

MEETING OF CRASTER PARISH COUNCIL
Thursday 20th June 2019 – 7.00pm in the Craster Memorial Hall

Agenda

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

THE MEETING WILL OPEN WITH PUBLIC QUESTIONS

2361 Apologies for absence

2362 Declarations of interest

2363 Confirmation of the Minutes for the Meeting of 16th May 2019

2364 Matters Arising

2365 Financial matters

a. **Bank Balance** – £ 7,005.67

b. **Received since 16/05/2019**

N/A

c. **Spent since 16/05/2019**

Clerk wages & expenses (May 2019- June 2019) - £240.00

PAYE (May 2019- June 2019) - £60.00

Plusnet (Internet and phone) - £57.00

d. **Payments required**

Clerk wages & expenses (May 2019- June 2019) - £320.00

PAYE (May 2019- June 2019) - £80.00

CCT annual invoice for Hall use - £240.00

2366 County Councillor's report - circulated Questions to the CC.

2367 EJBC (Embleton Joint Burial Committee) – update from Council representatives on EJBC.

2368 2018-19 Year End Accounts & Annual Governance & Accountability Return

1. Annual Internal Audit Report

2. Approval of Year End Accounts 2018-19

3. Section 1 – Annual Governance Statement 2018-19

4. Section 2 – Accounting Statement 2018-19

5. Approval of Explanation of Variances

6. Certificate of Exemption

2369 Planning Matters

19/01508/OUT | Outline application for erection of four dwelling houses (Some Matters Reserved) | Land South Of Dunstan Hall Dunstan Village Dunstan Northumberland

19/01388/FUL | Front and rear extensions to house; conversion of outbuildings | Hare House 6 Dunstan Square Dunstan NE66 3TG

2370 Craster Trail update – discussion on map and gates for the Trail.

2371 Update on the bins – verbal update from the Clerk.

2372 Traffic matters – 20mph speed limit in Craster.

2373 Craster Community Trust – report from Parish Council representative

2374 Neighbourhood Plan – update on progress for the Neighbourhood Plan.

2375 Correspondence received

Correspondence received from filming company wishing to film at the harbour.

Correspondence received from resident regarding planning application 19/01508/OUT

2376 Parish Council Administration

- Vacancies on the Parish Council
- Access to noticeboards

2377 Items for Next Agenda

2378 Date and time of next meeting

18th July 2019 – 7pm in the Craster Memorial Hall.

Open to Public & Press

RECEIPTS and PAYMENTS ACCOUNT	Craster PC 2019/20		
Craster Parish Council - Financial Position @ 16th June 2019			
RECEIPTS			This Year
	Precept		£ 2,250.00
	Bank/VAT		£ -
	Refunds		£ -
	Misc		£ -
	TOTAL RECEIPTS		£ 2,250.00
PAYMENTS			
			This Year
	Salary		£ 480.00
	HMRC		£ 120.00
	Grants/ Donations		£ -
	Travel		£ -
	Postage Etc		£ -
	Burial Cmttee		£ -
	Admin		£ -
	Misc		£ 279.48
	VAT		£ -
	Bank		£ -
	TOTAL PAYMENTS		£ 879.48
	Increase/Decrease in Funds		£ 1,370.52
	Funds at start of the year		£ 8,373.00
	Funds at end of the year		£ 9,743.52

MINUTES OF MEETING OF CRASTER PARISH COUNCIL
Thursday 16th May 2019 – 7.00pm in the Craster Memorial Hall

Councillors present:

Chair: Martin Smith

Parish Council members: Elizabeth Pearson, Margaret Brooks and Jennifer Doherty.

In attendance: 5 members of the public.

Clerk: Adam Shanley

2361 Election of Chair of Parish Council

The Clerk asked if there were any nominations for the role of Chair. Cllr E Pearson nominated Cllr M Smith, this was seconded by Cllr M Brooks and unanimously accepted by the Council.

2362 Election of Vice-Chair of Parish Council

The Chair asked if there were any nominations for the role of Vice-Chair. Cllr J Doherty nominated Cllr M Brooks, this was seconded by Cllr M Smith and unanimously accepted by the Council.

Public questions

Fiona raised the issue of the blue signs at the crossroads being dangerous and asked if NCC had taken any action on this. The Clerk advised that they had not done anything to date on this.

Marjorie raised the issue of the hedge at Smithy Bank and asked if anything could be done about this. The Clerk advised that he would look into this.

Fiona also raised the issue of the lack of a second fence by the new car park at the quarry. Cllr Pattison advised that the works were still ongoing and requested that the Clerk contact Paul Jones to see if he could look into this.

Fiona also raised the issue that there had been some instances of joy riding taking place in the quarry car park and the car park had been littered with beer cans. Councillors advised that they weren't aware of this happening.

2363 Apologies for absence

Apologies were received from Cllrs R Robson and M Green.

2364 Declarations of interest

None received.

2365 Confirmation of the Minutes for the Meeting of 24th April 2019

The Minutes of the meeting held on the 24th April were accepted as a true and accurate record of proceedings.

