

MEETING OF CRASTER PARISH COUNCIL
Thursday 21st March 2019 – 7.00pm in the Craster Memorial Hall

Agenda

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

THE MEETING WILL OPEN WITH PUBLIC QUESTIONS

2361 Apologies for absence

2362 Declarations of interest

2363 Discussion on Neighbourhood Plan – Sarah Brannigan, NCC Officer for Neighbourhood Planning to attend

2364 Confirmation of the Minutes for the Meeting of 25th February 2019

2365 Matters Arising

2366 Financial matters

a. **Bank Balance** – £5,849.30 at 16/03/2019

b. **Received since 25/02/2019**

c. **Spent since 25/02/2019**

Clerk wages & expenses (Nov-Dec 2018) - £300.00

PAYE (Nov-Dec 2018) - £75.00

Broadband payment - £19.80

d. **Payments required**

Clerk wages & expenses (Feb 2019-Mar 2019) - £240.00

PAYE (Feb 2019-Mar 2019) - £60.00

2367 County Councillor's report - circulated Questions to the CC.

2368 Consultation on Embleton Neighbourhood plan

2369 Community survey on local issues – to include discussion on crowdfunding for projects.

2370 EJBC (Embleton Joint Burial Committee) – update from Council representatives on EJBC.

- Cemetery House Spitalford Renovation Project - Letter of Support
- Cemetery House Spitalford Renovation Project - Evidence request document

2371 Planning Matters

19/00605/FUL | Alter and extend property, replace existing first floor balcony and upgrade main elevation. | 22 South Acres Craster Alnwick Northumberland NE66 3TN

2372 Craster Trail update – discussion on map and gates for the Trail

2373 Craster Community Trust – report from Parish Council representative

2374 Correspondence received

2375 Parish Council Administration

2376 Items for Next Agenda

2377 Date and time of next meeting

Open to Public & Press

Craster Parish Council - Financial Position @16th March 2019		
RECEIPTS		This Year
	Precept	£ 2,500.00
	Bank/VAT	£ -
	Refunds	£ 2,737.72
	Misc	£ 6,931.00
	TOTAL RECEIPTS	£ 12,168.72
PAYMENTS		This Year
	Salary	£ 2,652.00
	HMRC	£ 663.00
	Grants/ Donations	£ -
	Travel	£ -
	Postage Etc	£ -
	Burial Cmtee	£ -
	Admin	£ -
	Misc	£ 17,181.71
	VAT	£ 2,063.15
	Bank	£ -
	TOTAL PAYMENTS	£ 22,559.86
	Increase/Decrease in Funds	-£ 10,391.14
£ -	Funds at start of the year	£ 16,240.44
	Funds at end of the year	£ 5,849.30

MINUTES OF MEETING OF CRASTER PARISH COUNCIL
Monday 25th February 2019 – 6.30pm in the Craster Memorial Hall

Councillors present:

Chair: Ann Fettis

Parish Council members: Elizabeth Pearson, Rosie Robson, Martin Smith, Mark Green and Jennifer Doherty.

In attendance: 8 members of the public (including representatives from the EJBC) and County Councillor Wendy Pattison.

Clerk: Adam Shanley

Questions from the public: none received

2378 Apologies for absence

Apologies were received from Cllr Henry Cummins and Cllr Margaret Brooks.

2379 Declarations of interest

Cllr Rosie Robson declared an interest in planning application 19/00259/FUL and took no part in the discussions on this application.

2380 Presentation by Members of the EJBC in relation to the Cemetery House project

Councillors received a short presentation from Cllr Terry Howells in his capacity as EJBC representative. Cllr Howells advised Members that this was a unique project with the opportunity of providing a house to a local family at an affordable rent. Cllr Howells advised that a lot of background work had been carried out to get the EJBC to this point whereby a grant had been received for the project and an application is to be made to the Public Works Loan Board for the remainder of the costs of the project. Cllr Howells advised that the EJBC had circulated a copy of their projected cash flows for the project and this had also been provided to Craster representatives at EJBC meetings. He finished his remarks by stating that he hoped Craster would support this.

