

Minutes for the Meeting of Embleton Parish Council

Monday 28th October 2019 at 7.30pm

Creighton Hall, Embleton

Chairman: Terry Howells

Present: Monica Cornall, Chris German, Raymond Carrs, Vicki Fyffe, David Cooper, Andrew Chillingsworth

Attendees: None

Clerk: Melissa Gilroy

Absent: Richard Manners

1. **Declaration of Interests.** Cllr German agenda item 19 (19/04244/MISC) as a member of the Caravan & Motorhome Club.
2. **Apologies for Absence:** Georgina Armstrong, Ray Imeson, County Councillor (Cllr) Wendy Pattison (Northumberland County Council (NCC)).
3. **Confirmation of Parish Council (PC) Meeting Minutes 23rd September 2019 & Signing of PC Meeting Minutes 22nd July 2019.** The minutes were agreed as a true record and signed by the Chairman.
Proposer: Cllr Carrs
Seconder: Cllr Cooper
4. **Matters arising from minutes of last meeting.**
 - **Waste Bin at Bin at Sea Lane.** The new waste bin has been delivered and will be fitted down Sea Lane opposite the Villa's. Chairman to action. Clerk to contact NCC once the bin is installed to request that it is added to the waste collection schedule.
 - **Embleton Bus Stop** (W T Stead Road). The Clerk contacted Neil Easton at NCC who advised that a bus stop sign could be added to the Parish Local Transport Priorities (LTP's) for 2020-21 alternatively the PC could purchase an additional bus stop sign at a cost of £750 (including installation). Councillors agreed to add the bus stop sign to the list of LTP'S, Clerk to action. The change to the bus timetable for the Embleton-Alnwick service was discussed. County Cllr Pattison has reported the scheduling issue to NCC. Councillors also agreed to write an additional letter to NCC highlighting the issue and mentioning the on-demand bus services (as mentioned by the Major of Newcastle at the 'Big Wild Debate on Climate Change' session at Newcastle University). Chairman to action.
 - **Dog Bin Notices.** New 'Dog Waste Bin' stickers were ordered by the Clerk and shall be placed on all village general waste bins. Chairman to action.
 - **Beach Camping & Dunstan Steads Overnight Parking.** Following the September meeting a letter was sent to the National Trust and to Paul Jones at NCC. Responses were received from both parties. The National Trust stated that they were unaware of being approached by EPC for a meeting, Cllr Cornall to action. Paul Jones (NCC) advised that the adopted

highway at Dunstan Steads is hedge to hedge, therefore NCC have the ability to place a Traffic Regulation Order (TRO) on the road. To do this do this would require single yellow lines and restriction signs e.g. no parking 11pm-6:30am. However, due to staffing levels, enforcement officers would not be able to check on parking in the area at the times stated. The restrictions would also limit access to early morning anglers and walkers; therefore, a TRO is not deemed as appropriate for the site. Paul Jones would instead encourage EPC to work with the National Trust to discourage overnight parking.

- **Rate Relief Contributions.** The Chairman discussed this issue at the 9 Parishes Meeting in October. Chairman to request that County Cllr Pattison writes a letter to MP Anne-Marie Trevelyan on behalf of the ward.

5. County Councillor's Report. County Cllr Pattison provided a report that was circulated to Cllr's alongside the meeting summons and agenda. The full report is available upon request. In summary, the following issues were reported:

- Arriva North East X18 Bus and the proposed Newcastle upon Tyne 'Clean Air Zone'.
- Stamford Four-Way Road Junction.
- Bus Timetable issues affecting Embleton residents.
- Proposed Implementation of the Northumberland Street Works Permit Scheme.
- Broadband for Rural Communities.
- Mobile Library Service.
- Recycling Plastic. Request to place an article in the Whinstone Times, Cllr German to action.

