

LONGFRAMLINGTON PARISH COUNCIL

MINUTES OF MEETING

Meeting on: 3rd July 2019
Meeting at: Longframlington Memorial Hall
Meeting time: 7:00 pm
Present: Cllrs: Gillian Apthorpe (GA) Allison Davis (AD), Graham Fremlin (GF) - Chair, Gillian Nelles (GN), Diane Lakey (DL), Dave Wellden (DW).
In attendance: Clerk: Garth Rhodes.
The meeting opened at 7:00 pm

- 1) **Apologies for Absence** – John Munro (JM)
- 2) **Table Urgent Business to be discussed in 21 below** – None
- 3) **Declaration of Interests** – None
- 4) **Gifts & Hospitality** - None
- 5) **Community Police Report**- Clerk had written to Insp John Swan, Inspector Neighbourhood, expressing the PC's disappointment and concern regarding the lack of presence by the Community Police at our Parish Council Meetings. The email outlined that from 5th April 2017 to 5th June 2019 the Parish Council had had 25 meetings, however there had only been 3 times, (12 % attendance) when a community police officer was present to provide a verbal report and discuss issues with the PC and only a further twice (8 %) when a written report had been submitted (when the representative was unable to attend). This equates to a 20% contact rate over the 25 meetings. Also that on several occasions the Clerk had made contact with police representative, sergeant or inspector, to express our concerns. Inspector Swan rang the Clerk. Whilst not being able to ensure an officer was present at every meeting he had written to confirm that he is informed by the week before each meeting he will have a written report sent via Email. Also, he will make sure we have a visit in person from one of his staff every 4 months to update the PC. Any issues or concerns are to be raised via email and he will make sure to have an officer attend the next meeting. Insp. Swann is relatively new to post He wanted to attend our July meeting but is unavailable but hopes to attend our September meeting. The following written report from PC Sykes, Rothbury Police Station was received:

'CRIME UPDATE 1ST April 2019- 26th June 2019 Longframlington sector.

- 1) *1st April 2019- Theft from a building site cabin- Temporary cabin on a building site broken into and a number of power tools stolen.*
- 2) *21st April 2019- Harassment case- Domestic related incident – due to the nature of this incident no further details will be available.*
- 3) *28th May 2019 – theft from a farm- metal items/fencing stolen.*

This concludes the crimes for the period shown.

Please note the old police station in Rothbury is now closed and a new station had opened up at the National parks office next to the Newcastle House Hotel in the centre of Rothbury. This station had a telephone on the outside wall for members of the public to make direct 101/999 calls to Northumbria Police.'

- 6) **County Councillors Report** – No report
- 7) **Minutes Of Previous Meeting** - The minutes of the meeting held on 5th June were reviewed, unanimously approved as a true record & signed as such.

Housekeeping Issues

- 8) **Matters Arising Out Of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) GDPR Audit and Next Steps. AD/Clerk had to postpone their meeting due to other pressures. They are to meet during the recess.
 - b) Speeding - deployment of speed monitoring strips on Rothbury Road. Speeding strips have been deployed. We are awaiting to hear the results
 - c) Seat at the top of Harrogate Lane. Had been installed.
 - d) Water seeping through tarmac on the Rothbury Road at the corner of White Cottages & drain cleaning Rothbury Road & A697. Order for drain cleaning had been raised and the drains have been cleared.
 - e) Welcome Pack. Ann Lowrie (AL) had obtained two quotes for the printing of 200 Welcome Book covers (150gsm silk): i) Shiremoor press: £77.00. ii) Northumbria Print: £15.00. It was agreed to ask Northumbria Print to print the whole booklet. **Action: Clerk**
 - f) Japanese Knotweed. Area on A697 reported to NCC who have indicated this would be treated.
 - g) Climate Emergency Petition. Clerk wrote on behalf of the PC to Cllr Peter Jackson (PJ) in support of the petition. PJ wrote back saying 'We are publishing our Climate Action report at the Cabinet tomorrow. I think you will find that all of the suggestions are covered along with a commitment to be carbon neutral as an authority 5 years earlier than 2030.' We also received an email from Climate Action Northumberland saying that the petition was well received by NCC.
 - h) Interactive Speed Sign - North End – Maintenance. There was currently a 12 months warranty for the sign in place. Clerk to contact the company at the end of the year to take out the extended warranty.
- 9) **Meetings to Attend / Attended** – There was to be a Northern Area Committee on 16th July in Berwick but it was unlikely that any Longframlington Plans would be considered.
- 10) **Finance**
 - a) Notification of receipts in the month were approved

