

MEETING OF CRASTER PARISH COUNCIL
Wednesday 24th April 2019 – 7.00pm in the Craster Memorial Hall

Agenda

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

THE MEETING WILL OPEN WITH PUBLIC QUESTIONS

2361 Apologies for absence

2362 Declarations of interest

2363 Confirmation of the Minutes for the Meeting of 21st March 2019

2364 Matters Arising

2365 Financial matters

a. **Bank Balance** – £7,729.44 at 17/04/2019

b. **Received since 21/03/2019**

Precept - £2,250.00

c. **Spent since 21/03/2019**

Clerk wages & expenses (Feb 2019 - Mar 2019) - £240.00

PAYE (Feb 2019 - Mar 2019) - £60.00

d. **Payments required**

Clerk wages & expenses (Mar 2019- Apr 2019) - £240.00

PAYE (Mar 2019- Apr 2019) - £60.00

2366 EJBC (Embleton Joint Burial Committee) – update from Council representatives on EJBC.

2367 County Councillor's report - circulated Questions to the CC.

2368 Planning Matters

19/00965/FUL | Proposed single storey extension to rear of existing bungalow |
Stonecroft Dunstan Village Dunstan Northumberland NE66 3SZ

2369 Craster Trail update – discussion on map and gates for the Trail

2370 Craster Community Trust – report from Parish Council representative

2371 Correspondence received

2372 Parish Council Administration

2373 Items for Next Agenda

2374 Date and time of next meeting

Open to Public & Press

Craster Parish Council - Financial Position @ 17th April 2019			
RECEIPTS			This Year
	Precept		£ 2,250.00
	Bank/VAT		£ -
	Refunds		£ -
	Misc		£ -
	TOTAL RECEIPTS		£ 2,250.00
PAYMENTS			This Year
	Salary		£ -
	HMRC		£ -
	Grants/ Donations		£ -
	Travel		£ -
	Postage Etc		£ -
	Burial Cmttee		£ -
	Admin		£ -
	Misc		£ -
	VAT		£ -
	Bank		£ -
	TOTAL PAYMENTS		£ -
	Increase/Decrease in Funds		£ 2,250.00
	Funds at start of the year		£ 5,479.44
	Funds at end of the year		£ 7,729.44

MINUTES OF MEETING OF CRASTER PARISH COUNCIL
Thursday 21th March 2019 – 7.00pm in the Craster Memorial Hall

Councillors present:

Chair: Martin Smith

Parish Council members: Elizabeth Pearson, Rosie Robson, Margaret Brooks and Jennifer Doherty.

In attendance: 2 members of the public.

Clerk: Adam Shanley

Questions from the public: none received

2361 Apologies for absence

Apologies were received from Cllrs Henry Cummins, Ann Fettis, Mark Green and County Cllr Wendy Pattison.

2362 Declarations of interest

Both Cllr Rosie Robson and Cllr Elizabeth Pearson declared an interest in the planning application 19/00605/FUL.

2363 Discussion on Neighbourhood Plan

This item was deferred as Sarah Brannigan had been unable to attend the meeting, however the Clerk advised that he had put together a draft of the Neighbourhood Plan and a hard copy of this was available should Members wish to view this.

2364 Confirmation of the Minutes for the Meeting of 25th February 2019.

The Minutes were unanimously approved as a true and accurate record of proceedings and signed by the Chair.

Proposer: Rosie Robson

Seconder: Elizabeth Pearson

2365 Matters Arising

Cllr Rosie Robson reported that, following the completion of the quarry car park by NCC, Neil had been in touch with them to request that the bins be moved from his land and back into the car park.

Cllr Rosie Robson also reported that the boundary of the new fence may need to be checked as this appeared to go into Bark Pots land.

Cllr Rosie Robson also reported that the parking outside the Memorial Hall is becoming quite bad and may cause an obstruction for emergency service vehicles, etc. Cllr Robson asked whether the Council may be able to look into purchasing and installing a "loading and unloading only" sign to be put on to the Memorial Hall building.

