

# PLENMELLER WITH WHITFIELD PARISH COUNCIL

## Meeting 22<sup>nd</sup> May 2019

Notice is hereby given that a meeting of Plenmeller with Whitfield Parish Council will be held on **Wednesday 22<sup>nd</sup> May 2019** in The Elks Head, Whitfield, commencing at **7.30pm** after the Annual Parish Meeting, when the following business will be considered and transacted:

### AGENDA

<b>01/19</b>	<b>Election of Chairman</b>	
<b>02/19</b>	<b>Election of Vice Chairman and Committee Representatives:</b> Haltwhistle & District Joint Burial Committee - 1 member and volunteers for Haltwhistle Staffing Committee	
<b>03/19</b>	<b>Apologies for absence</b>	
<b>04/19</b>	<b>Declarations of Interest</b> To receive any declarations of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.  Also, to receive declarations of any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct. Members are reminded that their conduct is expected to comply the Nolan principles in public life.	
<b>05/19</b>	<b>Public Questions</b> To note any questions submitted by the Public. Questions to the Council should be received by the Clerk by the Wednesday preceding an ordinary Parish Council meeting the following Monday. Participation in a Council meeting by members of the Public other than during the time set for Public Questions can only be authorised by the Council.	
<b>06/19</b>	<b>Minutes of the meetings to be approved held on:</b> Monday 11 <sup>th</sup> February 2019 and Monday 12 <sup>th</sup> November 2018	<i>Attached</i>
<b>7/19</b>	<b>Matters arising from previous Minutes not dealt with elsewhere in the current agenda</b>	
<b>8/19</b>	<b>Matters arising from the Annual Parish Meeting</b> <i>Resolutions arising</i>	
<b>9/19</b>	<b>Correspondence received since the last council meeting</b> NCC – Climate Change consultation. Wind Farm Consultation	<i>Appendix 1</i>
<b>10/19</b>	<b>Statutory Policies:</b> <b>10/19.01</b> To approve and adopt the following: Code of Conduct, General Data Protection Regulations, Standing Orders, Financial Regulations, FOI Scheme. <b>10/19.02</b> Staffing Issues to approve the contract of employment.	<i>Attached</i>
<b>11/19</b>	<b>Planning Applications</b> <i>Town &amp; Country Planning Act 1990 applications can be viewed on-line at:</i> <a href="http://publicaccess.northumberland.gov.uk/online-applications">publicaccess.northumberland.gov.uk/online-applications</a> 19/00488/LBC – Laying of fibre optic cable Bear's Bridge	
<b>12/19</b>	<b>Haltwhistle &amp; District Burial Committee</b> <b>12/19.01</b> Letter received from Northumberland County Council approving Haltwhistle Town Council as the Host Authority. <b>12/19.02</b> Budget Levy - to approve the budget request. <b>12/19.02</b> To receive minutes	
<b>13/19</b>	<b>Reports on Financial and Administration Matters</b> <b>13/19.01</b> <u>Insurance</u> – to consider quotes and agree insurer <b>13/19.02</b> <u>Bank Balances &amp; Income and expenditure</u> as at 15 <sup>th</sup> April 2019 <b>13/19.03</b> <u>Bank Reconciliation and Accounts for Payment 22<sup>nd</sup> May 2019</u> <b>13/19.04</b> <u>Bank Mandate</u> – to agree to amend authority for banking to Mrs Susan Saunders <b>13/19.03</b> <u>Audit Requirements</u> <b>13/19.03.01</b> To consider and agree any actions arising from the report of the internal auditor <b>13/19.03.02</b> To approve the Annual Governance Statement <b>13/19.03.03</b> To approve the draft annual accounts for 2018/2019 <b>13/19.03.04</b> To approve the Accounting Statement and Explanation of Variances <b>13/19.03.05</b> To confirm and approve the Certification of Exemption	<i>Appendix 2</i> <i>Appendix 3</i> <i>Appendix 4</i>
<b>14/19</b>	<b>Any Other Business</b>	
<b>15/19</b>	<b>Dates and times of next meetings:</b> Parish Council Meeting: Monday 12 <sup>th</sup> August 7.30pm at Unthank Hall, Plenmeller.	