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05/06/2019	NCC S106	Contribution Play Equipment	7400.00
05/06/2019	Barclays Business A/C	Ac No. 30586455 Interest	3.04
		Total	7403.04

b) Clerk's salary, expenses, PAYE & NI and Approval of Other Payments were approved

05/06/2019	S Bertram	Hedge cutting (2018-19,2019-20)	130.00
11/06/2019	Evershed Products	Park Seat with brackets & Delivery	380.40
17/06/2019	Sonia Beal	Plants for Village Tubs (Lidl)	29.94
03/07/2019	Anglian Water Business	Water bill Allotments	68.08
03/07/2019	Playsafety Ltd	Annual H&S Inspection	136.80
03/07/2019	L/fram Memorial Hall	Room hire 3hrs	32.00
03/07/2019	L/fram Memorial Hall	Small room storage	100.00
03/07/2019	John Munro Expenses	B&M x4 tins white paint	59.96
03/07/2019	John Munro Expenses	x1 large Roundup	29.97
03/07/2019	Gavin Christie	Grass cutting & Maintenance	205.00
03/07/2019	Gavin Christie	Grass cutting (transfer to cemetery)	-93.00
03/07/2019	HMRC	PAYE	65.60
03/07/2019	Garth Rhodes	Salary & Expenses	265.87
03/07/2019	LPC	Recharge Clerk's wages to cem/try	-29.53
17/06/2019	British Gas	Electricity Sportscourt	8.96
		Total	1390.05

c) Requests for donations. None.

d) Bank Reconciliation to 3rd July 2019 was approved.

Balance per bank statements			£
Community account			69427.63
Business Saver			<u>6093.32</u>
			75520.95
Less unrepresented cheques			
Cemetery	03/07/2019	G Rhodes	11.99
Parish Council	17/06/2019	Sonia Beal	29.94
	03/07/2019	Anglian Water Business	68.08
	03/07/2019	Playsafety Ltd	136.80
	03/07/2019	L/fram Memorial Hall	32.00
	03/07/2019	L/fram Memorial Hall	100.00
	03/07/2019	John Munro Expenses	59.96
	03/07/2019	John Munro Expenses	29.97
	03/07/2019	Gavin Christie	205.00
	03/07/2019	HMRC	65.60
	03/07/2019	Garth Rhodes	265.87
			1005.21
Uncredited Deposits			
Cemetery			0.00
Parish Council			0.00
			0.00
Balance per cash book			<u>74515.74</u>
Parish Council			56554.63
Cemetery			<u>17961.11</u>
			<u>74515.74</u>

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- e) Annual Governance and Accountability Return for 2018/19. Notice of Public Rights and Unaudited AGAR have been posted on the website and on PC noticeboards

11) Village Activities – None

12) Allotments

- a) Management. JM Had provided the details of the new holders of plot 18
- b) Maintenance. Trimming of bushes at the top corner of the allotment had been completed.
- c) Allotment Inspection: GF/AD reported:
- Plot 1: Work Started by new tenant, clearly more to be done
- Plot 2: Had been burnt off
- Plot 3: OK
- Plot 4: Several Fruit Trees Planted. Labels show trees will grow to 10ft. Front area of 1-4 needs clearing.
- Plot 5: A, B & C – OK
- Plot 6: One half nearest West House was uncultivated
- Plot 7: OK
- Plot 8: A & B mainly OK but hedges need cutting and there are some large fruit trees.
- Plot 9: OK
- Plot 10: Seems to have been split in half One half OK the other is overgrown with little planting
- Plot 11: A & B – OK
- Plot 12: OK
- Plot 13: Well planted up but the issue of fruit trees needs addressing. Also the planting along the adjoining path was overgrown with several sycamore trees growing.
- Plot 14: OK
- Plot 15: B – OK, A – half was OK the other half poor
- Plot 16: A & B – OK
- Plot 17: A & B – OK
- Plot 18: New tenant started to clear recently

