

GREENHEAD PARISH COUNCIL MEETING
20th November 2017
APPROVED MINUTES

Present	Cllr E Rimmer Cllr J Robson Cllr M Wood	Cllr A Graham Cllr L Whittington	1 Member of the public Cllr A Sharp - County Clerk - Mrs Susan Saunders
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Interests	19.00	ACTION BY
	464/17 Apologies for Absence Cllr P Milburn	
	465/17 Request From Student A request to record the meeting for student Amy Saunders' Final Year Dissertation Miss Saunders requested that she record the meeting for her studies. It was agreed. PROPOSED Cllr M Wood SECONDED Cllr L Whittington AGREED	
	466/17 Co-option of new Councillor Cllr L Whittington has taken the position that was not filled at the election in May. However, since that election a Linda Bolland has resigned creating another position. The clerk will notify Northumberland County Council and a Notice of Vacancy will be placed in the notice board.	
	467/17 Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared	
	468/17 Minutes of the meeting held on: Monday 4 th September 2017 (Confidential minutes) PROPOSED Cllr A Graham SECONDED Cllr M Wood AGREED Monday 25 th September 2017 Cllr Wood asked for an amendment of the wording in section 462 to read: 'It was suggested if there could be a bin placed at the bus shelter on Featherstone Rd junction.' The minutes were agreed with the above amendment. PROPOSED Cllr M Wood SECONDED Cllr J Robson AGREED	
	469 Matters arising from previous Minutes not dealt with elsewhere in the current agenda Nothing to report.	
	470/17 Chairman's Report Cllr Rimmer reported: <ul style="list-style-type: none"> • The gate to the play park was due to be fixed on 28th November. • The LED lighting schedule has been put back due the Galliford Try having to find another contractor. • The meeting in Corbridge with NCC was attended by Cllr Rimmer, Cllr Wood and Cllr Robson and they found it very useful. • The bus stop on the east side of Bank Foot needs a sign - Cllr Sharp to look into it. 	
	471/17 Bus information Partnership with Northumberland County Council NCC would like Councils help with bus timetables. They are asking which councils will support them in this. It was agreed that Greenhead will do so.	

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472/17	<p>Correspondence received since the last council meeting Noted</p>															
473/17	<p>Standing Orders & Financial Regulations Review It was proposed to accept the reviewed standing orders and financial regulations. PROPOSED Cllr L Whittington SECONDED Cllr J Robson AGREED</p>															
474/17	<p>Planning Applications Town & Country Planning Act 1990 Town & Country Planning (Development Management Procedure) (England) Order 2010 <i>Town & Country Planning Act 1990 applications can be viewed on-line at publicaccess.northumberland.gov.uk/online-applications</i> There have been some plans since the last meeting that the clerk has not received. The clerk was instructed to speak to NCC to make sure they are being sent to the correct address and get any missing plans sent out.</p>															
475/17	<p>Reports on Financial Matters 475/17.01 <u>Bank Balances and Reconciliation</u> Noted 475/17.02 <u>Accounts for payment at 20th November 2017</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Mrs S M Saunders</td> <td style="width: 30%;">Sep - Nov Salary</td> <td style="width: 30%; text-align: right;">£166.73</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£41.60</td> </tr> <tr> <td>BDO</td> <td>External Audit Fee</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>Village Hall</td> <td></td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td style="text-align: right;">£340.33</td> </tr> </table> <p>There are outstanding cheques for the Village Hall so it was agreed to cancel them and re-issue another cheque for £48.00 which includes the above amount. PROPOSED Cllr A Graham SECONDED Cllr L Whittington The revised total for payment is £376.33 AGREED 475/17.04 <u>Audit</u> - to agree the external audit report THE REPORT WAS AGREED. 475/17.05 <u>Donation Request</u> CAN - It was proposed to donate the same amount as previously.</p>	Mrs S M Saunders	Sep - Nov Salary	£166.73	HMRC	PAYE	£41.60	BDO	External Audit Fee	£120.00	Village Hall		£12.00	TOTAL		£340.33
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476/17	<p>476/17.1 <u>H&DJBC</u> <u>To discuss Constitution</u> A draft constitution has been received from Haltwhistle Town Council inviting comments before 31st December 2017 with the idea to implement for the 1st April 2018. The Council proposed to accept the draft subject to it being clarified as legally correct by Stephen Rickitt. PROPOSED Cllr A Graham SECONDED Cllr M Wood AGREED The Council would like to understand how the breakdown percentages for each council have been calculated. The Clerk will forward the information along with the 2017/18 Band D figures. It was also suggested that there should be a Freedom of Information Policy for the council. The clerk will draw one up for the next meeting.</p>															

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		<p>476/17.2 Village Hall Cllr Wood reported that he has temporarily taken over the finance and bookings for the Village Hall.</p> <p>476/17.3 Millennium Green</p> <p>461/17.4 Play Area Gate to be fixed this month. The Council needs to look into whether the park should be inspected on a more regular basis. However, they still have to have a RoSPA inspection yearly.</p> <p>461/17.5 Footpaths -</p> <p>461/17.6 Greenhead School The school has received a 'good' assessment by Ofsted. There is also a new teacher.</p>	
	477/17	<p>Any Other Business</p> <ul style="list-style-type: none"> • Cllr Wood spoke about the new rulings with data protection. He thought that NALC may be running a training session at some point that would be useful for the clerk to attend. • There will be no cap on the precept for 2018. • Cllr Rimmer reported that the war memorial is a listed building. 	
	478/17	<p>Dates and times of next meetings</p> <p>Parish Council Meeting - Monday 15th January 2018 Monthly Council meeting from 7.00pm in Greenhead Village Hall. The meeting closed at 20.15.</p>	