

LONGFRAMLINGTON PARISH COUNCIL

MINUTES OF MEETING

Meeting on: 9th January 2019
Meeting at: Longframlington Memorial Hall
Meeting time: 7:15 pm
Present: Cllrs: Gillian Apthorpe (GA), Graham Fremlin (GF) - Chair, Diane Lakey (DL), John Munro (JM), Gillian Nelles (GN), Dave Wellden (DW).
In attendance: Councillor Trevor Thorne, One member of the public, Clerk: Garth Rhodes.

The meeting opened at 7:12 pm

1. **Apologies for Absence** – None
2. **Table Urgent Business to be discussed in 19 below** – The following were agreed to be included:
 - a) To approve the Terms of Reference for the Longframlington, Brinkburn and Hesleyhurst Joint Burial Committee
 - b) To discuss New Speed indicator sign at North end of village.
3. **Declaration of Interests** – JM declared an interest in the planning application: 18/04434/FUL. R Green & Son and DW declared an interest in planning application: 18/02671/FUL Westroad Garage, Rothbury Road.
4. **Gifts & Hospitality** - None
5. **Community Police Report** – No police presence. Clerk had written to our community police representative (copied to Sgt Knight) to invite him to the meeting or to send in a written report. No response had been received
6. **County Councillors Report** – TT reported on the NCC Councillor briefing that had been given earlier in the day:
 - a) **Planning:** NCC are considering a council house building strategy to satisfy the need for low cost housing This is currently under development and to be announced formally in February. This is to be an in-house development programme in addition to the affordable homes programme. GF asked if sheltered housing was to be included in the council house programme. Members were unanimously in favour of this development but felt that the main requirement in Longframlington was sheltered housing as there was an aging population who would want to remain in the village for their lifetime but will need to downsize preferably with assistance available either on site or locally. This would not just be of benefit to the older residents it would also free up family homes for younger residents. It was agreed that the land which was previously identified for the building of a new school in the village which is now in the Advance Northumberland portfolio would be an ideal location as it lies within the heart of the village adjacent other private/council house provision with the additional benefit of being close to all the village shops and services. TT asked the PC to write to the Head of Planning outlining this proposal as he felt this would provide more weight than it just coming from him. **Action GF/Clerk**
 - b) **North of Tyne Authority:** The first money for the authority had been received. Education is a priority and the Authority is working with Stephen Twigg on a similar development to the London Challenge
 - c) **2019/20 Budget:** To be approved on 20th February 2019 and will be discussed at the forthcoming area meetings. Much of the £65 m black hole has been filled and it is hoped that money will be made available in the budget to improve the schools estate.
 - d) **Multi- Academy Trust:** is being set up involving schools, universities, NHS and Newcastle United linking education and skills and school performance. Investment will be in both traditional schools and new academies. School performance in the county has improved and moved from 120th to 91st in the rating scale.
 - e) **Tourism:** Promotion of Northumberland to be launched in the following week to promote the county as a good place for business and to live.
 - f) **Local Plan:** had been voted and the final consultation to begin at the end of the month until 31st March to test whether the Plan is sound.
 - g) **Highways:** £8m received for a highways programme for a variety of activities.
 - h) **Recycling:** A kerbside glass collection service is being considered.
 - i) **Rail link between Ashington to Bedlington:** continues to be advanced.
 - j) **Broadband Scheme:** to support rural blackspots is to be carried out.