The Chair thanked Cllr Howells and the EJBC representatives present for attending the meeting. The Clerk asked Cllr Howells if this project would have to be mothballed if the Parish Council did not agree to this loan, i.e. not something which the other two Councils of Embleton and Newton by the Sea could take forward themselves. Cllr Howells advised that this was still unclear.

There being no further questions, The Chair invited Members to vote on the motion that the Parish Council supported the application of the £25,000 loan to the Public Works Loan Board, with Craster Parish Council underwriting £6,250 of the joint loan with the other two Parish Councils. The motion was proposed by Cllr Martin Smith, seconded by Cllr Ann Fettis and the Parish Council voted unanimously in favour of this.

Cllr Ann Fettis thanked the EJBC for their work and described the project as an innovative one.

Cllr Wendy Pattison offered to take a photograph to mark the occasion and the EJBC asked that this be done when all representatives were present.

The Clerk asked whether each Parish Council ought to make a press release for this project or the EJBC. Cllr Howells advised that the EJBC would do this.

Cllr Howells thanked the Council and all but two members of the public present left the meeting.

2364 Confirmation of the Minutes for the Meeting of 17th January and of the Minutes of the Extraordinary Meeting of 31st January 2019.

The Minutes for both meetings were unanimously approved as a true and accurate record of proceedings and signed by the Chair.

2365 Matters Arising

No matters arising from either sets of Minutes.

2366 Financial matters

a. **Bank Balance** – £6,244.10 at 19/02/2019

b. **Received since** 17/01/2019

Refund from NCC for Cemetery double charge - £39.00

c. **Spent since** 17/01/2019

Clerk wages & expenses (Dec 2018-Jan 2019) - £240.00

PAYE (Dec 2018-Jan 2019) - £60.00

d. **Payments required**

Clerk wages & expenses (Jan - Feb 2019) - £300.00

PAYE (Jan - Feb 2019) - £75.00

2367 County Councillor's report

County Councillor Wendy Pattison began by saying that she was pleased to be able to support the bins project to the cost of £2,000 including the cost of installation from 1st April.

Cllr Martin Smith asked whether Northumberland County Council could provide the Parish with more grit bins. Cllr Pattison advised that this would be possible but there would be a charge of £300 per grit bin if the Council wanted this.

Cllr Elizabeth Pearson asked if Cllr Pattison could report a rather dangerous pothole which had caused quite a severe accident recently. Cllr Pattison advised that she would be happy to do so and reminded Members that if any damage had been done to vehicles as a result of a pothole, that there is a claims system operating at the County Council where the public can make a claim for repairs.

Cllr Jennifer Doherty also asked what was happening with the car parking charges at the quarry. Cllr Pattison advised that this would be changing and now no longer be 3 hours or a full day but rather you could pay up to just 1 hour. Cllr Pattison advised that she had pushed NCC to allow for free parking for dog walkers but this had been refused.

2368 Neighbourhood Plan

The Clerk reported that the Neighbourhood Plan Area designation had been completed and would be posted on the Parish Council website. He also advised that he had a meeting with NCC Officers Sarah Brannigan and David English to discuss the next steps of progressing the neighbourhood plan to cover the single policy issue of Permanent Residency for all new developments.

2369 EJBC (Embleton Joint Burial Committee)

Cllr Rosie Robson and Cllr Elizabeth Pearson advised that there were no further updates to add to what had already been discussed at the outset of the meeting.

2370 Planning Matters

At this point, the Chair suspended Standing Orders to allow for discussion to take place in relation to planning application **19/00533/FUL** | Proposal to infill open yard with glazed unit to be used as part of dwelling; change windows on elevation with traditional sliding sash type. | Middle Rigg Haven Hill Craster Alnwick Northumberland NE66 3TR. This was due to the application notification arriving after the posting of the Agenda and the deadline for comments being before the next Full Council meeting.

Councillors considered this application and it was **agreed** that an objection ought to be drafted to the application on the basis of its impact on neighbouring properties.