13) King George V Playing Field

- a) Sports Courts and Playground
- i) Signage for the new Climbing Frame. Paul Taylor from Kompan and Peter Flynn who used to be the County's Outdoor Education Health and Safety Adviser had suggested suitable advisory signs for this equipment. No further reports of accidents had occurred. There was no mention of the need for signage in the recent ROSPA report. Members were concerned that if a sign was erected for this piece of equipment then similar signage would be required for other equipment in the playground. It was agreed to leave this matter in abeyance for the time being.
- ii) Erosion on the mound. Gavin Christie (GC) had been asked and reminded to provide a quote for this work but we were still awaiting to hear from him.
- iii) Painting of rocking horse. Paint had been acquired and the equipment would be painted ASAP **Action: DW**
- iv) Perimeter boards to mini-slide. GC had been asked to reinforce the boards. Clerk asked to remind him **Action: Clerk**
- v) Playground bark chipping. This item to be dealt with under 13 f)
- b) Outdoor Gym Maintenance. The engineer was booked for the week commencing 22nd July to undertake the Operational Inspection & Maintenance Service of the Caloo Fitness Equipment.
- c) Painting of football posts and gates on playing field. JM had purchased the paint but yet to do the work. **Action: JM**
- d) Repairs to the Tank Turn. Clerk had written to LC Screeding to accept their offer to repair the tank turn but had not received a reply.
- e) Repairs to entrance sign. DW to complete ASAP **Action: DW**
- f) R.O.S.P.A. Inspection report. The inspection had been carried out. There were some minor recommendations for maintenance/repairs, but no issues of major concern. Points to note:
- i) The rills and boulders – ensure good mowing
- ii) Main Slide – erosion exposing concrete. This will be covered by the planned work
- iii) Swing Basket – Grass Matting worn and needs relaying. Agreed to obtain quote from GC **Action: Clerk**
- iv) Small Swings – remove weeds in the chippings. To be undertaken when new chippings are ordered next year.
- g) Disruptive Behaviour at the Sports Court. There had been some more misbehaviour in the Sports Court by children (one in particular who refused to leave) being abusive at an evening closure of the court. Mrs Roxburgh had written to the Community Services Officer for NCC about the matter. The key holders had been advised to contact GF/JM if there were further difficulties and not to tackle the children directly. There appeared to be an issue concerning the times the gates were locked/unlocked and further occurrences of days when they were not unlocked at all. It was agreed that AD approach possible new key holders. If this was not viable then GF to re-affirm with the existing key-holders the correct procedures to follow with respect to the opening/closing of the sports court. It was agreed that it was not a suitable time to discuss extending the opening times of the sports court. **Action GF/AD**
- h) Grasscutting around the external perimeter of the Green. Apparently the grass cutters had omitted to cut this area and then had to delay cutting it after heavy rain. Clerk had informed Bill Pringle who is following up the matter.
- i) A number of self-seeding sycamores had begun to grow on the outside perimeter of the Green adjacent the sports court and opposite Moor Farm. Clerk was asked to contact GC to arrange for them to be killed off or removed. **Action: Clerk**

