

# Embleton Joint Burial Committee

**The annual meeting will be in the Creighton Hall, Embleton on  
Monday 1<sup>st</sup> July 2019 at 6:00pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

## Agenda

- 828. Election of Chairman**
- 829. Apologies for absence**
- 830. Declarations of Interest**
- 831. Confirmation of the minutes of the last meeting held 25th March 2019**
- 832. Matters arising**
- 833. Appointment of Officers**
  - Vice-Chair
- 834. Schedule of meetings for 2018/19**
- 835. Chair's Report on the Committee Activities of the Preceding Year**
- 836. Financial**
  - Bank Balance £5078.18 @ 17/06/2019
  - Received since 25/03/19**
    - Inscription £75 (Gatehouse Plaque) - £75.00
    - Interment £650 (Plot 101) - £650.00
    - Plot Purchase £250 (Plot 101) - £250.00
    - Interment £650 (Plot 110) - £650.00
    - Plot Purchase £250 (Plot 110) - £250.00
  - Spent since 25/03/19**
    - Clerk (Jan-Feb pay & expenses) - £448.29
    - HMRC (PAYE) – £101.00
    - Creighton Hall £15.00 x 1 (25/03/2019) – £15.00
    - NCC Council Tax x 3 (Apr @ £246.65, May @ £248 & Jun @ £248) - £742.65
    - Northumbrian Water Charges x 3 (Apr @ £14.85, May @ £14.84 & Jun @ £14.84) - £44.53
    - Npower Electricity Charges x 2 (Apr @ £24.62, & Jun @ £14.97) - £39.59
    - Contractor – grass cuts April - £366.48
    - Landlord Insurance (2019/20) - £369.86
  - Cheques Required**
    - Clerk (March, April & May pay £460.50 & expenses £30.59) - £491.09
    - HMRC (PAYE) – £113.00
    - Creighton Hall (01/07/2019) – £15.00
    - Contractor grass cuts May £549.72
  - Reports**
    - Insurance Quote
- 837. Long Term Business Plan for Cemetery/House**
  - Task force meeting held on 1<sup>st</sup> July 2019; Recommendations.
  - Renovating the cemetery house for affordable housing and the Public Works Loan Board application.
- 838. Maintenance of Cemetery**
  - Request for vase memorial

- Collapsing wall and soil dumping complaint

**839. Items for Next Agenda**

**840. Date and Time of Next Meeting**