

**GREENHEAD PARISH COUNCIL MEETING**  
**15<sup>th</sup> January 2018**  
**DRAFT MINUTES**

<b>Present</b>	Cllr E Rimmer Cllr J Robson Cllr A Graham Cllr L Whittington	Cllr A Sharp - County Clerk - Mrs Susan Saunders
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Interests	19.00	ACTION BY
	<b>01/18 Apologies for Absence</b> Cllr M Wood. Cllr P Milburn has had due resign due to family commitments. NCC will be informed and a notice of vacancy will be put up in the notice board.	
	<b>02/18 Declarations of Interest</b> In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared	
	<b>03/18 Northumberland National Park - talk from Peter Trumper with regard to Walltown.</b> Mr Peter Trumper is the Estate Development Manager for the NNPA. He reported that the viability of Walltown was being considered and that he would like suggestions as to what it could be used for to raise enough money to keep it going. Planning has been approved for more internal space but for this year there will be only one member of staff. Mr Trumper would like members to send any thoughts they may have to him for consideration.	
	<b>04/18 Minutes of the meeting held on:</b> Monday 20 <sup>th</sup> November 2017 <b>PROPOSED Cllr J Robson</b> <b>SECONDED Cllr A Graham</b> <b>AGREED</b>	
	<b>05/18 Matters arising from previous Minutes not dealt with elsewhere in the current agenda -</b> Nothing to report.	
	<b>06/18 Chairman's Report</b> Cllr Rimmer reported: <ul style="list-style-type: none"> <li>• The gate to the play park has now been fixed.</li> <li>• The bus stop on the east side of Bank Foot needs marking out on the road. Cllr Sharp to action.</li> <li>• Cllr Rimmer suggested giving a donation to help with the electricity for the Xmas tree. This can be considered at the next meeting</li> <li>• A waste bin is still needed on Featherstone Rd at the bus stop - Cllr Sharp to action.</li> </ul>	AS  AS
	<b>07/18 Correspondence received since the last council meeting</b> NALC have written to announce there will be a £75 per annum charge for the website. It is a legal requirement to have a website and so it was agreed that this was a fair price and to continue with NALC. <b>PROPOSED Cllr L Whittington</b> <b>SECONDED Cllr J Robson</b> <b>AGREED</b>	
	<b>08/18 Retention of Documents and Data Protection Regulations</b> To update on the regulations and agree a policy for retention of documents The proposed policy was discussed and it was agreed to amend the planning documents to cover all planning applications to be held for one year by the clerk. An email has been received from Woodhorn with a list of items held by them that do not fit their collection policy. There are three items the Council would like returned and the rest can be destroyed.	

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	<p>It was agreed to adopt the policy and take minutes and other relevant documents to Woodhorn, collect the other items from there and destroy anything outstanding held by the clerk and the chair.</p> <p><b>PROPOSED Cllr J Robson</b>  <b>SECONDED Cllr L Whittington</b>  <b>AGREED</b></p>																
<b>09/18</b>	<p><b>Haydon Bridge High School - report on consultation</b>  The consultation that will be open to the public is not until February and will run until April. It was agreed to put this on the March meeting agenda when more information should be available.</p>																
<b>10/18</b>	<p><b>Freedom of Information Publication Policy</b>  The Draft Policy for FOI request costs was agreed.  <b>PROPOSED Cllr L Whittington</b>  <b>SECONDED Cllr A Graham</b>  <b>AGREED</b></p>																
<b>11/18</b>	<p><b>Planning Applications</b>  <b>Town &amp; Country Planning Act 1990</b>  <b>Town &amp; Country Planning (Development Management Procedure) (England) Order 2010</b> <i>Town &amp; Country Planning Act 1990 applications can be viewed on-line at <a href="http://publicaccess.northumberland.gov.uk/online-applications">publicaccess.northumberland.gov.uk/online-applications</a></i>  17/03745/FUL - 3 Byron Terrace - <b>GRANTED</b></p>																
<b>12/18</b>	<p><b>Reports on Financial Matters</b>  <b>12/18.01 Bank Balances and Reconciliation as at 31<sup>st</sup> December 2017</b>  Noted  <b>12/18.02 Accounts for payment at 15<sup>th</sup> January 2018</b></p> <table border="1"> <tr> <td>Hags SMP</td> <td>New gate for play park</td> <td>£627.60</td> </tr> <tr> <td>John Dixon</td> <td>Grass Cutting 2017</td> <td>£510.00</td> </tr> <tr> <td>CAN</td> <td>Donation</td> <td>£50.00</td> </tr> <tr> <td>Village Hall</td> <td></td> <td>£12.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>£1199.60</b></td> </tr> </table> <p><b>12/18.03 Donation Request</b>  <ul style="list-style-type: none"> <li>Sport Tynedale - It was agreed to donate £100.</li> </ul> <b>PROPOSED Cllr J Robson</b>  <b>SECONDED Cllr E Rimmer</b>  <b>AGREED</b>  <ul style="list-style-type: none"> <li>GNAA - It was agreed to donate £50</li> </ul> <b>PROPOSED Cllr A Graham</b>  <b>SECONDED Cllr J Robson</b>  <b>AGREED</b>  <b>12/18.04 Precept 2018-2019</b>  The amount of £7000 was agreed for the precept.  <b>PROPOSED Cllr E Rimmer</b>  <b>SECONDED Cllr J Robson</b>  <b>AGREED</b></p>	Hags SMP	New gate for play park	£627.60	John Dixon	Grass Cutting 2017	£510.00	CAN	Donation	£50.00	Village Hall		£12.00	<b>Total</b>		<b>£1199.60</b>	
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<b>13/18</b>	<p><b>13/18.01</b> <u>H&amp;DJBC</u> - Updates to Draft Constitution  Still waiting to hear back from Stephen Rickitt.</p> <p><b>13/18.02</b> <u>Village Hall</u> - There will be a coffee morning in Haltwhistle on Saturday 17<sup>th</sup> March 2018 to raise funds for the hall.</p> <p><b>13/18.03</b> <u>Millennium Green</u> - nothing to report</p> <p><b>13/18.04</b> <u>Play Area</u> - It was agreed to enquire as to how much there is in the S106 pot and then invite some representatives from Play Equipment companies to meet and discuss what options there are for some new equipment. Cllr Rimmer will speak to the school to find out what they think of the current equipment and to ask if they would like to attend a meeting with the reps.</p> <p><b>13/18.05</b> <u>Footpaths</u> Cllr Whittington kindly volunteered to keep an eye on the footpaths and report any issues.</p> <p><b>13/18.06</b> <u>Greenhead School</u> - nothing to report.</p>	ER  LW
<b>14/18</b>	<p><b>Any Other Business</b>  Nothing to report.</p>	
<b>15/18</b>	<p><b>Dates and times of next meetings</b>  <b>Parish Council Meeting - Monday 19<sup>th</sup> March 2018</b>  Monthly Council meeting from 7.00pm in Greenhead Village Hall.  The meeting closed at 21.05.</p>	

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