Cllr Elizabeth Pearson also asked the Clerk for an update on the seed survey to heigh Road which she had requested. The Clerk advised that he was yet to fix a date for this to take place with Neil Snowden, owing to the latter being away on annual leave. The Clerk advised that he would chase this up this week.

2366 Financial matters

- a. Bank Balance – £5,849.30 at 16/03/2019
- b. Received since 25/02/2019
- c. Spent since 25/02/2019
 - Clerk wages & expenses (Nov-Dec 2018) - £300.00
 - PAYE (Nov-Dec 2018) - £75.00
 - Broadband payment - £19.80
- d. Payments required
 - Clerk wages & expenses (Feb 2019-Mar 2019) - £240.00
 - PAYE (Feb 2019-Mar 2019) - £60.00

The Clerk also reported under this item that the accounts would be made available to the internal auditor at the end of March and the audit will be carried out thereafter.

2367 County Councillor's report

In County Councillor Wendy Pattison's absence, Cllr Martin Smith provided a brief summary of Councillor Pattison's report as provided with the Agenda and encouraged anyone who had any queries relating to NCC to get in touch with Cllr Pattison directly.

2368 Consultation on Embleton Neighbourhood Plan

The Clerk reported that he had received correspondence relating to the consultation on Embleton's Neighbourhood Plan. He advised that this was a statutory process which Embleton needed to follow as part of their work in setting up the plan. The Clerk advised that this would also need to be carried out by Craster when the Neighbourhood Plan is ready to go out to consultation.

The Clerk advised that if Members had any comments on the plan to put these in writing to him and he would be able to report this back to Embleton.

Cllr Rosie Robson noted that in the Northumberland Pre-Submission Draft of the Local Plan, Embleton was classed as a service centre.

2369 Community survey on local issues.

The Clerk circulated a draft copy of a proposed survey on behalf of Craster Parish Council. Cllr Martin Smith advised that he felt this was a very good idea ahead of the Annual meeting in May. Cllr Elizabeth Pearson seconded this and Members agreed to send out the community survey in order to get a better understanding of what the Community wanted Craster Parish Council to focus on over the year ahead.

2370 EJBC (Embleton Joint Burial Committee).

Cllr Elizabeth Pearson reported that the loan application is being made following the decision of Craster Parish Council in February to underwrite their part of the loan.

Cllr Martin Smith asked whether or not the build procured by the EJBC was still in place. Cllr Rosie Robson advised that the Committee would know more by next week.

Cllr Rosie Robson also reported that she was happy to continue until May as one of the representatives on the EJBC, however thereafter it was her desire to step down from this as she was already involved with many organisations in the community.

- Cemetery House Spitalford Renovation Project – Letter of Support.

Councillors considered the letter of support for the loan application to the public works loan board and unanimously agreed to sign and send this (proposer: Cllr J Doherty, seconder: Cllr M Brooks). Cllr Martin Smith signed this on behalf of the Chair in her absence.

- Cemetery House Spitalford Renovation Project – Evidence request document.

Councillors considered the evidence request document and agreed that the requested evidence should be sent to the EJBC as outlined in the document. The Clerk advised that he would be taking care of this.

2371 Planning Matters.

Discussion on planning application 19/00605/FUL was deferred until the end of the meeting – Cllr Rosie Robson (as one of the applicants of the development) left the room to allow for a discussion to take place on this application in her absence.

After carefully considering the plans, Members decided to note the application without comment.

2372 Craster Trail update

The Clerk reported that he had received three quotations for the purchase of both gates either end of the trail. All three were from local contractors as follows:

Contractor A – £620

Contractor B – £580

Contractor C - £436

The Council resolved to go with Contractor C for the purchase and installation of the gates.

Cllr Margaret Brooks provided an update on the design of the map as the Parish Council's liaison with the designer on this. The Council thanked Cllr Brooks for the many hours she had spent with the designer in creating the map, however there was a feeling that the design as currently stands was not of sufficient quality and the Council asked for the design to be altered to reflect the design of another map created by the same designer for a different area. Cllr Brooks advised that she would look into this with the designer directly.

