

**MEETING OF CRASTER PARISH COUNCIL**  
**Thursday 19<sup>th</sup> July 2018 – 7.00pm in the Craster Memorial Hall**

**Agenda**

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

THE MEETING WILL OPEN WITH PUBLIC QUESTIONS

**2361 Declaration of interests**

**2362 Apologies for absence**

**2363 Confirmation of the Minutes for the Meeting of 21st June 2018**

**2364 Matters Arising**

**2365 Financial matters**

a. **Bank Balance** – £2,574.07 at 11/07/2018

b. **Received since 21/06/2018**

Compensation payment from Lloyds - £100.00

c. **Spent since 21/06/2018**

Clerk wages & expenses (May-June 2018) - £192.00

PAYE (May-June 2018) - £48.00

NALC – annual subscription costs - £88.48

NALC – annual website fee - £75.00

Cllr Mark Green – cost of ink cartridge - £19.19

Cllr Mark Green – cost of printer for Parish - £52.99

d. **Cheques required**

Clerk wages & expenses (June-July 2018) - £240.00

PAYE (June-July 2018) - £60.00

CCT (Hall Hire - April 2018 to March 2019) - £240.00

CCT (Hall Hire – May 2018) - £24.00

**2366 County Councillor's report** - circulated Questions to the CC

**2367 Local Transport Plan submissions** – Councillors are asked to consider their priorities for the LTP plan for 2019. Report included.

**2368 EJBC (Embleton Joint Burial Committee)** Verbal update from Parish representative.

**2369 Planning Matters**

**18/01401/FUL** | Erection of 1 no. residential unit (C3 use) | Land West Of 15 Dunstanburgh Road Dunstanburgh Road Craster Northumberland

**18/01592/FUL** | Re-siting of a static caravan | Land North West Of Dunstan Steads Farm Embleton Northumberland

**18/01976/REM** | Reserved Matters Application for access, appearance, landscaping, layout and scale relating to approved outline planning permission 14/04120/OUT | The Bark Pots Tea Room 9 West End Craster Alnwick Northumberland NE66 3TS.

**18/02026/FUL** | Change of use from burial ground to private garden and installation of sewage treatment plant and associated works | Cemetery House Spitalford Embleton Alnwick Northumberland NE66 3DW

**18/02326/CCD** | Expansion of existing car park area at Craster plus provision of 2 EV charging bays

**2373 Northumberland County Council Local Plan** – Councillors are asked to consider their response to NCC's draft local plan 2018.

**2374 Council Policies** – Councillors are asked to approve Equality and Diversity policy. Report by Cllr Rosie Robson.

**2375 LEADER Grant update** – report from Clerk updating Parish Council on LEADER project

**2376 Transparency Fund update** – update on phone line and broadband to the Hall.

**2377 Boat house at the quarry car park** – Councillors are asked to consider a request by the Chairman of the rowing club to support the installation of a boathouse at the car park.

**2378 Standing orders** – Councillors are asked to consider an amends to the Standing Orders and formally approve this amends.

**2379 Craster Community Trust** – report from Parish Council representative

**2380 Correspondence received**

Correspondence received from the AONB requesting that the Council considers amending the finger post at the harbour from "Coastal path to Dunstanburgh Castle" to "Northumberland Coastal path to Dunstanburgh Castle" and we clear the street furniture at the site.

**2381 Parish Council Administration** – report on advertising of casual vacancy following resignation of Councillor.

**2382 Items for Next Agenda**

**2383 Date and Time of Next Meeting**

The next meeting of the Council is to be held at 7.00pm on 20<sup>th</sup> September 2018.

**Open to Public & Press**

<b>RECEIPTS and PAYMENTS ACCOUNT</b>	<b>Craster PC 2018/19</b>	
<b>Craster Parish Council - Financial Position @ 11th July 2018</b>		
<b>RECEIPTS</b>		<b>This Year</b>
	<b>Precept</b>	£ 1,250.00
	<b>Bank/VAT</b>	£ -
	<b>Refunds</b>	£ 39.00
	<b>Misc</b>	£ 701.00
	<b>TOTAL RECEIPTS</b>	<b>£ 1,990.00</b>
<b>PAYMENTS</b>		<b>This Year</b>
	<b>Salary</b>	£ 480.00
	<b>HMRC</b>	£ 120.00
	<b>Grants/ Donations</b>	£ -
	<b>Travel</b>	£ -
	<b>Postage Etc</b>	£ -
	<b>Burial Cmttee</b>	£ -
	<b>Admin</b>	£ -
	<b>Misc</b>	£ 13,463.34
	<b>VAT</b>	£ 1,593.03
	<b>Bank</b>	£ -
	<b>TOTAL PAYMENTS</b>	<b>£ 15,656.37</b>
	<b>Increase/Decrease in Funds</b>	<b>-£ 13,766.37</b>
<b>£ -</b>	<b>Funds at start of the year</b>	<b>£ 16,240.44</b>
	<b>Funds at end of the year</b>	<b>£ 2,574.07</b>

