

Explanation of variances – pro forma

Name of smaller authority: **Plenmeller with Whitfield Parish Council**
 County area (local councils and): **Northumberland County Council**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	2,644	2,655				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,536	2,670	-866	24.49%	YES		H&DJBC budget levy was included in Plenmeller's payments 17/18 by error
3 Total Other Receipts	2,199	2,766	567	25.78%	YES		H&DJBC budget levy was included in JBC receipts 17/18 by error
4 Staff Costs	642	3,018	2,376	370.09%	YES		Burial Committee staff costs included in all other payments in 17/18
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,082	1,897	-3,185	62.67%	YES		Burial Committee staff costs included in all other payments in 17/18
7 Balances Carried Forward	2,655	3,176			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	2,655	3,176				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	0	17,916	17,916	#DIV/0!	#DIV/0!	#DIV/0!	Share of Burial Committee assets not included last year
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable