

THE PARISH COUNCIL OF ADDERSTONE WITH LUCKER

Summons of all Parish Councillors to attend the Annual Parish Council Meeting to be held on Tuesday 21st May 2019, in Watson Memorial Hall Lucker, commencing at 7.05 P.M. or on the rising of the Annual Parish Meeting.

PUBLIC QUESTION TIME

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

AGENDA

1. Election of Chairman for 2019/20

- To elect a Chairman for the forth coming year
- The Chairman to sign the Declaration of Acceptance

2. Election of Vice-Chairman for 2019/20

- To elect a Vice-Chairman for the forth coming year
- The Vice-Chairman to sign the Declaration of Acceptance

3. Chairman's Annual Report.

- The Chairman to present his Annual Report for 2018/19

4. Apologies for Absence Parish Councillor L Harrison

5. Declaration of Interest

Members are invited to declare any interest they may have in any of the items included on the agenda of this meeting.

6. Request for Dispensation

Members to consider any requests for dispensation.

7. To sign as a correct record: the minutes of the Meeting held on 26th March 2019

8. Matters from the minutes of the last meeting arising unless otherwise on the agenda

- Parish Councillors to receive any updates on actions since the previous meeting.

9. Annual Governance and Accountability Return for 2018/19

- 10.1 To consider and agree any actions arising from the report of the internal auditor (copy attached)
- 10.2 To approve the Annual Governance Statement (draft copy attached)
- 10.3 To approve the draft annual accounts for 2018/19 (draft copy attached)
- 10.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)
- 10.5 To confirm and approve the Certification of Exemption (draft copy attached)
- 10.6 To give a vote of thanks to the Internal Auditor

10. Data Protection

- To ratify setting up a direct debit to pay the annual Data Protection fee.

11. Financial Statement as at 31st March 2019

Current Account- £2216.99

12. Accounts for Payment

• E I Hunter	£ 84.11	Salary- 5.5 hours @ £9.341 per hour Salary- 5.5 hours @ £9.77 per hour
• HMRC	£ 21.00	PAYE
• NALC	£ 152.91	Annual Subscription & Website fee
• ICO	£ 35.00	Annual Data Protection fee D/D

13. Correspondence

- **CPRE**- Spring newsletter
- **HAGS** – Spring offers.
- **Belford Army Cadets**- Request for a donation
- **Clerks & Councils Direct**- Newsletter
- **NCC**- Invite to visit West Sleekburn Recycling Center

14. Consultations

- To consider responding to the current Northumberland County Council Housing Strategy for Northumberland 2019/2021 Consultation

15. Annual Review of Parish Council Policies

- To undertake the annual review of the Parish Council's Standing Orders.
- To undertake the annual review of the Parish Council's Complaints Procedure.

16. Annual Insurance Premium

- Parish Councillors to agree the payment of the Annual Insurance Premium: via e-mail and ratify the decision at the July Parish Council meeting.

17. Litter Bin

- To consider the purchase of an additional litter bin for Lucker.
- To receive a quote for an additional litter bin

18. Parish Council meeting dates for 2019/20

- To agree the previously circulated draft meeting dates for 2019/20

19. Any Urgent Business

20. Date of the next Parish Council Meeting

(Sgnd.) Isabel Hunter
Clerk to Adderstone with Lucker Parish Council