COUNTY COUNCILLOR REPORT

## County Councillor Wendy Pattison

[wendy.pattison@northumberland.gov.uk](mailto:wendy.pattison@northumberland.gov.uk) – Tel. 07779 983072



### Craster Parish

**RAF Centenary March through Alnwick on Sunday 22<sup>nd</sup> July** – Over fifty servicemen and women from RAF Boulmer will march through the streets of Alnwick on Sunday July 22 to celebrate the centenary year of the RAF. It is hoped that people from the local community will turn out in force to pay their respects to all those stationed at the base who have provided such a valuable service to both the county and the country. The parade will start in Bailiffgate near Alnwick Castle at 11am and will follow a route through the castle grounds onto Greenwell Lane, through Bondgate Arch and the centre of town followed by an inspection and reception at Northumberland Hall at 12 noon. RAF Boulmer has been an integral part of the defence of Northumberland since 1940. The base has however developed significantly over the years. Today it is the Force Headquarters for the United Kingdom Airspace Surveillance and Control System that maintains a watch over our skies 24 hours a day, 365 days per year.

### Council at the cutting edge as verge works start

This year's programme of verge cutting is getting underway as the county gears up for the main tourist season.

Vital grass cutting along highway verges will be taking place across Northumberland over the coming weeks.

Each year over 7,000 km of verges are cut during the summer months. Last year this was done more quickly than in previous years and again in 2018 it's the council's aim to have cut all the verges once by late July or early August as this will enable a second cut of key junctions and other areas.

The work is vital to ensure that vegetation does not restrict visibility for drivers, cyclists and pedestrians. In addition to the road safety benefits, these works also improve the look of an area and keeps the network in better condition by preventing plants taking hold on the side of roads.

Once again the council is leasing a tractor with special cutting equipment over the summer

and has bought another machine to ensure that it completes all scheduled cuts without delay.

There are a small number of verges that will be left intentionally uncut to maintain flower-rich habitats in specific areas of interest and these will be cut later in the season.

The verge works complement the weed treatment programme which is in full swing in the county's towns and villages, where the County Council is investing £125,000 in improving its coverage.

In recent years most weed spraying treatments have been contracted out, this year the council is employing ten extra staff to ensure the in house teams have the capacity to undertake the work themselves.

For the first time the council will be adding a harmless blue coloured dye to the treatment so the public can see for themselves where has been treated.

Councillor Glen Sanderson, Cabinet Member for Environment and Local Services, said: "It is really important to maintain our streets and roads efficiently so our county looks and feels well kept. Additionally, our grass verges need to be kept in good order to help prevent accidents.

"However, we have also worked with conservation groups and others to identify environmentally important grass verges and we now leave a number uncut until the autumn."

## **Residents' views sought on Alnmouth Station parking plans**

Residents were invited to a special drop-in event to give their views on plans for new trial parking arrangements at Hipsburn village and Alnmouth Railway Station.

It follows long-standing issues about parking at the station and the neighbouring village of Hipsburn, with residents' drives being blocked, access difficulties for bus operators and some people leaving cars at the council owned station car park for weeks on end.

There are currently two car parks at the station, one owned by the county council and the other managed by Northern Rail. Neither currently charges for parking.

Now the council is proposing a pilot scheme which involves introducing charges of £3 a day on their carpark to help manage demand, with a maximum 72-hour stay restriction already due to come into effect this summer being implemented so spaces are prioritised for use by regular commuters.

This would be supplemented with a resident only permit parking scheme in Hipsburn and extra single yellow lines in the village to prevent illegal and anti-social parking in the area.

Income generated from the charges will cover the cost of implementing the new arrangements and also help contribute towards a study to identify long-term improvements to parking capacity and facilities at the station, as well as any changes to existing layouts/landscaping within the car park that can be implemented quickly to provide some extra capacity.

Any remaining income will help contribute to the delivery of vital public services in the county, such as highway maintenance.

Councillor Glen Sanderson, Cabinet member for environment and local services at the county council said: "We know there is frustration and annoyance from Hipsburn residents about anti-social and dangerous parking in the village, while some people are leaving cars parked in the station car park for days and sometimes weeks on end, taking up spaces which are designed for commuters. We also need to look at how best we can manage current demand for parking spaces and to plan ahead for future needs."

