

# LONGFRAMLINGTON PARISH COUNCIL

## MINUTES OF MEETING

**Meeting on:** 5<sup>th</sup> December 2018  
**Meeting at:** Longframlington Memorial Hall  
**Meeting time:** 7:00 pm  
**Present:** Cllrs: Gillian Apthorpe (GA), Graham Fremlin (GF) - Chair, John Munro (JM), Gillian Nelles (GN), Dave Wellden (DW)  
**In attendance:** Three members of the public Clerk: Garth Rhodes.

The meeting opened at 7.03 p.m.

1. **Apologies for Absence:** Diane Lakey (DL), Trevor Thorne (TT).

2. **Discussion on Co-option of replacement councillor (was held in camera).** The procedure for the co-option was agreed.

*JM arrived at 7.07 p.m. DW arrived at 7.10 p.m.*

*7.15 p.m. – Members of the public were allowed to attend from this point onwards.*

3. **Table Urgent Business to be discussed in 21 below.**

a) Proposal for welcome pack for new residents.

4. **Declaration of Interests** – None.

5. **Gifts & Hospitality** – None.

6. **Community Police Report** – PC Dan Perry from Wooler attended in the absence of officers from Rothbury. He was at the meeting especially to discuss issues raised by the LPC, regrading excessive speeding on the Rothbury Road and drug abuse in the village. He was able to report that with regards to speeding, the Rothbury Police had recently deployed a speed gun on the Rothbury Road and of the 40 vehicles recorded, none were breaking the speed limit. He was aware of the visual deterrent effect of speed guns and that the results of the recent action did not necessarily reflect the normal speeds of vehicles. There was to be a day of action on 14<sup>th</sup> December when the Police will be monitoring traffic in the village. He agreed to reaffirm with PC Brimble, the problems on the Rothbury Road and request that this area be included in the exercise. He also reported that PC Brimble had requested speed monitoring strips to monitor times and speeds of vehicles and to produce an average vehicle speed on the Rothbury Road. He suggested that the LPC could also make a request to NCC Highways for deployment of the strips and speed monitoring vehicle. This was agreed. **Action: Clerk**

The police were very aware of the drug problems in the village. However the activity was curtailed to a small group of adults who were known to the police. The major offences were taking place within the group itself. Partner agencies were also involved in the monitoring of these individuals. Members were concerned that the activities of these known individuals were being observed by other residents. Some of the activity is happening close to where children are playing and some of the drug users were associating with young people and there was an uneasiness that children may become negatively influenced by these people. PC Perry said that anything observed and/or anyone involved in any suspicious activity should be reported to the police. Reports can be submitted anonymously by phoning 111 or informing Councillors /Parish Clerk who would then forward on the information. The police are keeping a constant record of information on the issue. He also was able to report that there had been an ongoing problem with poaching around the area and again people were encouraged to inform anything suspicious. GF thanked PC Perry and said that it was good to hear of the police response to these issues. He was concerned that for some time we had not received a police presence at meetings. PC Perry explained that this was due to resourcing issues. However, it was possible to request a written report for each meeting. This was agreed. **Action: Clerk**

7. **County Councillors Report** – None.

8. **Minutes of Previous Meeting held on 7th November 2018** were reviewed, unanimously approved as a true record & signed as such.

### Housekeeping Issues

9. **Matters Arising Out Of Minutes**

a) A697 Road Repairs. GF reported that he had been in contact with David Laux who had reported that Highways were examining the best long term solutions to the repairs. GF agreed to follow this up. **Action: GF**

b) Sports Court Electricity Bill and Meter. The complaint is still ongoing. The aerial which transmits the meter signal has been vandalised and therefore readings are not being sent. Morrisons (meter installers) and British Gas are in negotiation as to the next steps. It has been recommended that the meter box be caged in, but it is unclear as to who is responsible for this, Morrisons, BG or NEEB. The PC have indicated that it is not our equipment and therefore not responsible for installing a cage.

c) Footpath between Cussins development and Church Street. Mark Wheelan, Cussins Construction Director has been informed by the site manager that the footpath repairs have been made good. He was to inspect the footpath over the following week.

d) GDPR Audit and Next Steps. There has been insufficient time to take this further.

e) Bus Timetabling. Official bus timetables have been displayed at the bus stops. However PCL have not provided their timetable.

f) Grit Bin Church Street. Has now been moved but not in the exact position as a parked car was in the way. It was agreed to move it into position once the vehicle has been moved. DW agreed to speak to the vehicle owner. **Action: DW**

g) Request for Dog Waste Bin. Clerk has informed NCC of our view on this. No further response received. Agreed to remove tis from the agenda.