2366 Matters Arising

No matters arising from the Minutes of the 24th April 2019.

2367 Financial matters

a. Bank Balance – £7,372.44 at 12/05/2019

b. Received since 24/04/2019

c. Spent since 24/04/2019

Clerk wages & expenses (Mar 2019- Apr 2019) - £240.00

PAYE (Mar 2019- Apr 2019) - £60.00

d. Payments required

Clerk wages & expenses (Apr 2019- May 2019) - £240.00

PAYE (Apr 2019- May 2019) - £60.00

NALC subscription and website fee - £165.48

2368 EJBC (Embleton Joint Burial Committee) – update from Council representatives on EJBC.

Cllr E Pearson provided an update to the Parish Council as the representative to the EJBC. Cllr E Pearson advised that there were two points of clarity needed on the loan application for the work to the Cemetery House and the burial committee's Clerk had responded to these and nothing had been received back to date. Cllr E Pearson also advised that the cemetery continued to look nice and tidy through the work of the contractor and this was appreciated by all.

2369 County Councillor's report - circulated Questions to the CC.

County Councillor Wendy Pattison provided an update on matters from the County Council. Cllr Pattison advised that she had recently had a meeting with NCC Officer Mitch Young who had expressed concern about the state of the drystone wall on the trail. Cllr Pattison asked if Howick Estates would be looking after this. The Clerk advised that he would be seeking further quotes for drystone wall works.

Cllr Pattison also advised that Craster had had a recent visit from Cabinet Member for Local Services Cllr Glen Sanderson to come and see the newly installed electric vehicle charger in the Craster car park.

Cllr Pattison also advised that she felt that the WIFI to the Hall was a great step forward for the community and she felt that Craster was looking particularly lovely in the sunshine.

2370 Notice boards

Cllr M Smith advised that he had been away recently and had not had a chance to take any further action on this. He would provide a report to Council at the June meeting.

2371 Craster Trail update – discussion on map and drystone wall.

The Clerk advised that he would seek further quotes for drystone walling. Cllr M Brooks advised that she had heard that the AONB were unable to do this as originally had been hoped as a training wall for drystone walling.

Cllr M Brooks provided an update on the design of the map and illustrated the work which had been carried out to date on the new design of the map. Members felt that footpath wasn't shown at its best in the current format and were against the sea and the green in the map.

2372 Update on Neighbourhood Plan – verbal update from Clerk.

The Clerk advised that he had met with NCC Planning Officers to go through the plan in its current form and would be providing a draft to Council hopefully in June.

2373 Update on Bins in Craster

The Clerk advised that he was waiting to hear from NCC to see if they would approve the agreed alterations to the positioning and installation of the bins. At present no response on this had been received and Cllr Pattison's funds had now come available to be able to purchase the bins. The Clerk advised that he would continue to chase this.

2374 Craster Community Trust – report from Parish Council representative

Cllr E Pearson advised that the Community Trust would be hosting an official opening day of the playpark and members of the Parish Council were invited to this.

Cllr E Pearson also advised that a local resident had offered to do a vegetable evening and all were welcome to attend this.

2375 Membership of Outside bodies – Councillors are asked to agree their representatives on CCT and EJBC.

It was agreed that Cllrs M Brooks and E Pearson would be the official Parish Council reps on the EJBC.

It was agreed that Cllrs R Robson and J Doherty would be the official Parish Council reps on the Community Trust.

2376 Correspondence received

The Clerk reported that he had received correspondence from a local resident about a recent planning application, thanking the Parish Council for objecting to this and requesting further information on the green spaces in the Parish. The Clerk to respond on this.

The Clerk also reported that he had received correspondence requesting the installation of a memorial bench and had pointed the individual in the direction of the National Trust as the owners of the land in question.

2377 Parish Council Administration

The Clerk advised that the positions vacated by both Cllrs A Fettis and H Cummins were advertised and encouraged Councillors if they knew of anyone interested in standing for the Parish Council to ask them to get in touch with him.

2378 Items for next Agenda

Cllr E Pearson asked that 20mph speed limits be added to the Agenda for the June meeting.

2379 Date and time of next meeting

The date of the next meeting would be the 20th June at 19:00pm.

COUNTY COUNCILLOR REPORT

County Councillor Wendy Pattison

wendy.pattison@northumberland.gov.uk – Tel. 07779 983072 and on
Facebook – Cllr Wendy Pattison



Craster Parish

Heugh Road – Along with the parish Council I have requested traffic speed monitoring strips are laid on Heugh Road to monitor the speed of traffic. There is a backlog to fulfill these requests but they will be laid as soon as possible.

Vehicle Electric Charging Point - NCC is leading the way when it comes to creating electric vehicle charging points, with the fifth highest number of all the UK's local-authority areas. This vehicle charging point as below is the latest addition to the Craster Car Park and myself and Cllr Glen Sanderson, Cabinet and Portfolio Member for Highways were on hand to oversee the installation.



