

**MEETING OF CRASTER PARISH COUNCIL**  
**Thursday 17<sup>th</sup> October 2019 – 7.00pm in the Craster Memorial Hall**

**Agenda**

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

THE MEETING WILL OPEN WITH PUBLIC QUESTIONS

- 2361 Apologies for absence**
- 2362 Declarations of interest**
- 2363 Discussion with Northumbria Police on boy racers in Craster.**
- 2364 Confirmation of the Minutes for the Meeting of 19<sup>th</sup> September 2019**
- 2365 Matters Arising**
- 2366 Financial matters**
  - a. **Bank Balance** – £6,636.39
  - b. **Received since** 19/09/2019
  - c. **Spent since** 19/09/2019
    - Clerk wages & expenses - £400.00
    - PAYE - £100.00
    - Plusnet - £39.00
    - NCC (removal of two bins) - £79.70
    - Payment to Rosie Robson (refund for Hall telephone and food for volunteer day) - £98.00
  - d. **Payments required**
    - Clerk wages & expenses (Sept 2019 – Oct 2019) - £400.00
    - PAYE (Sept 2019 – Oct 2019) - £100.00
- 2367 EJBC (Embleton Joint Burial Committee)** – update from Council representatives on EJBC.
- 2368 Planning Matters**
  - 19/01508/FUL** | Outline application for erection of four dwelling houses (Some Matters Reserved) | Land South Of Dunstan Hall Dunstan Village Dunstan Northumberland
  - 19/01388/FUL** | Front and rear extensions to house; conversion of outbuildings | Hare House 6 Dunstan Square Dunstan NE66 3TG
  - 19/03577/BT** | proposal to remove phone box at Dunstan
- 2369 Craster Trail update** – discussion on map, drystone wall and gates for the Trail.
- 2370 Update on the bins** – verbal update from the Clerk.
- 2371 Christmas tree for Craster** – report by the Chair.
- 2372 Craster Community Trust** – report from Parish Council representative
- 2373 Neighbourhood Plan** – update on progress for the Neighbourhood Plan.
- 2374 Update on proposal for resident only car parking** – report from Clerk
- 2375 County Councillor's report** - circulated Questions to the CC
- 2376 9 Parish Councils meeting with Cllr Wendy Pattison** – update from Cllr Martin Smith
- 2377 Next annual Parish meeting** – Councillors are asked to consider date and agenda items for the November annual Parish meeting.

**2378 Items for Next Agenda**

**2379 Date and time of next meeting**

21<sup>st</sup> November 2019 – 19:00pm in the Craster Memorial Hall.

**Open to Public & Press**

**MINUTES OF MEETING OF CRASTER PARISH COUNCIL**  
**Wednesday 19<sup>th</sup> September 2019 – 7.00pm**

**Councillors present:**

**Chair:** Martin Smith

**Parish Council members:**

Elizabeth Pearson, Margaret Brooks, Mark Green, Neil Wallworth and Jennifer Doherty

**In attendance:** 3 members of the public.

**Clerk:** Adam Shanley

**Question from members of the public.**

A resident asked about footpath safety and asked whether Northumberland County Council may be able to look into this further. The Clerk advised that he would continue to report this to the local services team at Northumberland County Council.

**2380 Apologies for absence**

None received.

**2381 Declarations of interest**

The Clerk declared an interest in the item relating to the Neighbourhood Plan as the proposal for professional fees under consideration had been received from the same consultant who completed the Ponteland Neighbourhood Plan.

**2363 Co-option of a Parish Councillor**

The Clerk advised that he had received a request from Mr Michael Craster to be co-opted on to the Parish Council. The Clerk had invited Mr Craster along to the meeting but he was unable to attend. The Chair proposed that Standing Orders be suspended in respect of request a CV from Mr Craster, which was agreed unanimously. Cllr Wallworth proposed Mr Craster be co-opted on to the Parish Council, this was seconded by Cllr Elizabeth Pearson and unanimously agreed by the Council.

**2364 Confirmation of the Minutes for the Meeting of 24<sup>th</sup> July 2019**

The Minutes of the meeting held on 24<sup>th</sup> July 2019 were unanimously agreed as a true and accurate record of proceedings.

**2365 Matters Arising**

None received.

**2366 Financial matters**

**a. Bank Balance** – £7,352.49

**b. Received since** 24/07/2019

Parish Council precept - £2,250.00

**c. Spent since** 24/07/2019

Clerk wages & expenses - £320.00

PAYE - £80.00

PAYE - £100.00

Plusnet - £39.00

NCC insurance - £175.07

**d. Payments required**

Clerk wages & expenses (Aug 2019 - Sept 2019) - £240.00

PAYE (Aug 2019 - Sept 2019) - £60.00

NCC charge for removing bins - £79.70

**2367 EJBC (Embleton Joint Burial Committee)**

Cllr Elizabeth Pearson provided an update to the Council as Parish Council representative on Embleton Joint Burial Committee. Cllr Pearson advised that the selected contractor was still committed to the task of renovating the Cemetery house. Work is due to start on the renovation by the contractor at the end of the year. Cllr Pearson advised that the contractor had been provided with a set of keys and had carried out a survey of the property. All was looking good for an end of year start.

