

# LONGHIRST PARISH COUNCIL

## Bi-Monthly Parish Council Meeting

Village Hall, Longhirst

7PM on THURSDAY, 04 JULY 19

## AGENDA

This agenda is available online at

<https://northumberlandparishes.uk/longhirst/documents/agenda>

### Introduction to Councillors

#### PUBLIC FORUM (10 minutes)

At the invitation of the Chair members of the public are invited to:

(a) make representations

(b) answer questions

(c) give evidence relating to the business to be transacted

- If more than one member of the public wishes to speak on the same topic please nominate one person to speak on behalf of all to avoid duplication and make best use of the time available.
- Written statements must be received by the Clerk at least 3 days prior to the meeting.
- Members of the public are welcome to stay for the following Parish Council meeting as observers, but will not be able to join in the discussion unless invited to do so by the Chair.

#### 1 APOLOGIES FOR ABSENCE

#### 2 DISCLOSURE OF INTERESTS

To check individual Declarations of Interests use the link below (click on "List of All T&PC" and select "Longhirst"

<http://committee.northumberland.gov.uk/ParishCouncils/ParishCouncil.aspx?pcID=233>

#### 3 MINUTES PREVIOUS MEETINGS:

3.1 [Annual Parish \(public\) meeting, 02 May 19](#)

3.2 [Annual Parish Council meeting, 02 May 19](#)

3.3 [Parish Council Bi-monthly meeting, 02 May 19](#)

3.4 [Extraordinary Parish Council meeting, 13 June 19](#)

#### 4 MATTERS ARISING (not covered elsewhere on the agenda)

4.1 Micklewood Footpath (update Cllr Coates)

4.2 [Audit papers](#) (info only - on website)

4.3 NCC Road Signs (update Cllr Coates)

4.4 Paddock Wood - letter to Woodlands Trust

4.5 Potland Opencast site (update Cllr Fahy)

4.6 Bungalows, Domino's Field - [19/00991/FUL](#) (update Cllr Towns)

4.7 [Right of Way, Longhirst](#) (update, Cllr Fahy)

#### 5 PLANNING APPLICATIONS

5.1 [Planning Applications](#) website link (for info)

#### 6 FINANCES

6.1 Bank Statements, Bank Mandate and HMRC (progress update)

6.2 [Budget](#) (for review)

6.3 [Asset Register](#)

## 7 BUSINESS

7.1 [Code of Conduct](#) (for adoption)

7.2 [Standing Orders](#) (for adoption)

7.3 [Financial Regulations](#) (for discussion / adoption)

7.4 [Parish Council Structure Diagram](#) (for website)

7.5 [Freedom of Information Publication Scheme](#) (for discussion / adoption)

7.6 [Information Commissioner's Office](#) - membership (for discussion)

7.7 [Public Involvement](#) (for discussion / adoption)

7.8 [Parish Council Logo](#) (for discussion)

## 8 REPORTS

8.1 [Defibrillator](#) (update, Cllr Tordoff)

8.2 Parish Website Improvements (for discussion, Cllr Marr)

8.3 [Three-Year Parish Council Plan](#) (for discussion, Cllr Marr)

8.4 [Community-Led Parish Plan](#) (for information)

## 9 CONSULTATIONS

## 10 CORRESPONDENCE (highlights)

10.1 [Removal/Reduction of Physiotherapy Services](#) (NCC, Cllr S Bridgett)

## 11 ANY OTHER BUSINESS

## 12 DATE OF NEXT MEETING:

7pm on THURSDAY, 05 SEPTEMBER 2019

Signed by Helyn Douglas, Longhirst Parish Clerk:

