

# GREENHEAD PARISH COUNCIL

## Meeting 21<sup>st</sup> May 2018

Notice is hereby given that a meeting of Greenhead Parish Council will be held on **Monday 21<sup>st</sup> May 2018** in the Greenhead Village Hall, commencing at **7.00pm** when the following business will be considered and transacted:

### AGENDA

<b>16/18</b>	<b>Election of Chairman</b>
<b>17/18</b>	<b>Election of Vice Chairman and Committee Representatives:</b> <ul style="list-style-type: none"> <li>• Haltwhistle &amp; District Joint Burial Committee - 1 member</li> <li>• Village Hall - 2 members</li> <li>• Millennium Green</li> <li>• Play Area</li> <li>• School Governing Board</li> </ul>
<b>18/18</b>	<b>Co-option of Councillor</b>
<b>19/18</b>	<b>Apologies for absence</b>
<b>20/18</b>	<b>Declarations of Interest</b> To receive any declarations of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.  Also, to receive declarations of any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct. Members are reminded that their conduct is expected to comply the Nolan principles in public life.
<b>21/18</b>	<b>Minutes of the meetings to be approved held on:</b> Monday 15 <sup>th</sup> January 2018
<b>22/18</b>	<b>Matters arising from previous Minutes not dealt with elsewhere in the current agenda</b>
<b>23/18</b>	<b>Chairman's Report - updates</b>
<b>24/18</b>	<b>Correspondence received since the last council meeting</b> <span style="float: right;"><i>Appendix 1</i></span>
<b>25/18</b>	<b>General Data Protection Regulations - GDPR</b> <b>25/18.01</b> <u>GDPR Report</u> <i>To receive a report</i> <span style="float: right;"><i>Appendix 2</i></span> <b>25/18.02</b> To adopt the draft policies mentioned in the report.
<b>26/18</b>	<b>Code of Conduct</b> To adopt the Code of Conduct 2012 <span style="float: right;"><i>Attached</i></span>
<b>27/18</b>	<b>Grounds Maintenance</b> <b>27/18.01</b> <u>Grounds jobs and play area inspection/maintenance</u> - to agree to instruct cemetery staff. <b>27/18.02</b> <u>Play Equipment Quotes</u> - to agree on items and supplier. <b>27/18.02</b> <u>Bus Shelter on A69</u> - to agree on repair. <b>27/18.02</b> <u>Hanging Baskets</u> - to discuss
<b>28/18</b>	<b>Planning Applications</b> <i>Town &amp; Country Planning Act 1990 applications can be viewed on-line at <a href="http://publicaccess.northumberland.gov.uk/online-applications">publicaccess.northumberland.gov.uk/online-applications</a></i>  17/03223/COU - Measling Cottage Bank Foot - GRANTED
<b>29/18</b>	<b>Northumberland National Park Planning Application</b> <b>18NP0042</b> - Permanent sitting of a portable building and larch timer cladding of the building at Walltown Quarry.

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<b>30/18</b>	<p><b>Reports on Financial Matters</b></p> <p><b>30/18.01</b> To retrospectively approve the following due to cancellation of the March meeting:  <b>30/18.01.01</b> <u>Accounts for payment at 19<sup>th</sup> March 2018</u> <span style="float: right;"><i>Appendix 3</i></span>  <b>30/18.01.02</b> <u>Risk Assessment</u> - to approve the Risk Assessment <span style="float: right;"><i>Attached</i></span>  <b>30/18.01.03</b> <u>Internal Auditor</u> - to give the clerk delegated authority to appoint an internal auditor.</p> <p><b>30/18.02</b> <u>Bank Balances and Reconciliation</u> as at 30<sup>th</sup> April 2018 <span style="float: right;"><i>Appendix 4</i></span></p> <p><b>30/18.02</b> <u>H&amp;DJBC</u> - to approve the budget request received <span style="float: right;"><i>Attached</i></span>  <b>30/18.03</b> <u>Audit Requirements</u> <span style="float: right;"><i>Attached</i></span></p> <p><b>30/18.03.01</b> To consider and agree any actions arising from the report of the internal auditor  <b>30/18.03.02</b> To approve the Annual Governance Statement  <b>30/18.03.03</b> To approve the draft annual accounts for 2017/2018  <b>30/18.03.04</b> To approve the Accounting Statement and Explanation of Variances  <b>30/18.03.05</b> To confirm and approve the Certification of Exemption  <b>30/18.04</b> <u>To agree grant for Greenhead Youth Club</u></p> <p><b>30/18.05</b> <u>Accounts for Payment 21<sup>st</sup> May 2018</u> <span style="float: right;"><i>Appendix 4</i></span></p>
<b>31/18</b>	<p><b>Reports</b></p> <p><b>31/18.01</b> H&amp;DJBC  <ul style="list-style-type: none"> <li>• To receive report from Haltwhistle Town Council with regard to advice from NALC <span style="float: right;"><i>To Follow</i></span></li> <li>• To receive minutes from 8<sup>th</sup> November 2017 and 21<sup>st</sup> March 2018 <span style="float: right;"><i>Attached</i></span></li> </ul> </p> <p><b>31/18.02</b> Village Hall  <b>31/18.03</b> Millennium Green  <b>31/18.04</b> Play Area  <b>31/18.05</b> Footpaths  <b>31/18.06</b> Greenhead School</p>
<b>32/18</b>	<b>Any Other Business</b>
<b>33/18</b>	<b>Dates and times of next meetings</b> Parish Council meeting - Monday 16 <sup>th</sup> July 2018 from 7.00pm in the Village Hall.