TT informed the meeting that the application for 18/02671/FUL Westroad Garage was to be considered at the Planning Committee following the next. He felt the PCs and residents comments had been taken on board as the number of houses had been reduced to 9. GF pointed out that the overall density of the building work remained the same as one of the houses had been replaced with another of a much larger size. GF informed TT that residents adjacent planning application 17/03662/FUL for two holiday homes: Land to the East of Longframlington Gardens were concerned that the application was still reported as permitted on the NCC website when in fact this decision had been overturned and that land clearance on the site is taking place. TT agreed to follow this up. **Action: TT**

TT informed the meeting that he had received an enquiry from Brinkburn about the installation of an electric car charging point at the Longframlington Memorial Hall and asked members for their opinion. Whilst members thought in principle that this was a good idea their preference for siting such a point was either in the surgery car park or BT layby on the A697. GF asked about the delay on the completion of the LED street-light protect. TT ensured the members this would eventually

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be completed. JM reported that residents at No 2 Seaview had problems with the LED street-light shining directly into their bedroom & that street-lights on the Embleton Hall side of A697 were not working. TT agreed to follow this up. **Action: TT**

7. **Minutes Of Previous Meeting** - The minutes of the meeting held on **5th December 2018** were reviewed, unanimously approved as a true record & signed as such.

Housekeeping Issues

8. **Matters Arising Out Of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:

- a) A697 Road Repairs. No further information had been received. GF agreed to follow this up **Action: GF**
- b) Sports Court Electricity Bill and Meter. For the time being reverted to us manually reading the meter. An up to date bill had arrived. The complaint remained open. It was agreed that if the installers are unable to get the smart meter to work correctly then we request that we revert to manual meter readings. **Action: Clerk**
- c) GDPR Audit and Next Steps. No further activity due to other work commitments **Action: Clerk**
- d) Drainage and Sewer inspection meeting with Northumbria Water (NW). GF and the NW representative had carried out an inspection of the village drainage and sewers. A number of problems were identified:
 - Lion House. It would appear that the property had never been connected to the main sewer supply. NW had undertaken to rectify this at no cost to the residents.
 - The problems of blocked sewer on Front Street was not due to construction work at Fenwick Park as these sewers took a different route at the north end of the village. NW have cleared this sewer three times. Currently it is clear.
 - Drainage/sewer problems at Fenwick Park are the responsibility of the developer and have to be rectified before NW will adopt them.
 - NW will inspect by camera the problems at Rimside View and on the Rothbury Road adjacent the east end of the playing field.
 - Contrary to popular belief the reducing diameter of the main sewer along the A697 is a planned system as the sewerage works are unable to take the volume from full size diameter pipe. Within the system there are a number of holding reservoirs to hold back the drainage.
- e) Speeding- request for deployment of speed monitoring strips and vehicle. Clerk has submitted request for these. Whilst we were informed that NCC had already denied a previous request for monitoring at this location, NCC Technical Services are going to request a speed survey adjacent to the village green, probably on Thursday 10th January. Carrol Hessey will let us know the outcome.

9. **Meetings to Attend / Attended** – None. GF had not attended the NCC Norther Area meeting as no Longframlington planning applications were considered.

10. Finance

- a) Receipts for the month of December 2018 were approved.

03/09/2017	Barclays Business A/C	Ac No. 30586455 Interest	3.03
18/12/2018	Bruce KG&C	Allotment Rent & Water Rates (15b)	17.75
19/12/2018	I Scott	Allotment Rent (5a)	10.00
21/12/2018	P Hayles	Allotment Rent & Water Rates (14)	35.50
24/12/2018	T Marrison	Allotment Rent & Water Rates (17b)	17.75
18/12/2018	D & M Proctor	Allotment Rent & Water Rates (14)	17.75
02/01/2019	DG & OF Burleigh	Allotment Rent & Water Rates (12)	35.50
		Total	137.28

- b) Clerk's salary, expenses, PAYE & NI and other payments were approved.

