



**GREENHEAD PARISH COUNCIL MEETING**  
**18<sup>th</sup> March 2019**  
**APPROVED MINUTES**

		Appendix 3		
<b>24/19.02</b>	<b>Bank Reconciliation</b>			
	<b>For Current Account</b>			
<b>Bank Balance as at</b>	<b>23rd February 2019</b>			<b>2666.69</b>
Plus	o/s Lodgements			
Less	o/s Payments	Landfactor	3.00	
				<u><b>2663.69</b></u>
	<b>Bal b/f 31st March 2018</b>		4232.66	
	Receipts in the year		7064.00	
	Payments in the year		8632.97	
	<b>Balance at</b>	<b>23rd February 2019</b>		<u><b>2663.69</b></u>
	<b>Money Manager Account</b>			
	<b>b/f bal 31 March 2018</b>		1128.30	
	Interest	1.44		<u><b>1129.74</b></u>
	<b>Total of both Accounts</b>			<u><b>3793.43</b></u>
			Incl VAT	
	<b>Payments for 18th March 2019 - not included above</b>			
	Mrs S M Saunders	Exp travel and Home Use	66.00	
	H&DJBC	Play Inspection	35.00	Estimate
	Mrs S M Saunders	6 month Salary	500.00	
			<u><b>601.00</b></u>	
	<b>Receipts</b>			
	NCC Cemetery refund 2018 and 2019		64.00	Included above
	<b>Current Account</b>			
	Balance Forecast at 23 Feb 2019			£2,663.69
	Plus VAT Claim			612.65
	Less Payments			601.00
	Estimate to 31 March 2019			<u><b>2675.34</b></u>
	<b>PROPOSED Cllr L Whittington</b>		<b>SECONDED Cllr H Maxted</b>	
	<b>AGREED</b>			
	<b>24/19.03</b> To give delegated authority for the clerk to appoint internal auditor			
	The clerk was given authority to ask Mrs M Nixon to undertake the audit again			
	<b>PROPOSED Cllr E Rimmer</b>		<b>SECONDED Cllr A Graham</b>	
	<b>AGREED</b>			
<b>25/19</b>	<b>25/19.01 H&amp;DJBC</b>			
	<ul style="list-style-type: none"> <li>• To receive draft minutes 30<sup>th</sup> January 2019 - noted</li> <li>• Updates on Host Council – Still awaiting a decision from NCC</li> <li>• To receive emails from the Clerk to the committee</li> </ul>			
	The first email was with regard to the the discounts received and suggestion that a report should be written. Cllr Rimmer explained that the calculation of the levy has not been consistent over the years and so a report was required. The Council noted the email and did not feel as a response was necessary.			
	<b>PROPOSED Cllr L Whittington</b>		<b>SECONDED Cllr M Wood</b>	
	<b>AGREED</b>			
	The second email is a staffing issue.			
	<b>Resolution to Exclude Press and Public</b>			
	To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.			
	<b>Resolution</b>			
	"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest			