Assisted Waste Collections



If you are having trouble bringing out your bin for waste collections, you may qualify for help and assistance from Northumberland County Council trade refuse department
This service is for NORTHUMBERLAND Residents Only
Please note: To qualify for this service there must be no other able bodied person over 16 years of age living at the address

A form to complete is available online on Northumberland County Council's website or telephone NCC on 0345 600 6400 and ask for the trade refuse department.

Garden waste collections 2019

Garden Waste Bins - The 2019 season runs from early March until the end of November / beginning of December. The final collections are scheduled to take place during the weeks commencing Nov 25th or 2nd December 2019 - depending on where you live. The price for the 2019 season is £40 per bin and is the same whenever you join the scheme in the 2019 season. We can take payments for the 2019 season, providing you know your unique property reference number (which will be supplied in the email or letter of invitation to current customers).

To pay for your garden waste collection service, quote your reference number to pay:

Residents wishing to join the scheme in 2019 can get further information by calling 0345 600 6400. Residents who received garden waste collections in 2018 will automatically receive a renewal email or letter during late January or early February 2019. The price for the 2019 season will be £40, and will be the season charge per bin, no matter when you join in the 2019 season.

NB. Paid for stickers will be delivered by Royal Mail and will start to be issued from w/c 21 January in plenty of time for your first collection.

Dumping garden waste will damage coastal ecosystem

Northumberland County Council is issuing a reminder to residents that the dumping of garden waste is illegal and classed as fly-tipping, following a spate of incidents, along the Northumberland coast which is damaging the local ecosystem.

Over the past month there has been an increase in the number of reports of people disposing of garden waste along the coastline, particularly on beaches, dunes, links and harbour areas.

There is a belief among local residents and gardening contractors that as it is garden waste, it is helping the land and therefore this does not count as fly-tipping.

Iain Robson, Access and Natural Environment Officer with the Northumberland Coast Area of Outstanding Natural Beauty Partnership explains:

“ We are becoming increasingly concerned at the amount of garden waste that is being discarded along the dunes.

“ Most of the coastal grasslands and dune systems on the Northumberland coast are protected for their important flora. The dumping of soil, grass cuttings and other garden waste causes two problems; firstly it enriches the soil which encourages the growth of weeds species such as docks and nettles, which outcompete the wildflowers. The second issue is accidental introduction of garden plants into the grasslands which can also outcompete native wildflowers causing the loss of important dune grassland plants.

Northumberland County Councillor, Glen Sanderson, cabinet member with responsibility for the environment and local services said:

“ There are so many ways to get rid of waste responsibly and the vast majority of our residents do so.

“There are free facilities available to householders at all of Northumberland’s household recycling centres and we operate a household garden waste collection service for a small fee.

“No matter what the waste, or the reasons behind it, fly tipping will never be tolerated and will be dealt with accordingly by the council.”

Those caught fly tipping may be issued with a £400 fixed penalty notice or may be prosecuted for the offence which could lead to a fine or a term of imprisonment.

If anyone has any information or concerns about the illegal disposal of garden waste please report this in confidence by calling 0345 600 6400 or by reporting it online at www.northumberland.gov.uk

New market trader incentive scheme launched across Northumberland



A new financial incentive scheme has been launched by Northumberland County Council to encourage would-be traders to take a stall at one of the county's vibrant markets. Under the scheme, new traders are being offered up to ten weeks rent free on their market stall, followed by ten weeks rent at half price.

The incentive is intended to offer a low cost way for budding entrepreneurs to enter into market trading and test their products, without incurring high costs.

Lapsed traders who last traded more than eight months previously are also eligible for the discount.

Northumberland County Councillor Glen Sanderson, cabinet member with responsibility for local services said:

“ We are always working to keep the county's markets popular and vibrant and we have introduced the New Trader Scheme to encourage new stallholders to come along and give market trading a try.

“ Running a market stall can be a simple and flexible way to start and run your own retail business. There are no big overheads and it can also fit around other work commitments too, so it is ideal if you have a part time job.”

Jemma Gillespie from Blyth runs a Once upon a Tier and sells a wide range of home baked, decorated cakes. Jemma started up in business as a market trader two years ago and was so successful she went on to open up a shop. She said:

“ I started trading initially on the Quayside in Newcastle and then at Blyth, Ashington and

Morpeth Markets. Over an 18 month period my business grew rapidly to the point I needed a bigger base from which to bake from.

I now run a shop in Wallsend where I sell cakes and shakes and I bake all my produce here. I'm now back trading at Blyth Market too, so I have the best of both worlds.

I really enjoy the market trading. It gives me the opportunity to meet people and advertise and promote my business through word of mouth. I also enjoy the flexibility it gives me and the camaraderie between the other traders. We all sell a range of different products so we aren't competing against each other, in fact, it is quite the opposite as we always try and support each other.

Those who are interested should contact the county council's market manager Neil Brown for more information on neil.brown@northumberland.gov.uk or 07909 688174. You can find out more on the council's website at www.northumberland.gov.uk/market-traders