05/12/2018	Anglian Water	Water charges allotments	120.70
18/12/2018	Graham Fremlin Paper Shop	x2 reams A4 paper	7.90
02/01/2019	Garth Rhodes	Toner Cartridge x 1 full set & 1 black	38.99
02/01/2019	Garth Rhodes	Salary & Expenses	297.51
02/01/2019	LPC	Recharge Clerk's wages to cem/try (Dec)	-13.75
02/01/2019	HMRC	PAYE	73.60
		Total	524.95

- c) Requests for donations. None

- d) Bank Reconciliation to 7th January 2019 was approved:

Balance per bank statements	Community account		74092.72
at 24 December 2019	Business Saver		6087.24
			80179.96
Less unrepresented cheques			
	Cemetery	20/12/2018	David Curry
			6000.00

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Parish Council	05/12/2018	Graham Fremlin	40	
	18/12/2018	Graham Fremlin	7.90	
	02/01/2019	Garth Rhodes	38.99	
	02/01/2019	Garth Rhodes	297.51	
	02/01/2019	HMRC	73.60	6458.00
Uncredited Deposits - Cemetery	02/12/2018	William Purves	100.00	
	02/01/19	William Purves	400.00	
Parish Council	18/12/2018	D & M Proctor	17.75	
	02/01/2019	DG & OF Burleigh	35.50	553.25
Balance per cash book 31/12/18				74275.21
Balance per cash book	PC			58534.08
	Cemetery			15740.93
				74275.01

- e) The PC proportion of the JBC Budget to be incorporated into the Parish Precept was approved: The JBC had requested £3000 for the 2019/20 budget. This was the same amount as the previous year. It was proposed in the new JBC TORs that the proportional split of the budget (previously the JBC Precept) will remain the same for 2019/20. The LPC proportion to be agreed is: 84.13% = £2524 (£2523.90).
- f) The members inspected the annual allocation of expenditure sheet for 2019/20 and agreed the budget and for 2019/20. They agreed the reserves of £27,500 including £5,000 for repairs to the Tank Turn
- g) The precept for 2019/20 of £24,000.00 was agreed. Clerk to sign and submit the Precept Requirement form to NCC on behalf of the Parish Council. **Action: Clerk**

11. Village Activities – St Mary’s Church Burns Night, Friday 25th January 2019 at 7.00 p.m.

12. Allotments

- a) Management including:
- Receipts for rents & water bills. Invoices have been issued and a number of payments have been made. Holders have until 31st January to make payment
- b) Maintenance including:
- Clearing of plots 1 & 2. It was agreed that this would take place during w/b 4th February 2019 **Action: JM**
 - Plots 4, 10b & 13. Plot 4 has been tidied. Nothing has been done on Plot 10b. Plot owner of Plot 13 has said that he is going to espalier the fruit trees to an acceptable height. There was concern that these would still be full size trees and that roots may well extend into neighbouring plots. It was agreed to pay particular attention to these trees at the next inspection.

13. King George V Playing Field including:

- a) GA presented four quotations (2 in detail) for the replacement multiplay equipment. She had spoken with children in the village who favoured the Kompan proposal. The application for S106 funding had not as yet been submitted. After careful consideration, the members agreed to go with the Kompan proposal but with the replacement climbing frame and somersault bars only. GA was asked to go back Kompan to ask them to reconsider the costs and to rework the quotation. GA to submit a request for S106 funding. DW proposed, seconded by JM, that the PC purchase the equipment whether or not S106 funding was approved. All in favour. **Action GA**
- b) Sports courts and playground – GN stated that the production of the written report had been delayed but would be available for the next meeting. **Action: GN**
- c) Installation of replacement football nets and posts for sports court. JM reported that they were awaiting for the installation to take place. It was agreed that if those identified were unable to do this then members of the parish council would need to follow this up. It was important to ensure that all parts were included in the delivery. DL agreed to follow this up **Action: DL**
- d) Painting of football posts on playing field. JM reported that he was awaiting the delivery of the paint. It was agreed that the main gates to the playing field needed repainting. It was important to use the appropriate specialised paint. JM to find out this information from the installer. **Action: JM**
- e) Quotation for laying hogging around outdoor gym equipment. Gavin Christie had agreed to provide a quotation for this work.
- f) It was agreed to contact the MoD Otterburn for expert advice and assistance on repairs to the Tanks Turn. **Action: Clerk**

14. Planning

- a) To note any planning issues since previous meeting

Ref No	Description	NCC Status	Parish Council Position
18/02671FUL	Westroad Garage, Rothbury Road. Erection of 10 residential units	Registered /Amended	See minutes from previous meeting for PC responses