2373 Craster Community Trust

Cllr Rosie Robson reported that she had shared the funding opportunities sheet shared with her from Wendy Pattison following the last Parish Council meeting with the Community Trust and they were looking into this.

Cllr Rosie Robson also reported that she had shared the idea of carrying out a survey with all residents with the Trust. Some concern was expressed that the work tended to be carried out by the same residents within the village.

Cllr Rosie Robson also reported that the Trust had shared with her something called "52 painless things you can do for your community" and there was a feeling that the Parish Council had already done much of this.

Cllr Rosie Robson also reported that the Trust would now be looking at getting a license on an individual event basis for the sale of alcohol as opposed to looking to acquire a full liquor license for the Hall.

There was also some concern about people bringing their own food to functions at the Hall and the Trust were now looking to acquire the necessary equipment e.g. a food thermometer to ensure that all food is safe to eat.

2374 Correspondence received

The Clerk reported that he had received correspondence from Philip Bradley, NCC's footpath's officer in relation to a request from a resident in relation to the Craster trail. The Clerk reported that he would share this amongst Councillors to decide on an appropriate way to deal with the matter the resident raised.

2375 Parish Council Administration

The Clerk reminded everyone that there is still a need to fill the two remaining vacancies on the Parish Council.

2376 Items for Next Agenda

The Chair reminded all Members to contact the Clerk should they wish to have anything on the Agenda for the next Parish Council meeting.

2377 Date and time of next meeting – The next meeting of the Council is to be held at 7:00pm on 18th April 2019.

County Councillor Wendy Pattison

wendy.pattison@northumberland.gov.uk – Tel. 07779 983072 and on Facebook – Cllr Wendy Pattison



Craster Parish

Craster Quarry Car Park – I was delighted to visit the newly extended and renovated Car Park on Tuesday 26th March. The car park looks great and was as usual, extremely busy. However, the extra car parking provision was making a difference and plenty of car parking spaces were available for tourists/visitors.

Litter Bins – I was very pleased to be asked to buy new, stand-alone litter bins for Craster Parish from my Members Allowance to the value of £2,000. The litter bins in use at the moment were looking very shabby and needed to be replaced. I am more than delighted to assist the Parish Council in their efforts to keep the village looking clean and tidy.

Cllr. W. Pattison Members Schemes 2018 to 2019/ Longhoughton Ward Report Date 01/03/2019

HO186396 - Contribution towards reconstruction of the car park at Breamish Village Hall, Powburn £2,000.00 - completed. Contribution to the Breamish Hall, Powburn made on 24 July 2018.

HO186397 - Contribution towards the Breamish Valley War Memorial Project £2,870.00 - completed. Contribution to Breamish Valley War Memorial Project made on 7 June 2018.

HO186405 - Contribution towards new electrical wiring, new wireless disabled access door push pad and purchase of new fridge/freezer and extraction system at Longhoughton Community and Sports Centre £2,131.00 - Contribution to Longhoughton Community and Sports Centre Trust made on 19 June 2018.

HO186428 - Contribution towards kitchen refurbishment at Embleton Parish Room £2,210.00 - completed. Contribution to Embleton Parish Room made on 8 August 2018.

HO186446 Traffic calming (Speed reduction measures) B6347/B1340 Christon Bank - Phase 1 £2,000.00 - Design brief to be issued.

HO186485 - Contribution towards footpath resurfacing, B6347 Christon Bank Main Road £3,789.00 Waiting for permission from Network Rail to action the work.

Match funding provided from North Area Highways for further pavement resurfacing in Boulmer (now Completed)

Total = £15,000

Here you will find information on getting involved with community litter picks.

Northumberland's face is its fortune. The cleanliness of the county is an important part of the quality of life of residents and in encouraging visitors.

Rubbish is the first thing we want to tackle. You can help by organising a litter pick in your area.

