

# BARDON MILL PARISH COUNCIL MEETING

Wednesday 9<sup>th</sup> May 2018

## APPROVED MINUTES

19.10	<b>Present</b> Councillors S Furlong, G Gill, J Oliver, G Walton, M Nixon, V Furlong Cllr A Sharp (County) Mrs S Saunders – clerk
01/18	<b>Apologies for Absence</b> Cllr M Robson – prior commitment
02/18	<b>Election of Chairman &amp; Vice Chairman</b> Cllr Stuart Furlong was nominated for chair <b>Proposed</b> Cllr G Gill <b>Seconded</b> Cllr J Oliver <b>AGREED</b> Cllr S Furlong accepted and signed the declaration. Cllr Graham Gill was nominated for Vice-chair. <b>Proposed</b> Cllr G Walton <b>Seconded</b> Cllr V Furlong <b>AGREED</b> Cllr Gill accepted.
03/18	<b>Clerk's Financial report</b> It was agreed that the grant payments that are approved in February should be paid in that month too.
05/18	<b>Declaration of Interest</b> The Chair reminded everyone to declare interests where appropriate.
06/18	<b>Minutes of the previous meetings held on Tuesday 13<sup>th</sup> February 2018</b> These were read and approved.
07/18	<b>Matters Arising from the minutes of Tuesday 13<sup>th</sup> February 2018</b> Cllr Gill has been researching broadband in Thorngrifton with an NCC led community scheme. He is awaiting prices and will bring this back to another meeting.
09/18	<b>Public Questions</b> None
10/18	<b>Planning Applications</b> For Determination – 18/00495 – single storey extension – No Objection, AGREED. Determined - 18/00495 – single storey extension – The Outbuildings, Bardon Mill - <b>GRANTED</b>
11/18	<b>Planning Applications</b> Northumberland National Park Authority None
12/18	<b>Correspondence received since last meeting</b> There is a list of correspondence which can be obtained from the clerk.
13/18	<b>General Data Protection Regulation (GDPR)</b> <b>18/13.01</b> Summary Report and Action Plan <b>18/13.02</b> Policies and Actions for Approval <b>18/13.02.01</b> DPI Assessment Evaluation <b>18/13.02.02</b> Privacy Notices and Subject Access Request policies <b>18/13.02.03</b> Retention of Documents policy The above policies were all approved and will be shown on the website.
14/18	<b>County Councillors Report</b> <ul style="list-style-type: none"><li>- It was reported to Cllr Sharp that water at Ridley Bridge is still going straight over and missing the gullies and now blocking the drains. Cllr Sharp will contact Kris Westerby and Andy Olive from Northumberland County Council to chase that.</li><li>- It was reported that the pot holes on Chainley Ford Bridge have been filled.</li></ul>

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- The sweeper has still not been so Cllr Sharp will speak to David Hunt from NCC
- Cllr Sharp gave a brief report on the school consultation. Henshaw will remain open as will Haydon Bridge which was a relief to members.

15/18

### Reports on Financial Matters

**18/15.01** To Agree on Insurance Company for commencement in June 2018 and include amount in payment list.

Quotes have been received from Zurich and Came & Company. Zurich offers a lower three year price with the option of extending to five years. The Council approved Zurich and agreed the payment. The Clerk was instructed to inform Zurich.

**18/15.02** To Approve Accounts for Payment.

The following accounts for payment were approved.

BARDON MILL PARISH COUNCIL BANK RECONCILIATION Appendix 5			
BANK	£	£	£
<b>Balance as at 31st march 2018</b>			
Current Account	£3,787.61		
Deposit	£1,800.48		
			<b>£5,588.09</b>
<b>Plus outstanding lodgements</b>			
<b>Less outstanding payments</b>			
			<b>£0.00</b>
<b>NET BANK BALANCES AT 31st March 2018</b>			<b>£5,588.09</b>
The net balances reconcile to the Cashbook - receipts and payments account - for the year as follows			
<b>CASH BOOK</b>	£		£
<b>Opening Balance as at 31st March 2017</b>	£2,938.93		
Deposit	£1,800.48		
			£4,739.41
Add: Receipts in the Year	£4,323.86		
Less Payments in the Year	£3,475.18		
<b>Closing balance per Cash Book [Receipts &amp; Payments] as at 31st March 2018</b>			<b>£5,588.09</b>
<b>Income Received not included above</b>			
<b>Accounts for Payment as at 9th May 2018</b>	£	Detail	
Bardon Mill & Henshaw Village Hall	500.00	Contribution for road repairs	
GNAA	150.00	Air Ambulance Donation	
Tynedale Hospice at Home	100.00	Grant	
Haltwhistle Swimming & Leisure Centre	200.00	Grant	
Mrs S M Saunders - Exp	47.47	Stamps & Printer Ink & Audirt Training	
Zurich Insurance	270.37		
	<b>1267.84</b>		

### AUDIT REPORT

**18/15.03** To consider and agree any actions arising from the report of the internal. There were no actions so the internal audit was approved.

**18/15.04** To approve the Annual Governance Statement. Members approved the Governance Statement.

**18/15.05** To approve the draft annual accounts for 2017/2018. Members approved the annual accounts.

**18/15.06** To approve the Accounting Statement and Explanation of Variances. Members approved the Accounting Statement and explanation of variances.

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	<p><b>18/15.07</b> To confirm and approve the Certification of Exemption Bardon Mill Parish Council agreed to apply for and approve the Certificate of Exemption. <b>Proposed</b> Cllr G Gill <b>Seconded</b> Cllr S Furlong <b>AGREED</b></p>
16/18	<p><b>Roadside Verge Cutting Grass Cutting</b> Cllr S Furlong offered to cut the verges under the same conditions and rate as last year.</p> <p>Cllrs S Furlong and J Oliver declared an interest. The members agreed the rate and instructed the clerk to inform Henshaw parish. It was agreed to ask NCC to cut the hedges on Birkshaw Bank.</p>
17/18	<p><b>Any other relevant business</b> Cllr Oliver reported that Guy Opperman was looking into the noise on the A69 as 'if the road is re-surfaced, steps should be taken to make the road quieter'. The Village Hall has now enough money to begin the re-tarmacking with the remainder being donated by the WI. There is hope that new signs will be purchased at the entrance in either direction too.</p>
18/18	<p><b>Dates and times of next meeting</b> Tuesday 11 September 2018 - 7pm Henshaw Church Hall. There being no other business the meeting was closed at 20.10.</p>