6. Christon Bank & Embleton Speed Management Plans.

- **Embleton.** A meeting was held with Neil Snowdon (NCC), Nicola Threlfall (Headteacher), Wendy Pattison and the Chairman on 23rd October outside Embleton Primary School. The proposed speed management plans past Embleton School were discussed and it was agreed that a variable 20mph zone should be installed to the bus shelter, white central lines should remain on the road and rumble strips should be installed

- **Christon Bank.** The Clerk contacted Neil Snowdon regarding the Christon Bank traffic management plans. Neil Snowdon confirmed that the chicane sizing tests have yet to be completed using large farm machinery, there are however plans to arrange these with the local resident. The number of speed indicator signs to be provided by NCC would be one. The second and third indicator signs would need to be purchased by the County Cllr fund or by the PC with NCC installing three posts. Neil Snowdon also confirmed that long-term maintenance of the speed indicator units would be the responsibility of the PC. At the PC meeting the Cllr's agreed that the three posts should be installed and that two speed indicator signs should be purchased (one funded by NCC and the other by the County Cllr fund). A third indicator sign would be installed when funds become available from the PC or from the County Cllr fund. In the meantime, the old 30 mph flashing sign will be reconnected along the B6347. Cllr Chillingsworth mentioned that he had spoken with Paul Jones (NCC) who confirmed that the work would commence by the end of November, Cllr Cooper questioned how work could commence before the chicane sizing tests had been completed.

7. 005 EPC Standing Orders – Annual Review. The Clerk made a few minor amendments to the Standing Orders to include a 'neutral' view on planning permission and the Chairman signing an Acceptance of Office. Cllr German also requested some re-wording to section 3.6 to read 'or Vice Chairman as appropriate' The Councillors agreed to the amendments:

Proposer: Cllr Fyffe

Seconder: Cllr Cooper

- 8. 6 Month EPC Account Review & Precept for 2020-21.** The Clerk prepared the 6-month account review and the proposed Precept for 2020-21. The documents were circulated to Councillors for review prior to the meeting. All Councillors agreed to the 6-month account review. Final precept to be agreed at the November meeting.
Proposer: Cllr German
Seconder: Cllr Carrs
- 9. Embleton Playpark Committee.** Ongoing. Awaiting the formation of a new committee, meeting scheduled for 21st November 2019.
- 10. Embleton Fireworks & Bonfire.** To ensure that the event in 2019 is compliant with the DTI guidance and risk assessment the following was agreed. High vis jackets to be supplied by Cllr Imeson. Chairman, Cllr Cooper and Cllr Chillingsworth to be marshals at the event. Cllr Fyffe to contact the first aid support. Insurance for the event has been arranged and is to be paid before the end of October, Clerk to action.
- 11. Embleton & Christon Bank Christmas Tree & Lights.** Cllr Cooper has requested two new sets of lights for the Christon Bank tree. Cllr Imeson is to check the lights for the Embleton tree and advise if any additional lights are required. A cheque for £150 has been received from the Seahouses Rotary Club to assist with costs for lights. On behalf of Cllr Imeson, Cllr German requested that cement is purchased for the ground pipe for the Embleton tree, Cllr's agreed to fund this expense.
- 12. Neighbourhood Plan – Presentation & Final Version of the Plan.** The Chairman provided an update. After more than three years work the Neighbourhood Plan Steering Group (NPSG) is now able to present the completed Plan for approval by the PC. All papers have been available for Cllr's to read for at least a week and the PC are now required to vote on whether this Plan can be submitted to NCC for examination. The outline programme is that the Plan will be submitted to NCC on October 31st who will then examine it and organise a six-week consultation with outside organisations. During this time the Plan will also be available to the Government appointed external examiner who will check for compliance with both UK and EEC regulations. Providing there are no major problems revealed, the Plan could be approved by the end of the 2019. NCC will then arrange for a referendum to be held in the Parish when parishioners on the electoral role will decide whether to adopt the Plan. This should be held in February / March 2020.
Unanimous agreement by all Cllr's to submit the Plan to NCC for examination.
Proposer: Cllr Fyffe
Seconder: Cllr Cornall.
- 13. Embleton Quarry.** The Chairman provided an update. Delivery of the container is still awaited. The August Bioblitz results have now been analysed and the findings list published. In all some 287 species of quarry inhabitants were identified. It is planned to have further pond dipping and depth measurements taken in the coming months. Gravel has been moved to the south west pond edge to provide dry access without disturbing nesting animals and birds. Thanks are due to Mr Bridgeman for having this work carried out. Despite this, volunteers to help carry out the work laid down in the Management Plan are very thin on the ground and an appeal has gone out via the Whinstone Times.

14. Embleton Joint Burial Committee (EJBC). The Chairman provided an update and the only report from the EJBC is that the interest on the loan (when it is activated) will be 1% higher than originally anticipated.

15. Meeting Reports.

- Nine Parishes Meeting, 4th October 2019, 6:30pm Parish Church Rooms, Embleton. The Chairman attended on behalf of EPC, no noted items to report.
- Annual Town & Parish Council Conference, County Hall, Morpeth, Thursday 3rd October 2019. The Chairman attended on behalf of EPC, no noted items to report.