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14) Planning

- a) To note any planning issues since previous meeting

Ref No	Description	NCC Status	Parish Council Position
18/03231/FUL	Land North Of Fairfields - 58 houses	Registered	See minutes from previous meetings for PC responses
18/0453/FUL:	Land East of Granby	Granted	See minutes from previous meeting for PC responses.
18/00162/OUT	Land South Of Lightpipe Farm - 40 houses	Dismissed	See minutes from previous meeting for PC responses to application.
18/02843/FUL	Land West Of Hawthorns - 24 houses	Appeal	See minutes from previous meeting for PC responses to application.
19/01255/VARYCO	Land West of Meadow Lodge – Variation to two-storey building	Registered	See minutes from previous meeting for PC responses.
19/01286/FUL	4 The Paddock Longframlington - Proposed new dwelling and workshop	Registered	See minutes from previous meeting for PC responses.
19/01944/FUL	St Laurence Court - Extension of a single story integral garage	Registered	No Comment
Key : Items in grey new or changed since last meeting			

The **Land South of Lightpipe Farm Appeal** had only failed on technical grounds as the S106 had not been signed. The Inspector upheld all the other matters raised in the Appeal. The applicants will be able to submit a new application.

4 The Paddock Longframlington – had been referred to the Chair of the Planning Committee who had delegated this to the Planning Officer. It was likely that this will gain approval

- b) To discuss on-going planning concerns and official complaint raised with NCC. GF had recently written Rob Murfin, Head of Planning as agreed at the last meeting. In the letter he had said that that PC would be willing to meet Rob to discuss our planning concerns. Awaiting the reply.

15) Action Plan – July 2019

- a) Allotments - Review and revise allotments regulations and check on issues from allotment holders: As there were no specific rules relating to the growing of fruit and other trees, it was decided that in order to prevent the encroachment and overshadowing of neighbouring plots, to strengthen and clarify the rules and guidelines regarding the growing of trees on the allotments. The rules to be refined at the next meeting and to be introduced in January 2020. Revised Rules and Guidelines would be issued with the request for payment of allotment fees in December 2019.
- b) Village Christmas tree – It was agreed to obtain the tree from the usual source. **Action: GF/DW**
- c) FramNews Report – AD agreed to write this and include information about the Neighbourhood Plan and to inform readers that the PC was now in recess until September 2019. **Action: AD**

Main Issues

- 16) Neighbourhood Plan (NP).** The recent information meeting had gone well although there were a number of complaints about the acoustics in the hall. There was some very helpful information from Chris Anderson, from NCC. Rob Murfin attended and opened the discussion. He was very positive about the Plan. A summary of comments was to be compiled. There was to be a further two small consultation events over the summer including one for young people. It was agreed to place the minutes of the meeting on the Parish Council Webpage and to ask NALC if it was possible to set up a page on the Parish Webpage specifically for the NP. **Action Clerk/AD**
- 17) Progression from Swarland School.** Further discussion took place on the poor Information provided on the Swarland School website regarding progression to Dr Thomlinson Middle School/King Edward VI School (KEVI) for Longframlington parents. Whilst there was clear information on progression routes to the Duchess School in Alnwick, the information on Thomlinson/KEVI was sparse and buried within the Admissions sections of the website. It was agreed that the Clerk write to the Headteacher to express our concerns and to ask that the School review the website to provide equal weighting and in-site navigation to Dr Thomlinson Middle School/King Edward VI School (KEVI) progression information.
- 18) The new Local Plan and invitation from Rob Murfin, Head of Planning to meet with LPC.** The PC had received several communications from NCC regarding the next stages for the approval of the Plan and how details can be viewed and advertised. These have been circulated to members. Rob Murfin had also made an open offer to groups of Councils who would be interested in him coming to a meeting to discuss planning issues. It was agreed that the PC would prefer to meet Rob independent of other Councils. Clerk to write to him. **Action: Clerk**
- 19) Northumberland Domestic Abuse Service Poster.** Agreed to display these in the bus stops and local shops. GF agreed to print, laminate and distribute. **Action: GF**
- 20) VE Day Street Parade.** The PC agreed that it would support such a celebration by making village facilities available for the event.
- 21) Any Urgent Business.** None
- 22) Date of Next Meeting: Wednesday 4th September 2019 at 7.00 p.m.**

Garth Rhodes – Parish Clerk, 5 Wardle Terrace, Longframlington, Northumberland NE65 8AB. E-mail longframlingtonpc@gmail.com