### **2368 Planning Matters**

**19/01508/FUL** | Outline application for erection of four dwelling houses (Some Matters Reserved) | Land South Of Dunstan Hall Dunstan Village Dunstan Northumberland. No updates on this application.

**19/01388/FUL** | Front and rear extensions to house; conversion of outbuildings | Hare House 6 Dunstan Square Dunstan NE66 3TG. The applicant attended the meeting to discuss this application with Parish Councillors. Councillors felt that the revised scheme under consideration was an improved one from the last application which was removed at the applicant's request. It was **agreed** to note this application with no objections.

**19/03577/BT** | proposal to remove phone box at Dunstan. It was **agreed** to object to this application and to request that the phone box remain in place.

### **2369 Craster Trail update**

Cllr M Brooks presented the latest version of the map. Councillors felt this was a much-improved version and Cllr Brooks advised that the final copy should be with the Council at the October Full Parish Council meeting for final sign off. The Council thanked Cllr Brooks for all her great work on this. The Chair reported that former Parish Council Rosie Robson had arranged a volunteer day through the coastal care team and they would soon be repairing the stone wall. The Clerk reminded Councillors that the Parish Council had agreed to fund the cost of food for the volunteers. The Parish Council thanked Rosie Robson for her work on this. The Chair reported that he had discussed the installation of the gates with the chosen contractor and this would hopefully be completed by end of next month. The Clerk advised that he would thereafter be submitting a right of way application to the County Council for the trail.

### **2370 Update on the bins**

The Clerk advised that the bins had been ordered through the County Council and seven new bins ought to arrive in due course. The Clerk also advised that he had had to request that the two bins in the playpark be removed by NCC as they had become damaged and rats were gaining access to these bins.

### **2371 Advertising A frames in Craster**

The Chair advised that an issue had been raised with the Parish Council regarding a local business's use of land which belonged to the wildlife trust. It was **agreed** that the Parish Council should write to this business and request that this no longer happen.

### **2372 Proposal by Cllr N Wallworth on Boy racers**

Cllr Wallworth highlighted the issue of the boy racers in the Parish and advised that he felt that more CCTV was needed. It was felt that this was beyond the scope of the Parish Council to organise. Furthermore, the Clerk advised that he had been trying for some time to have the local police officer at the Parish Council meeting but had so far received no reply at all. It was **agreed** that the Clerk should write on behalf of the Parish Council to the Police and Crime Commissioner to request that urgent action be taken on this issue.

### **2373 Proposal to reduce the number of seats on Craster Parish Council**

The Clerk highlighted that there had been some difficulty for some time now in filling the full number of seats on the Parish Council and asked whether the Council would consider

reducing the number of seats on the Parish Council. It was **agreed** to keep the number of seats the same.

#### **2374 Craster Community Trust**

No report was provided to the meeting from the Parish Council representative, however Cllr Mark Green advised that the Trust were currently in the process of seeking new speakers for the cinema events.

#### **2375 Neighbourhood Plan**

The Clerk advised that he had now completed as far as he was able the draft copy of the Neighbourhood Plan. A pre-consultation letter had gone out to all residents with overwhelming support for the proposed Plan. The Clerk advised that there was now a need to seek professional support for the remaining stages of the Plan. As part of this, the Clerk advised that he would be seeking a grant from Locality to help complete the Plan. The Clerk also advised that he had received a proposal and a quote from one consultant to assist with the remaining stages of delivering the Neighbourhood Plan. It was **agreed** that the Clerk should seek two further quotations and submit an application to Locality for the grant. The Chair thanked the Clerk for all the work carried out to date on the Neighbourhood Plan.

#### **2376 Proposal on resident only car parking**

The Clerk advised that he was still receiving complaints about off street parking in Craster village and the advice he consistently receives from NCC officers is that Craster needs a resident only car parking scheme in place. It was **agreed** to move this to the next stages and ask NCC to consult on this proposal.

#### **2377 County Councillor's report**

Cllr Wendy Pattison provided a report as County Councillor. On Heugh Road and Heugh Wynd, Cllr Pattison advised that she had been out in Craster during August and had spoken with residents regarding their concerns about speeding traffic on both roads. After speaking with NCC traffic management, the SLOW sign on Heugh road is to be renewed and consideration was given to installing two new SLOW signs near to the Church and also on Heugh Wynd. However, after speaking with a Senior Traffic Manager, Cllr Pattison advised that a suggestion has been made to install 20mph signage in these particular areas.