16. Forthcoming Meetings.

- Annual General Meeting, Monday 4 November 2019, Blanchland Village Hall, 2pm. EPC attendance tbc.

17. E mails Received / Correspondence.

- Feedback from the Area of Outstanding Natural Beauty (AONB) Partnership Meeting 16th October 2019. A National Trust Ranger should be available to attend Dunstan steads to assist with overnight camping reports. There was also a recognition of the excessive signage within the AONB.
- AONB Dwelling Review 2019-20. The AONB need to ensure that they have an up-to-date picture of the use of dwellings on the coast to help inform the AONB's draft Management Plan. Sarah Winlow (AONB) is to attend the EPC meeting in Jan 2020 with Parish maps to discuss requirements for the project. Clerk to arrange.

18. Financial Matters

- Account Balance £57,011.56 - 31/09/2019
Parish Council (£34,078.43)
Quarry (£17,725.47)
Neighbourhood Plan (£5207.66)
- Spent & Received since 23/09/19
 - Clerk Wages & Expenses (July 2019) -£209.61 BACS
 - Clerk Wages & Expenses (August 2019) -£153.84 BACS
 - Christon bank Methodist Church – EPC Meeting -£10.00 BACS
 - Parish Church Rooms (NP - 12th June & 8th July 2019) -£30.00 BACS
 - Creighton Memorial Hall (Quarry 12th Aug, 9th Sept 2019) -£30.00 BACS
 - PKF Littlejohn (External Account Audit 2018-19) -£240.00 BACS
 - Zurich Insurance Embleton Play Park -£1137.15 BACS
 - D Moody – Grounds Maintenance -£560.00 CHQ
 - Galactic Fireworks – Embleton Display -£1090.27 BACS
 - Blink Bonny Fireworks Donation -£150.00 BACS
 - Zurich – Bonfire / Firework Insurance -£96.44 BACS
- Payments Required:
 - Clerk Wages & Expenses (September 2019) -£215.20 BACS
 - Clerk - Dog Waste Self Adhesive signs -£35.90 BACS
 - Creighton Memorial Hall (Quarry 7/10 & PC Meeting 28/10)-£30.00 BACS
 - Parish Church Rooms (NP Meeting 21st October) -£15.00 BACS
 - Ludman Planning – (NP Consultancy Fee) -£3600.00 BACS
 - Zurich - Bonfire / Firework Insurance -£96.44 BACS

19. Planning Matters.

- 19/00833/ADE. Advertisement consent for a totem V sign and two flags. 39 Creighton Place, Embleton, Alnwick, Northumberland, NE66 3FA. Mr David Brocklehurst.
Comment Date: 30th August 2019 (Extension for comment permitted to 24th September).
APPROVED
- 19/03828/FUL. Existing garage to be extended forward and converted to form kitchen and playroom, 1.5 width garage added to northern gable, new vehicular access formed from estate road and existing garden walls demolished, change of use of grassed area and parking spaces and erection of new garden wall following back edge of footpath. 1 Creighton Place, Embleton, Alnwick, Northumberland, NE66 3FA. Mr Scott McMullen
Comment Date: 17th October 2019 (PC comment extension date to 30th October).
Councillors unanimously agreed to OBJECT to the application due to:
 - 1) The new entrance and proximity to the road
 - 2) Revisions to the property being outside of the original building line.Proposer: Cllr German
Seconder: Cllr Chillingsworth.
- 19/04244/MISC. Operate a Certified Location (CL) for a small 5 pitch site taking caravans, motorhomes and trailer tents. Land North of Fieldhome U3010 Station Road to Embleton Moor Junction Embleton. J Prudent (Caravan & Motorhome Club).
Comment Date: 7th November 2019.
Cllr's unanimously agreed to OBJECT to the proposal due to:
 - 1) Traffic stopping at inappropriate areas on the road
 - 2) Location concerns with the site being down a single-track road with a bend.
 - 3) Large vehicles required to service the site e.g. chemical waste disposal, bins disposal etc.
 - 4) The risk of development creep.Proposer: Cllr Cooper
Seconder: Cllr Chillingsworth

20. Agenda Items for Next Meeting.

21. Time, Date and Venue of next PC Meeting

- Proposed that the next meeting should be held on Monday November 25th 2019, 7:30pm in Christon Bank Methodist Church.