h) Request to use football pitch. Letter of agreement has been sent to Paul Seton. It would appear the Rothbury team are now using the pitch. It was agreed that the goalposts on the football pitch required painting with hammerite paint. JM to purchase GF/JM to paint the posts. **Action: JM/GF**

i) Drainage Front Street. Clerk has written to NCC and Northumbria Water (NW). NCC are only responsible for road drains into the combined sewers. NW have asked for us to meet with a representative of their technical support team. GF has arranged for this to take place on 21<sup>st</sup> December when the technical officer will inspect areas in the village where drainage is a problem, including the A697 and drainage along the Rothbury Road at the east end of the Green. **Action: GF**

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**10. Meetings to Attend / Attended** - None attended. The North Area Meeting is to take place on 20<sup>th</sup> December when it is possible that ongoing planning applications for Longframlington will be discussed. GF agreed to attend, if these matters are included on the agenda.

**Action: GF**

## 11. Finance

- a) Notification of receipts in the months of November. None.  
 b) Clerk's salary, expenses, PAYE & NI and approval of other payments were approved.

07/11/2018	Gavin Christie	Grass cutting and maintenance (Oct)	95.00
07/11/2018	Gavin Christie	Grass cutting (transfer to cemetery)	-40.00
14/11/2018	Samba Sports	Heavy Duty Goal Posts	486.00
05/12/2018	Graham Fremlin	Christmas Tree from Michael Clark	40.00
05/12/2018	Garth Rhodes	Salary & Expenses	317.92
05/12/2018	LPC	Recharge Clerk's wages to cemetery (Nov)	-47.70
05/12/2018	HMRC	PAYE	74.80
<b>Total</b>			<b>926.02</b>

- c) Requests for donations. None.  
 d) Bank Reconciliation to 4<sup>th</sup> December 2018 was approved.

Balance per bank statements			£
at 23rd November 2018	Community account		75011.14
	Business Save		6084.21
			81095.35
Less unpresented cheques			
Cemetery			0.00
Parish Council	200125	Samba Sports	486.00
	200126	Graham Fremlin	40.00
	200127	Garth Rhodes	317.92
	200128	HMRC	74.80
			918.72
Uncredited Deposits - Cemetery			
Parish Council			0.00
			0.00
Balance per cash book			
04/12/2018			80176.63
Balance per cash book	PC		58865.75
	Cemetery		21310.68
			80176.43

\* The 0.20p difference between the Bank statement and Cash Book is due to 0.20p error in the bank statement on cheque no. 200076 to HMRC in April 2018 Bank Statement

- e) Internal Auditor's Report. The audit has been completed. The auditor stated: 'There are no queries arising from the audit and no matters to draw to the attention of the members of the parish council'.

**12. Village Activities** – The Rev Michael Hepper Licensing service. Tuesday 18<sup>th</sup> December 2018 at 7.30 p.m. GN to represent the Parish Council at the event

**Action: GN**

- Carol Service URC Church Saturday 8<sup>th</sup> December.
- Carol Service St Marys Church Wednesday 19<sup>th</sup> December at 7.30 p.m.
- Christingle Service St Marys Church Monday 24<sup>th</sup> December at 4.00 p.m.

## 13. Allotments

- a) Management:

- Water bill. The original six monthly bill, received in November, did not include the cost of water used. It appears the meter had not been read. A new water bill arrived on 4<sup>th</sup> Dec for £120.70 for the period 9 May - 2 Dec. The first bill for this financial year was for the period 1 Apr - 7 May was £65.28 which was a pre-meter charge. Given that the water is now turned off for the winter period, the charge to be made to the allotment holders for the year would therefore be £185.98. Transferring to a metered system has made a significant saving. It was agreed to move from a half yearly charge to those allotment holders with access to the water to a yearly charge and for them to be billed for water at the same time as the annual allotment fee.

**Action: Clerk**

- b) Maintenance:

- Clearing of Plots 1 & 2. JM reported that everything was now ready for this to take place. Agreed for this to take place after the Christmas period.
- Plot 13 - trees growing above approved height. Clerk has written to plot holder about this matter. Apparently the plot holder is out of the country at present. GF to check whether allotment holders for No 4 & 10b have acted upon letters sent.

