclosure Awards: Copy of Kirkhaugh documents still to be obtained from Woodhorn.

South Tyne Trail: Cllr Hutchinson reported that the trail was to be tidied up and the barrier would be Re-instated to stop access for vehicle traffic.

Rents Paid to Church: Cllr Mennie has talked to the Vicar and needs to speak with A Sharp again for clarity before reporting back.

Parish In Bloom Competition: Cllr Mennie to approach a parishioner to take all the photographs, both spring and summer. Cllr Mennie will supply a list of past entries. Parishioner to be paid expenses – proposed by M Mennie, seconded by T Moore and agreed by the Council.

Queen's Birthday Celebration: Following receipt of a letter from the Hall Committee Cllr Reed proposed a financial contribution of £100, seconded by Cllr. Grieves, agreed by the Council.

Slaggyford/Kirkhaugh Churches: After further discussion the Cllrs agreed that the Clerk contact the Wardens of the two churches to request copies of invoices for their grass cutting this season and a one off contribution of up to £150.00 will be made.

6. Parish Council's Projects:

None at the moment.

7. Planning Applications:

16/00360/FUL: (Resubmission) Redevelopment of existing outbuildings to form a summer room, new linking extension between the main house and the summer room, additional windows at existing games room and redevelopment of yard including the demolition of a redundant coal store – The Old Rectory U7015 County Boundary to Low Row, Lambley, CA9 3LA – **NCC Granted permission.**

16/00321/ADE: Advertisement consent for one double sided information sign – land South of Castle Nook Farm, Kirkhaugh, Northumberland – **NCC Granted permission.**

16/00518/LBC: Listed Building consent: Erection of a Timber Garage within the cartilage of a Listed Building to be used as a domestic store – Blackcleugh Cottage, Alston, Northumberland CA9 3NJ – **application withdrawn.**

16/00563/VARYCO: Variation of condition 7 (dismantling of Stone Walls) in relation to planning permission 15/03308/COU (Change of land use from agricultural to car parking and recreational to

service the historic site and visitor attraction) – land South of Castle Nook Farm, Kirkhaugh - **application withdrawn.**

South Tyne Railway: A liaison meeting to be organised.

8. Financial:

Monies: £296.34 + £3,205.25 + £2,088.50 (first Precept payment) = £5,590.09

LESS: Annual contribution to running of the Hall/rent £175 – this will be reviewed next year, Insurance £534.36, Grass cutting (April/May) £270 = £4,610.73.

Risk Assessments: Financial & Management Risk Assessment document – no amendments – next review May, or earlier if necessary. Fidelity Guarantee it was agreed cover for £2,000 was adequate as cheques require 3 signatures Clerk's plus two cllrs and that any additional cost on insurance is disproportionate to the risk involved.

Freedom of Information Policy was reviewed and updated as necessary, Item 9 still to be addressed.

2014/15 Audit Report:– Annual Return for the year ending 31 March 2016 and statement of assurance completed and signed as appropriate, accounts had been verified by Internal Auditor, all relevant paperwork will be displayed. Cllrs had previously reviewed internal audit procedure and the present Internal Auditor to be asked to continue for another year. The appointed independent Internal Audit, is completely unbiased and competent to carry out the audit. As part of the audit they had full access to all documentation, including BDO's briefing notes and discussion with Parish Clerk.

Pension: Letter received from Pension Regulator, Cllrs agreed Council to register with NEST, the Government scheme, next year and if the Council becomes liable for any payments for employees the Council's contribution will be the minimal percentage.

9. Transparency, Open-ness & Accountability:

Nothing further to report.

10. West Area Committee:

Joint Area Committee & Parish Town Council Mtg – Hexham Auction Mart at 6.00p.m. on 10/5..

11. Correspondence:

NCC Joint Area & Town./Parish Council Meetings – West Area 10th May Hexham Mart at 6.p.m..

NCC Love Northumberland Awards

NCC Right Thing Leaflet/Commercial Waste/Hazard Waste Leaflets

Citizens Advice - Requesting a donation – no donation given

CAN Newsletter

12. Any Other Business:

Bottle Bank Area Fly tipping: Cllr Mennie to arrange for a sign to be displayed prohibiting fly tipping. If this continues we may lose the bottle bank.

Bus Shelter: A letter received signed by residents opposed to the presumed area proposed for the shelter have been wrongly informed, the Parish Council have at no time agreed a bus shelter nor the siting of a bus shelter in Slaggyford.

13. Date of Next Meeting: Monday 11 July 2016 at 7.30p.m.

Meeting closed at 9.25p.m.