"To ensure a scheme is developed that works for both residents and travellers we want local people to get involved and I'd encourage as many people as possible to take part in our drop-in session."

"The county council wants people to feel that their views on local policies count through their local parish councils. The residents parking proposals are for a trial period that will be properly evaluated."

The county council will consider the feedback and, depending on the outcome, the trial could be introduced later this summer.

## **Council offers help to serving and Armed Forces veterans**

Northumberland County Council has become one of the first local authorities in the country to offer a dedicated service to help the armed forces community.

The council now employs two armed forces outreach workers who can help with a broad range of issues, including; housing, education and training, employment, mental health and social welfare. The roles are funded through The Gateshead Housing Company.

Northumberland is part of the Armed Forces Outreach Service partnership which covers County Durham, Tyneside and Northumberland. The service is unique in employing outreach workers who work solely with the armed forces community, and is the only scheme of its kind in the country.

Jonny Harrison and Paul Havelock, both ex- Royal Navy, have been dealing with high volumes of cases since joining the council six months ago. They have been working with serving officers and veteran staff on issues including Post Traumatic Stress Disorder (PTSD), homelessness and financial issues.

Once a referral is made, with many coming from the council's housing team, an initial assessment call is made to establish what the individual's needs are. Working closely with external partners such as SSAFA - the Armed Forces charity; the Royal British Legion and the Regular Forces Employment Agency they help them get the advice and support they need to start a new life outside of the armed forces.

Jonny said: "Coming out of the armed forces can be quite daunting, you come from being part of something big to feeling isolated and overwhelmed. Many veterans have not had to deal with things like managing their own money and can struggle with finding employment and housing.

"We can help to put them on the right path to settling back into civilian life. Some of the cases we have dealt with include helping an elderly veteran who had mobility issues. We helped him into a more suitable home and, through the Royal British Legion, we were able to get him

a mobility scooter so he regained some of his independence.”

Paul added: “As ex-servicemen ourselves we know some of the issues that people can face. When I left the Navy finding somewhere to live was difficult and not knowing where I could go for advice made it more difficult.

“Working with our partners we can now help from the moment they decide they are going to leave the armed forces and hopefully make the process more hassle-free.”

Cllr Gordon Castle and Cllr Dave Ledger, armed forces champions, for the council said they were delighted Northumberland is now able to offer this dedicated service and would urge anyone who is about to leave the armed forces or who is a veteran and needs some help and advice to get in touch.

Mick Downworth, regional coordinator for the Armed Forces Outreach Service, said: “Jonny and Paul are doing excellent work with the forces community and have received fantastic support from Northumberland Council.”

To contact the team email -

[jonathan.harrison@northumberland.gov.uk](mailto:jonathan.harrison@northumberland.gov.uk)

[paul.havelock@northumberland.gov.uk](mailto:paul.havelock@northumberland.gov.uk)

\*National Armed Forces Day was on Sat 30 June and to mark the occasion Northumberland County Council held a flag raising ceremony at County Hall to pay tribute to all those service personnel who put their lives on the line in war zones across the world.

## **New Local Plan approved for public consultation**

Northumberland County Council’s cabinet has approved a full draft of the new Northumberland Local Plan for public consultation.

A six week consultation opened on Wednesday 4 July and will run until Wednesday 15 August.

During this time the council will run 23 drop in events at venues across Northumberland, where members of local communities will be able to come along to discuss and ask questions about the plan.

Feedback and comments on the plan will be invited by all interested parties.

The plan includes policies and proposals aimed at creating up to 15,000 new jobs in the county by 2036.

It sets out strategic planning policies and planning principles for the whole county, the general scale and distribution of new development, and the detail of where new homes, workplaces and facilities will be located.

It will promote choice in the housing market and ensure that all communities are supported by adequate services, facilities and infrastructure, including education, transport, health, social care and sport and recreation.

Cllr John Riddle, cabinet member for planning, housing and resilience said: “This plan will provide wide choice in the housing market in Northumberland, but without proposing new housing allocations in the Green Belt. “It will meet the needs of Northumberland’s population, including the young and ageing populations, as well as providing attractive housing options for those moving into the county to boost the economy.

“When it is published on 4 July I encourage people to have a look and express their views.

Everyone with an interest in the plan will be able to view it online and in local libraries and information centres across Northumberland. You will be able to make comments online or in

writing to the council's planning strategy team.

Details of events will be available online and in a leaflet which will be delivered to homes and businesses in advance of the consultation events.

To find out more about the local plan visit **[www.northumberland.gov.uk/localplan](http://www.northumberland.gov.uk/localplan)**