19/00259/FUL | Proposed erection of two, three bedroom detached residential dwelling. (C3 Use). | Land South West Of Chapel Row Dunstanburgh Road Craster Northumberland. Councillors considered this application and it was **agreed** that an objection ought to be drafted to the application on the basis of its impact on highways safety and the wildlife corridor.

19/00472/FUL | Glaze in rear small patio area. | Harbour Cottage 5 Haven Hill Craster Alnwick Northumberland NE66 3TR. Councillors considered this application and it was **agreed** that an objection ought to be drafted to the application on the basis of its impact on neighbouring properties.

2371 Craster Trail update

The Clerk reported that there was still no final copy of the map to view and approve. He hoped that this would be done for the next Parish Council meeting and would stress this point to the contractor.

2372 Broadband for the Hall

Cllr Mark Green reported that the broadband and phone line had finally been installed into the Hall and the internet was now fully operational and providing a speedy connection. Cllr Green also thanked local resident Marjorie for her patience during the instalment as he was aware that the engineers may have caused her a few issues.

The Clerk recommended that the Community Trust may wish to contact Sylvia Pringle from iNorthumberland and tell her about the Hall now having its own Wi-Fi as she is looking to set up some computer assistance classes much like the national "warm hubs" initiative.

2373 Craster Community Trust

No update provided on this as the CCT had not met since the last Parish Council meeting.

2374 Karbon Homes Funding opportunity

Cllr Ann Fettis advised that she had been made aware of the funding opportunity from Karbon Homes. Cllr Rosie Robson asked if this could be passed to the CCT to make the application and the Council agreed with this.

Councillors advised that they felt that there should be a survey of residents carried out to ascertain what their priorities for the community ought to be. The Clerk agreed to draft a survey.

2375 Awareness road signs of the 20mph speed limit on Heugh Road

Cllr Elizabeth Pearson raised concerns about speeding taking place on Heugh Road and said she felt there needed to be further signage and in particular 20mph painted on the road. The Clerk advised that he would contact Neil Snowden at NCC to ask for a speeding survey to be carried out on the road to get a feeling as to how fast cars were driving in the area.

2376 Pre-Submission Draft of the Northumberland Local Plan

The Council felt that the Council response ought to focus mainly on the policies relating to Second and Holiday Homes, AONB coastal area and the rural economy. It was agreed that Cllr Rosie Robson and Cllr Mark Green would attend the forthcoming drop-in session for the consultation and report back to the Council in writing with the Council's response being agreed thereafter.

2377 Correspondence received

Correspondence received from two residents asking what the Parish Council position is in relation to planning application 19/00259/FUL – Clerk has responded.
Ongoing correspondence re: EJBC house renovation project.

2378 Parish Council Administration

The Clerk reminded everyone that there is still a need to fill the two remaining vacancies on the Parish Council.

2379 Items for Next Agenda

The Chair reminded all Members to contact the Clerk should they wish to have anything on the Agenda for the next Parish Council meeting.

2380 Date and time of next meeting – The next meeting of the Council is to be held at 7:00pm on 21st March 2019.

COUNTY COUNCILLOR REPORT

County Councillor Wendy Pattison

wendy.pattison@northumberland.gov.uk – Tel. 07779 983072



Craster Parish

9 Parishes Meeting – A meeting with Chairmen/representatives from all of the 9 Longhoughton Ward Parishes will take place on Friday, April 12th at 6.30pm at the Alnwick Youth Hostel. Parish Clerks have also been invited. Guest speaker will be Alnwick County Councillor, Cllr Gordon Castle who will talk about Alnwick and update everyone on the progress of the Alnwick Playhouse, library, tourist information and Marks and Spencer. Anyone wishing to look around the Youth Hostel will be given a quick tour. There will be refreshments provided and as always the meeting will be very informal.

Recycling in Northumberland

Tours of West Sleekburn

If you've ever wondered what happens to your recycling, you can find out by visiting NCC West Sleekburn recycling plant, near Ashington.

It's free and you will be able to see the entire process from the beginning through to when it is ready for dispatch to re-processing plants.

