

# Embleton Joint Burial Committee

**The next meeting will be in the Creighton Hall, Embleton on  
Monday 25<sup>th</sup> March 2019 at 6:30pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

## Agenda

- 819. Apologies for absence**
- 820. Declarations of Interest**
- 821. Confirmation of the minutes of the last meetings held 21<sup>st</sup> January 2019**
- 822. Matters arising**
- 823. Financial**
- Bank Balance £4,905.01 @ 14/03/2019
- Received since 21/01/19**
- Inscription £75 (Plot 1040a) - £75.00
  - Interment £650 (Plot 1090) - £650.00
  - Plot Purchase £250 (Plot 118y) - £250.00
  - Inscription £75 (Plot 55c) - £75.00
  - NCC Double Charge Refund - £95.00
- Spent since 21/01/19**
- Clerk (Jan-Feb pay & expenses) - £TBC
  - HMRC (PAYE) – £TBC
  - Creighton Hall £15.00 x 1 (25/01/2019) – £15.00
  - NCC Council Tax x 1 (Mar @ £19.29) - £19.29
- Cheques Required**
- Clerk (September pay £403.75 & expenses £44.54) - £448.29
  - HMRC (PAYE) – £101.00
  - Creighton Hall (25/03/2019) – £15.00
- Reports**
- NCC Council Tax Bill 2019/20 – Increase to £2478.65 from £1583.41 (2018/19) (Vacant Premises Charge of 50%).
  - NCC charged £19.29 Council Tax on 15/03/2019 (Vacant Premises Charge).
  - Water Bill 2019/20 – Increase to £148.41 from £144.96 (2018/19)
  - National Salary Award 2018/19 – The NJC has agreed new pay scales to be implemented from 01/04/2019. Spinal Column Point 20 (Clerk) to increase to £10.57/Hr.
- 824. Maintenance of Cemetery**
- Review maintenance contract prices – contract requires annual review of prices in line with inflation
  - Review cemetery charge prices
  - Cemetery Procedures and proposed amendments to Cemetery Regulations
- 825. Long Term Business Plan for Cemetery/House**
- Task force meeting held on 25<sup>th</sup> March 2019; Recommendations.
  - Renovating the cemetery house for affordable housing and the Public Works Loan Board application

- Response to Renovation Consultation – 18 responses supported the proposed renovation scheme. One responder queried the facts in the consultation flyer and asked for their comments to be presented to the committee.

**826. Items for Next Agenda**

**827. Date and Time of Next Meeting**

<b>EJBC RECEIPTS and PAYMENTS ACCOUNT</b>			
Provisional	Position as 25th March 2019	<b>Joint Burial Board - Year Ending 31st March 2019</b>	
<b>RECEIPTS</b>			
<b>Last Year</b>			<b>This Year</b>
£ -		<b>Precept</b>	£ -
£ 626.88		<b>Refunds</b>	£ 392.84
£ 4,500.00		<b>Burial Authority</b>	£ 5,850.00
£ 750.00		<b>Purchase Plot</b>	£ 1,000.00
£ 900.00		<b>Ashes/ Headstones</b>	£ 500.00
£ 225.00		<b>Additional Inscriptions</b>	£ 300.00
£ 200.00		<b>Fix a Plaque</b>	£ -
<b>£ 7,201.88</b>		<b>TOTAL RECEIPTS</b>	<b>£ 8,042.84</b>
<b>PAYMENTS</b>			
<b>Last Year</b>			<b>This Year</b>
£ 1,883.50		<b>Salary</b>	£ 2,724.09
£ -		<b>Phone</b>	£ -
£ 2,573.00		<b>Grass Cutting</b>	£ 3,333.71
£ 1,631.54		<b>Water Rates/ Council Tax</b>	£ 1,728.37
£ 96.25		<b>Room Hire</b>	£ 88.75
£ 580.87		<b>Insurance</b>	£ 349.86
£ 745.10		<b>Other Payments</b>	£ 2,962.04
£ 127.83		<b>VAT</b>	£ 47.87
<b>£ 7,638.09</b>		<b>TOTAL PAYMENTS</b>	<b>£ 11,234.69</b>
-£ 436.21		Increase/Decrease in Funds	-£ 3,191.85
£ 7,956.02		Funds at start of the year	£ 7,513.58
<b>£ 7,513.58</b>		<b>Funds at end of the year</b>	<b>£ 4,321.73</b>