

# Embleton Joint Burial Committee

**The next meeting will be in the Creighton Hall, Embleton on  
Monday 21<sup>st</sup> January 2019 at 6pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

The meeting will be attended by Mr Stephen Rickitt, Chief Officer of Northumberland Association of Local Councils (NALC).

## Agenda

- 809. Apologies for absence**
- 810. Declarations of Interest**
- 811. Confirmation of the minutes of the last meetings held 15<sup>th</sup> October 2018**
- 812. Cemetery House Renovation Project – Legal Responsibilities of Parish Councils**  
NALC Advice
- 813. Matters arising**  
Precept request response
- 814. Financial**  
Bank Balance £4,499.25 @ 10/01/2019  
**Received since 15/10/18**
- Interment £650 (Plot 1040) - £650.00
  - Headstone £250 (Plot 94) - £250
  - Headstone £250 (Plot 734) - £250
  - Interment £650 (Plot 55) - £650.00
  - Interment & Plot Purchase £650 & £250 (Plot 93) - £900.00
  - Interment £650 (Plot 96) - £650.00
- Spent since 15/10/18**
- Clerk (Sep-Dec pay & expenses) - £358.43
  - HMRC (PAYE) – £69.80
  - Creighton Hall £15.00 x 1 (15/10/2018) – £15.00
  - Contractor Sep £360 (2 x cuts), Oct £540 (2 x cuts & 1 x Leaf Clear); - £900.00
  - NCC Council Tax x 3 (Nov, Dec, Jan @ £156) - £468.00
  - NWL Water Charges x 4 (Oct, Nov, Dec, Jan @ £14.49) - £57.96
  - Npower Electricity (Nov) £9.71
- Cheques Required**
- Clerk (September pay £TBC & expenses £TBC) - £TBC
  - HMRC (PAYE) – £TBC
  - Creighton Hall (29/10/2018 & 21/01/2019) – £30.00
- 815. Maintenance of Cemetery**
- Maintenance contract – ongoing.
- 816. Long Term Business Plan for Cemetery/House**
- Task force meeting held on 21<sup>st</sup> January 2019; Recommendations.
  - Renovating the cemetery house for affordable housing and the CAN Grant Funding Application
- 817. Items for Next Agenda**
- Review maintenance contract prices
  - Review cemetery charge prices
- 818. Date and Time of Next Meeting**