The organised tours are for small groups and must be booked in advance. The tours take roughly two hours and run during working hours from Monday to Friday. The tour is specifically for people over the age of 14 and it is inadvisable for those with pacemakers to attend, due to the use of powerful magnets within the plant and other hazards.

If you're interested in coming on a tour, please forward your contact details and we can contact you to arrange a convenient time.

Call 0345 600 6400, or [one of our local phone numbers](#) to arrange.

If your own recycling bin has been contaminated you will find a tag on the bin or a letter through your door reminding you of the recycling guidelines. Please read the advice given, remove the offending items and put it out again on your next scheduled recycling collection day in two week's time.

Some points to consider:

- certain materials will cause problems at the sorting plant – materials such as food waste, nappies or glass will contaminate the bin beyond sorting and so the bin will not be emptied

- continually and deliberately contaminating your bin – the council will either remove your bin or refuse to empty it. In order to have your bin returned you will need to agree not to cause further contamination and pay the standard charge for the re-provision of the recycling bin if applicable.

What is Social Prescribing?

Social prescribing, sometimes referred to as community referral, is a means of enabling GPs, nurses and other primary care professionals to refer people to a range of local, non-clinical services. Recognising that people's health is determined primarily by a range of social, economic and environmental factors, social prescribing seeks to address people's needs in a holistic way. Social prescribing schemes can involve a variety of activities which are typically provided by voluntary and community sector organisations. Examples include volunteering, arts activities, group learning, gardening, befriending, cookery, healthy eating advice and a range of sports.

MIND and SOLE

Mind and Sole was created by Christine Smith (based in Alnwick) eighteen months ago. Christine joined a local running group and this in turn made her decide to join a local swimming group. The downside for her was that she felt very, very slow against the other members. . This encouraged self-doubt and anxiety which in turn made her feel she didn't want to go along.

Christine set up a slimming group for a small number of people. People came along and discussed their bad days and their good days. This spread out to walking and running in a small group. One to one sessions were introduced and Christine ensured that she always met personally with anyone interested in joining the group as a first step.

Mind and Sole now offer walking groups, running groups and swimming groups to anyone wanting to look after their health and wellbeing and to develop an interest that they may of thought was unachievable, The group now has over 300 members, 3 run leaders and 2 walk leaders, 3 different groups for swimming, running and one very large walking group all applying the same principles

Christine wants people to know that you don't have to go to the gym, or be great at running, walking or swimming, you just need to be in the right group for you and it doesn't matter if you are overweight/underweight, young, elderly or simply unfit! ..

Contact Christine Smith, Tel. 07825396072, Email mindandsole1@gmail.com

Section 106 Agreements

S106 is not an easy subject and can be misunderstood.

The simplest way to try to understand is that is a legal agreement that forms part of the planning decision, and the obligations within the agreement are the requirements to make that development acceptable in order for the Local Planning Authority to grant consent. They are things that can't be handled by a planning condition. The Information on the website is the Councils current Protocol dated July 2015 (although it refers to the Core strategy), it is still the protocol in use.

If you bear in mind that if a planning application is acceptable in its own right and meets all planning policy requirements then a S106 is not required. Due to planning policy, most housing schemes over 10 houses will require a provision for affordable housing, 15%-20% of the overall total must be affordable and these are usually secured by a S106.

The Pre Application Protocol encourages Parish and Town Councils to be involved in the early stages of applications (major). Town and Parish Councils can play an important role in identifying potential s106 requirements at a local level.

This “requirement or need” must be quantified and evidence based and relevant to the Development Plan Policies, officers will provide help and assistance on this.

In all cases the scale of a necessary obligation or financial payment must be directly related to the proposed development. It is Important to express interest early in the process to be part of the negotiations.

The following are examples of what may be sought through a S106:

Affordable Housing

Open space and Recreational facilities

Highway Improvements or transport and travel schemes

Improving Community facilities

Local environmental improvements and/or Town centre improvements

Providing or Improving Sport and Play facilities

Educational facilities

Pollution monitoring and mitigation

Crime and disorder prevention activities