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Ref No	Description	NCC Status	Parish Council Position
18/02843/FU L	Land West of Hawthorns - 24 houses	Registered	See minutes from previous meeting for PC responses
18/03231/FU L	Land North Of Fairfields - 58 houses	Registered	See minutes from previous meeting for PC responses
18/03182/FU L	Ashlea, Longframlington - 5 houses	Registered	See minutes from previous meeting for PC responses
18/03489/OU T	Former Quarry Land East Of Framhill Farm – Caravan park	Registered	See minutes from previous meeting for PC responses.
18/04434/FU L	R Green & Son Front Street - new single storey extension	Registered	No objection
18/04534/FU L	Land East of Granby – three houses	Registered	To be discussed at 6.30 p.m. Tuesday 22 nd February

Key : Items in grey new or changed since last meeting

GF reported that:

- 18/02843/FUL Land West of Hawthorns was still listed on website as registered and not refused as reported by TT, although a decision may have been made.
- 18/03231/FUL Land North Of Fairfields – determination date 31st January 2019
- 18/03489/OUT Former Quarry Land East Of Framhill Farm. Environment Agency had removed their objection re drainage as the cost of carrying out the identified work was too high.

b) To discuss on-going planning concerns raised with NCC Planning Department. GF has made many attempts and tried a number of ways to make contact with Planning without success. He has now obtained the direct number for the Acting Head of Planning and left messages for her to make contact. **Action: GF**

15. Action Plan – January 2019

- a) Front Street Planter tubs – John Munro reported that Sonia Beal has agreed to maintain the tubs for this year.
- b) 3 additional grass cuts – A request to NCC for a quote for the forthcoming year was agreed **Action: Clerk**
- c) FramNews – DL agreed to write the next report to include the Survey questions. It was agreed to include items on:
 - Neighbourhood Plan Committee
 - New goal posts on sports court
 - Use of football pitch by the Rothbury Under 14's suggesting that support for them would be welcomed **Action: DL**

Main Issues – These issues are allocated a longer time for discussion

16. Arrangements for the archiving of Parish Council documents on Tuesday 22nd January 2019 at 6.30 p.m. were agreed

17. To receive and consider the Terms of Reference for the Neighbourhood Plan Development Sub-committee. TORs were not received in time for the meeting. Clerk was asked to contact Allison Davis to express the Council's disappointment and to request that they be made available for the next meeting. **Action: Clerk**

18. To consider NCC Roadside Litter Campaign. It was agreed to put up the posters in David Carr's shop, the Butchers and Paper shop. If cllrs had any other ideas where to put up these posters to inform clerk. **Action: ALL**

19. To consider arrangements for the Walk of Witness, Good Friday & Easter 2019. The arrangements for the erection of the cross were approved. **Action: Clerk**

20. Any Urgent Business

a) Terms of Reference for the Longframlington, Brinkburn and Hesleyhurst Joint Burial Committee. Following the External Auditors report and the identification that there were no Terms of Reference (TORs) on record for the JBC, which is a statutory requirement, the Chairs of Longframlington and Brinkburn & Hesleyhurst PCs and the Clerk for both PCs had now drawn up TORs. The TORs also outlined the way the budget is to be proportionally split between the two PCs. The TORs were approved.

b) To discuss New Speed indicator sign at North end of village. A request from Pringle Building Services had been received asking the PC to consider and recommend the type of speed indicator device that as part of their S.278 they had agreed to install. NCC have indicated that it will be LPC's responsibility to maintain the indicator once installed. The members agreed that in preference to the indicators being suggested they would wish to have installed a colour indicator like the one situated at the north end of Longhorsley on the A697. GF agreed to follow this up **Action: GF**

21. Date of Next Meetings: Wednesday 6th February 2019 at 7.00 p.m.

The meeting closed at 9.21 p.m.

Garth Rhodes – Clerk to Longframlington Parish Council.

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