**Action: GF**

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## 14. King George V Playing Field

- a) Proposal and quotations for replacement of the multiplay equipment & submission for S106 funding. GA reported that she had received one written quotation from Kompan circa £22k before VAT for all equipment and work required and awaiting two others. S106 funding has not yet been sought. GA to report on S106 funding and present the final quotations at the next meeting. **Action: GA**
- b) Sports courts and playground – GN provided a verbal report. A written report will be submitted for the next meeting. **Action: GN**  
In general the condition of the sports courts, playground, equipment and general surface area were very similar to that reported in the annual RoSPA report. Issues that were highlighted:
- Two of the older tables need treating, which will need to be done in the finer weather.
  - The white sign at the main entrance is rotting and needs attention.
  - One of the uprights to the see-saw needs rubbing down.
  - The ground under the basket swing is wearing away and causing puddling, which will need to be monitored.
  - Chippings under the swings need raking.
  - Junior swings – split in rubber of one of the seats to be monitored.
  - Area around the gym equipment gets very wet in rainy weather. Agreed to get quote for laying hogging. **Action: GF**
- c) Replacement football nets and posts for sports court. These have now been purchased and delivered. Arrangements are in place to have these erected and installed.
- d) GF has arranged with Gavin Christie to re-secure the sports court perimeter fencing.

## 15. Planning

- a) To note any planning issues since previous meeting

Ref No	Description	NCC Status	Parish Council Position
18/02671/FUL	<b>Westroad Garage, Rothbury Road.</b> Demolition and erection of 10 residential unites	<b>Registered/ Amended</b>	See minutes from previous meeting for PC responses Further comments made 19 <sup>th</sup> September 2018: The Parish council maintains its previous comments
18/02843/FUL	<b>Land West of Hawthorns</b> – 24 houses	<b>Registered</b>	See minutes from previous meeting for PC responses
18/03218/FUL	<b>22 Harecross Park</b> – single storey extension	<b>Granted</b>	See minutes from previous meeting for PC responses
18/03231/FUL	<b>Land North Of Fairfields</b> - 58 houses*	<b>Registered</b>	See minutes from previous meeting for PC responses
18/03182/FUL	<b>Ashlea, Longframlington</b> - 5 houses	<b>Registered</b>	See minutes from previous meeting for PC responses
18/03372/FUL	<b>Willowdene House</b> Harrogate Lane – wind turbine	<b>Granted</b>	See minutes from previous meeting for PC responses
18/03489/OUT	<b>Former Quarry Land East Of Framhill Farm</b> – Caravan park	<b>Registered</b>	See minutes from previous meeting for PC responses.
<b>Key</b>	<b>Items in grey new or changed since last meeting</b>		

GF reported that new plans for Westroad Garage, Rothbury Road had been posted on the NCC Planning Website. Members were asked to view these and make any relevant comments. **Action: Clerk/All**

- b) To discuss on-going planning concerns raised with NCC Planning Department. No further information received.

## 16. Action Plan - December 2018

- a) Allotment Invoices – Members agreed to keep the allotment fees the same. It was agreed to produce and send out invoice letters for rent for all allotments for the forthcoming calendar year including water usage charge (2018) for 8a to 18. **Action: Clerk/JM**
- b) Allotment Meeting – It was agreed that a meeting with PC for allotment holders was not required at this time.
- c) Action Plan 2019. Minor amendments regarding the annual water charges for allotment holders were made and the Action Plan 2019 was agreed. **Action: Clerk**

## Main Issues

**17. Date and arrangements for the archiving of Parish Council documents in January 2019.** It was agreed that this would take place on Tuesday 22<sup>nd</sup> January 2019 at 6.30 p.m. **Action: All**

## 18. Proposal for the development of a Neighbourhood Plan

*The meeting was suspended at 8.35 p.m. to open up the discussion to the public. The meeting re-convened at 8.55 p.m.*

The members agreed that there were compelling reasons to set up a sub-committee to canvass opinion of residents and investigate the development of a Neighbourhood Plan. Proposed GN, seconded DW. All in agreement. Terms of Reference to be forwarded to the Clerk for consideration by the PC at its next meeting.

**19. Barnardo's posters and leaflets.** JM and GF agreed to display posters and distribute the leaflets. **Action: GF/JM**

**20. Response to Consultation on Car Parking Charges.** Members felt that the PC should respond to the NCC with their concerns on the impact on both low income families of parking fees and those living in residential areas close to the car parks, who will be affected by those unwilling to pay the charges. **Action: Clerk/GF**

## 21. Any Urgent Business

- a) **Proposal for Welcome Pack.** A request for the PC to lead on the production of a welcome Pack for new residents was considered and it was agreed to pursue this further. **Action: GF**

**22. Date of Next Meetings Wednesday 9<sup>th</sup> January 2019, JBC at 6.30 p.m. LPC at 7.00 p.m.**

**Garth Rhodes – Clerk to Longframlington Parish Council.**

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