- **NCC will help by providing equipment and advice and taking rubbish away.**

1. Choose an area you want to clean up. If it's public land maintained by Northumberland County Council, telephone 0345 6006400 and let us know the area you intend to litter pick. If it's privately owned land, get permission from the landowner(s).

2. Decide when you want to do it.

3. Tell your friends, family and neighbours you need their help.

4. Northumberland County Council will provide litter pick packs for up to 20 people. These include:

- litter pickers
- rubbish sacks
- high-visibility waistcoats
- gloves

5. Contact Northumberland County Council. Call 0345 600 6400 to:

- arrange a collection point to have the collected rubbish taken away
- get advice on storing the rubbish safely until it can be collected (if necessary)
- obtain facilities to recycle items you collect on your litter pick, such as plastic bottles, drink cans

6. Complete a risk assessment. This simple procedure ensures you have considered any safety issues and taken necessary precautions to try and prevent them.

7. Prepare yourself and your helpers for the day:

- Decide where you will meet and at what time.
- Think about how to split the group up to cover the area.
- Decide how long you will litter pick and when you will take breaks.
- Think about refreshments and what toilet facilities are available.
- Think about first aid, safety and hygiene. Is there a first aider in the group? Do you have a supply of antibacterial wipes or hand gel? Take some plasters and antiseptic for any cuts or grazes.

8. Go through an activity planning checklist to make sure you haven't forgotten anything.

9. Contact Northumberland County Council communications team on 0345 600 6400 and let them know what you are doing. They may want to include your litter pick in the local papers or Northumberland magazine.

Rural rate relief

You could get rural rate relief if your business is in a rural area with a population below 3,000.

You will not pay business rates if your business is in an eligible area and either:

- the only village shop or post office, with a rateable value of up to £8,500
- the only public house or petrol station, with a rateable value of up to £12,500

Contact Northumberland County Council to check if you're eligible and to apply for rural rate relief.

Northumberland celebrates its 2,000th Green Dog Walker

A scheme which encourages responsible dog ownership in Northumberland has signed up its 2,000th member.

Beverley Beers from Amble committed to the scheme by filling out a Green Dog Walker pledge form online.

She and her Golden Labrador Jess regularly walk in and around the coastal town where she likes to support responsible dog ownership by always making sure that she cleans up after her dog.

The Green Dog Walkers scheme is a community-led programme to reduce dog fouling by promoting responsible dog ownership across the county.

Dog owners are encouraged to join by signing the Green Dog Walkers pledge. Those signing the pledge agree to always clean up after their dog and put the bag in a bin and to use a friendly approach to encourage other dog walkers to do the same.

Those who sign up are sent a green dog walkers badge to wear when walking their dog to help draw attention to the scheme as well as distribute green doggy bags.

The council also provides a Green Dog Walkers support kit to local community groups and individuals who want to get involved.

Councillor, Glen Sanderson, cabinet member for the environment and local services at Northumberland County Council presented Beverley with a hamper of dog-related gifts as a reward for being the 2,000th member of the scheme in the county.

Councillor Sanderson said: "Dog fouling is one of our top environmental priorities and one of the issues most commonly raised with us by residents.

"Green Dog Walkers is intended to be a friendly and non-confrontational approach to changing attitudes to the problem of dog fouling.

"It compliments other council approaches across the county including issuing fines when irresponsible dog owners are caught allowing their dogs to foul without picking up after them and educational initiatives promoting responsible dog ownership.

"We are extremely grateful to Beverley and the other 1999 people who have signed up to the scheme for their efforts. "

The council will be running a series of events across Northumberland this coming year to promote the Green Dog Walkers scheme. The next one is to be held at Cramlington Eastfield Playing Fields on Saturday 27th April 2019 from 10am -2pm

Those attending will be able to sign up to the scheme, get their dog microchipped for free, or have their existing microchip checked.

If you are interested in becoming a Green Dog Walker, please email greendogwalkers@northumberland.gov.uk, or visit www.northumberland.gov.uk/greendogwalker

