

# Longhorsley Parish Council

Clerk to the Parish Council Miss G Turner - 4 Lowther Close, Ashington, Northumberland, NE63 0HY  
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1<sup>st</sup> May 2019

Dear Councillor

Your attendance is requested at the Annual Meeting of Longhorsley Parish Council on **Wednesday 8<sup>th</sup> May 2019 at 7.00pm** in the St Helens Church Room.

If any Longhorsley parishioners are present and wish to speak, at 8.00pm there will be an adjournment of up to 20 minutes. Each Longhorsley parishioner will be allowed a maximum of four minutes.

## **Agenda**

1. **Election of Chairman** - nominations to be received and a Chairman elected.
2. **Declaration of Acceptance of Office** – by the elected Chairman.
3. **Election of Vice- Chairman** – nominations to be received and a Vice-Chairman elected.
4. **Apologies for Absence** –
5. **Minutes** of the Council meeting held on 10<sup>th</sup> April 2019 (previously circulated) to be confirmed and signed.
6. **Declaration of Interests** in items on the agenda other than standard declaration of interests.
7. **Date of Next Meeting(s)** - 12<sup>th</sup> June and 17<sup>th</sup> July 2019.
8. **County Matters** – Update by County Councillor Sanderson
9. **Update by PC Andrea Teasdale**
10. **Finance**
  - 10.1 To consider and agree any actions arising from the report of the internal auditor re 2018/19 Year-End Audit (copy attached).
  - 10.2 To approve the Annual Governance Statement 2018/19 (draft copy attached).
  - 10.3 To approve the draft Annual Accounts for 2018/19 (draft copy attached).
  - 10.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached).
  - 10.5 Authorisation of Payments – May 2019 list for members' approval.
  - 10.6 Review of Standing Orders – copy attached
  - 10.7 Review of Financial Regulations – copy attached

10.9 Review of Data Protection Legislation – no change since last year.

**11. Routine Items for Review**

- 11.1 a) Review of Planning Applications.  
b) Planning Decisions.
- 11.2 Moor Management Working Group – a verbal update by Cllr Pringle
- 11.3 The Old Church Wood – a verbal update by Cllr Ford.
- 11.4 Play Areas – a verbal update to be given.
- 11.5 Allotments – nothing to report
- 11.6 Plants & Flowers – the 3 new planters are awaited.
- 11.7 Village maintenance issues – Review:
- 11.8 Website – members are requested to consider any items to be included.
- 11.9 Longhorsley Tree – topics for PC Submission to be discussed.
- 11.10 Donation Requests – none received.
- 11.11 Welcome Letters – 3 issued to Reivers Gate this month

**12. Items Carried Forward**

- 12.1 Housing Developments & Planning Matters in the Village to include:
  - a) Wilding Place (Reivers Gate) – the Chairman to give a verbal update.
  - b) South Road Development – the Chairman to give a verbal update.
  - c) East Road Development – the Chairman to give a verbal update.
  - d) Kirkups Corner – update
  - e) Stephenson's Garage - update
- 12.2 Village Green – An email has been received from NCC informing us that Counsel's Opinion is still awaited – a reminder has been issued.

**13. Other Agenda Items**

- 13.1 Review of Councillor Duties – copy attached
- 13.2 Northumberland Day 2019 – email from NCC.

**14. Other Items for Information**

- 14.1 The latest edition of CPRE Spring newsletter is available for inspection.

**15. Any Other Business (arising too late for inclusion on agenda)**

Yours faithfully

*G Turner*

Miss G Turner  
Clerk to Longhorsley Parish Council