Cllr Pattison also reminded the Chair and Vice-Chair of the Parish Council of her 9 Parish meeting on 4<sup>th</sup> October.

#### **2378 Correspondence received**

Correspondence received from resident as follows:

*Parking signs. The new parking regulations in the quarry state charges for 24, 48 and 72 hours, meaning cars can clearly be left in there overnight (good, given how tight the village is). So can the 'No Overnight Parking' signs be removed please?*

*Dog Fouling. This is getting worse and worse and is, in my opinion, directly degrading the status and appeal of the village. Over recent visits I have experienced piles of excrement on the open drives of properties on Whin Hill, on the gravel and verges at the top of Whin Hill, and significantly on the footpath to the quarry. What action can the Parish Council take? The first time somebody is caught and fined, or named and shamed, then news will soon get about. There needs to be a great deterrent in terms of signs, a cheap concealed CCTV camera, and occasional plain clothes warden visits.*

It was **agreed** that the Clerk report these issues to Northumberland County Council and ask for further action to be taken.

**2379 Items for Next Agenda**

The Chair reminded Councillors to write to the Clerk with any new Agenda items for the next Parish Council meeting.

**2380 Date and time of next meeting**

17<sup>th</sup> October 2019 – 19:00pm in the Craster Memorial Hall.

There being no further business, the Chair thanked Members for their attendance and closed the meeting.

<b>RECEIPTS and PAYMENTS ACCOUNT</b>	<b>Craster PC 2019/20</b>	
<b>Craster Parish Council - Financial Position @ 13th October 2019</b>		
<b>RECEIPTS</b>		<b>This Year</b>
	<b>Precept</b>	£ 4,500.00
	<b>Bank/VAT</b>	£ -
	<b>Refunds</b>	£ 72.00
	<b>Misc</b>	£ -
	<b>TOTAL RECEIPTS</b>	<b>£ 4,572.00</b>
<b>PAYMENTS</b>		<b>This Year</b>
	<b>Salary</b>	£ 1,920.00
	<b>HMRC</b>	£ 480.00
	<b>Grants/ Donations</b>	£ -
	<b>Travel</b>	£ -
	<b>Postage Etc</b>	£ -
	<b>Burial Cmttee</b>	£ -
	<b>Admin</b>	£ -
	<b>Misc</b>	£ 1,046.61
	<b>VAT</b>	£ -
	<b>Bank</b>	£ -
	<b>TOTAL PAYMENTS</b>	<b>£ 3,446.61</b>
	Increase/Decrease in Funds	£ 1,125.39
	Funds at start of the year	£ 5,511.00
	<b>Funds at end of the year</b>	<b>£ 6,636.39</b>



# CRASTER PARISH COUNTY COUNCILLOR REPORT

County Councillor Wendy Pattison

[wendy.pattison@northumberland.gov.uk](mailto:wendy.pattison@northumberland.gov.uk)

Tel. 07779 983072 and on Facebook – Cllr Wendy Pattison

## Craster Parish

### **Arriva North East X18 Bus and the proposed Newcastle upon Tyne 'Clean Air Zone'.**

Newcastle City Council is planning to introduce a Clean Air Zone in 2021 with a requirement that all buses running through it meet the Euro 6 emissions standard for harmful pollutants like nitrogen oxide and particulate matter. Arriva North East, which operates bus service X18, has around 150 vehicles that serve the area that will be covered by the CAZ, and most of them meet the slightly lower Euro 5 emissions standard. Arriva has therefore just started a programme to modify 69 buses, which will bring them up to the required Euro 6 emissions standard by the end of this year. The balance will come from new vehicles, cascades from other parts of our network or further modifications during 2020.

It is not clear yet where the X18 buses will fit into the programme. However, the CAZ will have no impact on the service that Arriva provides in our area, except that there will be reduced emissions from the vehicles

### **Proposed Implementation of the Northumberland Street Works Permit Scheme**

The County Council currently operates a street works noticing scheme to manage all road and street works undertaken on Northumberland's public highways. In July 2018 the then Secretary of State for Transport, Chris Grayling, sent a letter to all noticing authorities across the country, encouraging them to consider the implementation of a street works permit scheme, and highlighting his powers to direct a local authority to implement such a scheme.

The key difference between noticing and permits is that noticing simply requires a statutory undertaker (either internal highways teams or external utility companies) to 'notify' the authority of any works that they intend to undertake, the Council then seeks to coordinate these works, however, under a permit scheme, all statutory undertakers will be required to seek 'permission' to work on the highway from the Council.

