

# Bank Reconciliation 2017/18

Name of smaller authority: **Henshaw Parish Council**

County area (local councils and parish meetings only): **Northumberland**

**Financial year ending 31 March 2018**

Prepared by Michael Anthony Smith, Parish Council Clerk

Date 14 May 2018

Balance per bank statements as at 31 March 2018:	£	£
Main Account	7402.06	
Building Society Account	5361.93	

		<hr/>	12763.99
Petty cash float (if applicable)			

Less: any un-presented cheques at 31 March 2018

Cheque No. 000636	(1000.00)	
000639	(240.00)	
000640	(488.40)	
000642	(144.34)	
		<hr/>
		(1872.74)

Add: any un-banked cash at 31 March 2018

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Net balances as at 31 March 2018 (Box 8)		<u>10891.25</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

## CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	8282
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Add: Receipts in the year	16047.65
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Less: Payments in the year	<u>(13438.75)</u>
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>10890.90</u>
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(See [example](#) for guidance if required)