

**MINUTES OF MEETING OF CRASTER PARISH COUNCIL**  
**Thursday 17<sup>th</sup> October 2019 – 7.00pm**

**Councillors present:**

**Chair:** Martin Smith

**Parish Council members:**

Elizabeth Pearson, Margaret Brooks, Mark Green and Michael Craster

**In attendance:** No members of the public.

**Clerk:** Adam Shanley

**Question from members of the public.**

None received.

**2361 Apologies for absence**

Apologies were received from County Councillor Wendy Pattison.

**2362 Declarations of interest**

The Clerk declared an interest in the item relating to the Neighbourhood Plan as the proposal for professional fees under consideration had been received from the same consultant who completed the Ponteland Neighbourhood Plan.

**2363 Discussion with Northumbria Police on boy racers in Craster.**

No representative of Northumbria Police attended the meeting. The Clerk advised that the Police had confirmed that they would attend.

**2364 Confirmation of the Minutes for the Meeting of 19<sup>th</sup> September 2019**

The Minutes of the meeting held on 19<sup>th</sup> September were unanimously agreed as a true and accurate record of proceedings.

**2365 Matters Arising**

None received.

**2366 Financial matters**

- a. **Bank Balance – £6,636.39**
- b. **Received since 19/09/2019**
- c. **Spent since 19/09/2019**

Clerk wages & expenses - £400.00

PAYE - £100.00

Plusnet - £39.00

NCC (removal of two bins) - £79.70

Payment to Rosie Robson (refund for Hall telephone and food for volunteer day) - £98.00

- d. **Payments required**

Clerk wages & expenses (Sept 2019 – Oct 2019) - £400.00

PAYE (Sept 2019 – Oct 2019) - £100.00

**2367 EJBC (Embleton Joint Burial Committee)**

Cllr Elizabeth Pearson provided an update to the Council as Parish Council representative on Embleton Joint Burial Committee. Cllr Pearson advised that the selected contractor was still committed to the task of renovating the Cemetery house. Work is due to start on the renovation by the contractor at the end of the year. Cllr Pearson advised that the contractor had carried out a survey of the property and was due to start work at the end of year.

**2368 Planning Matters**

The Clerk reported that there were no updates to date on the following live planning applications:

**19/01508/FUL** | Outline application for erection of four dwelling houses (Some Matters Reserved) | Land South Of Dunstan Hall Dunstan Village Dunstan Northumberland

**19/01388/FUL** | Front and rear extensions to house; conversion of outbuildings | Hare House 6 Dunstan Square Dunstan NE66 3TG

**19/03577/BT** | proposal to remove phone box at Dunstan

#### **2369 Craster Trail update**

The Chair advised that the gates had now been installed on the trail. Councillors felt that this was a terrific job by the Council's selected contractor. Cllr M Brooks advised that there were no updates yet on the amends suggested to the map at the last full Parish Council meeting. The Council again thanked Rosie Robson and the group of volunteers on the excellent work done to the drystone wall.

#### **2370 Update on the bins**

The Clerk advised that the bins had now been ordered and paid for by Cllr Wendy Pattison through her neighbourhood budget. The bins would be arriving in the next seven to eight weeks.

#### **2371 Christmas tree for Craster**

It was agreed to order a Christmas tree once again this year for Craster through the supplier Hobberlaw Plants.

#### **2372 Craster Community Trust**

Cllr M Craster provided an update on the work of the Trust. Cllr Craster advised that the Trust would soon be hosting a training session on the use of the new speakers installed in the Hall to all regular users of the Hall and Cllr Craster recommended that representatives of the Parish Council attend this training session.

Cllr Craster also advised that the Trust were looking into the issue of licensing for the Hall. Cllr Craster advised that it may be that the Trust applies for a one-off event license when needed for events where alcohol could be sold. Alternatively, the Trust would look to acquire a permanent license for the Hall. Cllr Craster advised that he would keep the Parish Council posted on this as the Chair advised a permanent license may have an impact on the Parish Council's ability to hold meetings in the Hall.

#### **2373 Neighbourhood Plan**

The Clerk advised that he had now received three quotations for the professional support required for the Neighbourhood Plan. Councillors agreed to go with contractor A which was the cheapest of the three quotations and request that work begin immediately on this. The Clerk advised that he had submitted an application for grant funding to Locality to fund the professional support. Councillors also requested that adequate funding be applied for to cover the Clerk's time for the work needed for the plan and also for room hire and stationary.

#### **2374 Update on proposal for resident only car parking**

Councillors agreed to a proposal to have a temporary resident only parking scheme in place for both Craster and Dunstan to ascertain how successful this would be before making such a scheme permanent. It was agreed to include Dunstan in the plans as concern was expressed that cars would be displaced from Craster into Dunstan if the scheme was only based in Craster.

#### **2375 County Councillor's report**

In County Councillor Wendy Pattison's absence, the Chair requested that Councillors consider the written report by Cllr Pattison and direct any queries to Cllr Pattison.

#### **2376 9 Parish Councils meeting with Cllr Wendy Pattison**

The Chair advised that he and Cllr M Brooks had recently attended Cllr Wendy Pattison's 9 Parish Councils meeting and had found this very useful as many of the issues raised in the Parish of Craster were also pertinent to neighbouring areas and it was interesting to see what these areas were doing to tackle these issues.

#### **2377 Next annual Parish meeting**

It was agreed that the next annual Parish meeting should take place on 25<sup>th</sup> November at 18:00pm. It was also agreed that the following issues should be on the Agenda: report on Community Trust,

discussion with Northumbria Police, mobile phone coverage, precept, resident only car parking and the Neighbourhood Plan.

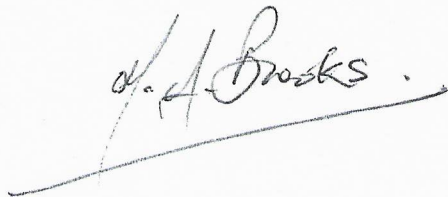
**2378 Items for Next Agenda**

The Chair reminded Councillors to write to the Clerk with any new Agenda items for the next Parish Council meeting.

**2379 Date and time of next meeting**

21st November 2019 – 19:00pm in the Craster Memorial Hall.

There being no further business, the Chair thanked Members for their attendance and closed the meeting.

A handwritten signature in cursive script that reads "A. Brooks". The signature is written in dark ink and is underlined with a single horizontal line.