The statutory consultation on the proposed permit scheme commenced on July 24<sup>th</sup> 2019 and closes on 23<sup>rd</sup> October 2019. Full details are on the Council's website under the section 'Proposed Street Works permit scheme'.

The specific objectives of the proposed NCC permit scheme are:

**Coordination** – reduce occupation of the highway for both street and highway works in order to minimize disruption to the travelling public;

**Compliance** – improve compliance with the relevant codes of practice and conditions;

**Information** – ensure accurate information is available to the public through improved quality of information received from all works promoters;

**Fairness** – ensure all works promoters are treated fairly and with parity;

**Collaboration** – encourage collaborate working between all works promoters.

### **Mobile Library SERVICE - Can I request a mobile library visit in my area?**

If you would like a mobile library to visit the area you live in, you should first read the service criteria document to check whether you are eligible to receive the service. To request a copy please contact the Mobile Library Service by emailing [mylibrary@northumberland.gov.uk](mailto:mylibrary@northumberland.gov.uk)

### **I am unable to leave my home; how can I continue to receive a library service?**

Northumberland County Council runs a [Home Library Service](#), which is delivered by volunteers across the County. It is a service specifically designed for housebound customers and involves a volunteer visiting the customer on a regular basis, discussing their book choices with them and delivering and returning items on their behalf. Any Northumberland resident who is concerned that their disability or mobility needs could prevent them from accessing a library service they should contact the Home Library Service by emailing as above.

**How will I know if the mobile library is unable to visit me?** Customers can sign up to the email notification service where they will be informed by email of any changes to their regular service or times when the mobile library is unable to visit you as planned (for example in severe weather conditions).

### **Public asked to help shape future of library service**

Northumberland residents could be asked for their opinion to help shape the future of the county's library service.

A report will be discussed at a Cabinet meeting of Northumberland County Council, which will recommend that the council agrees to a public consultation on the service.

If agreed it is proposed that a consultation of up to 12 weeks will be held to gather people's opinion on how the service should be run in the future.

The consultation will aim to get the opinions of both library users and non-users. Views will be captured via an online survey, with paper copies also available at libraries. A series of drop-in sessions will also be held for residents to ask questions or provide verbal feedback.

It is hoped the consultation will help identify the most valued aspects of the service and the barriers to library use across the county. The results of the consultation will help the council focus on how the service is delivered in the future.

Following a decision next week the proposed consultation would start in the Autumn, with initial findings expected in early 2020.

As a statutory service the council is required to carry out a public consultation exercise if changes to the service are proposed.

Cllr Cath Homer, cabinet member for Culture, Arts, Leisure and Tourism said:

"Northumberland's library service has undergone many changes in recent years, however we feel that now is the time to look again at the service and make sure that it is serving the needs of our communities.

"We have been committed, since bringing the service back into the council in 2017, to building a stronger and more consistent service, but we now need to ensure that we understand what people value about their library and what they think we could do more of, or improve.

"This consultation will offer people the opportunity to have their say to help us design a

library service that works for all. Even if you're not currently a regular user of the service we want to hear from you to understand what could be done to encourage more people to use their library."

Shingles – A vaccine is expected to reduce your risk of you getting shingles. If you do go on to have the disease, your symptoms may be milder and the illness shorter.

Shingles can be very painful and uncomfortable. Some people are left with pain lasting for years after the initial rash has healed. It's fine to have the shingles vaccine if you've already had shingles. The shingles vaccine works very well in people who have had shingles before and it will boost your immunity against further shingles attacks.

### Who can have the shingles vaccination?

You're eligible for the shingles vaccine if you are aged 70 or 78 years old.

In addition, anyone who was previously eligible (born on or after 2 September 1942) but missed out on their shingles vaccination remains eligible until their 80th birthday.

When you're eligible, you can have the shingles vaccination at any time of year.

The shingles vaccine is not available on the NHS to anyone aged 80 or over because it seems to be less effective in this age group.

### How do I get the shingles vaccine?

Once you become eligible for shingles vaccination your doctor will take the opportunity to vaccinate you when you attend the surgery for general reasons, or for your annual flu vaccination. If you are worried that you may miss out on the shingles vaccination, contact your GP surgery to arrange an appointment to have the vaccine.

### recycling PLASTIC

Recycling plastic in Northumberland doesn't have to be complicated. just ask yourself one simple question... is it a bottle?

If it's plastic and its bottle-shaped then put it in your recycle bin.

Don't forget the bottle tops too - they can now be recycled - just leave them on the bottle!

That means plastic tubes, trays, pots, cartons, bags and toys should be re-used, gifted or put into your household rubbish bin.

**NCC have been working with the waste team to produce a video that makes the often confusing process of deciding which types of plastic go into your recycling bin a little easier:** <https://www.northumberland.gov.uk/News/2019/Sep/Remember-one-simple-thing-this-recycling-week.aspx>