GREENHEAD PARISH COUNCIL MEETING
15th July 2019
DRAFT MINUTES

Present	Cllr E Rimmer Cllr J Robson Cllr L Whitington Cllr A Graham	Cllr H Maxted	Cllr A Sharp - County Clerk - Mrs Susan Saunders 2 members of the public

19.20	
45/19	**Apologies for Absence** Cllr M Wood – Annual Leave
46/19	**Declarations of Interest** In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared
58/19	**It was proposed to bring forward the Staffing Issues** **PROPOSED Cllr E Rimmer SECONDED Cllr L Whitington AGREED** **Staffing Issues** To review the Clerk's Contract and pay. **Resolution to Exclude Press and Public** To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area. **Resolution** "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw." This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. **PROPOSED Cllr E Rimmer SECONDED Cllr L Whitington AGREED** The Council agreed to use the NJC rates for the pay scale for the clerk at SCP 8 with effect from 1st April 2019 and to amend the contract accordingly. **PROPOSED Cllr A Graham SECONDED Cllr J Robson AGREED** 1 member of the public returned.
47/19	**Minutes of the meeting held on:** Monday 20th May 2019 were approved. **PROPOSED Cllr L Whitington SECONDED Cllr A Graham AGREED**
48/19	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** No Matters
49/19	**Chairman's Report** **C**llr Rimmer reported that the hanging baskets have been purchased and are up.
50/19	**Correspondence received since the last council meeting - noted**
51/19	**Grounds Maintenance** **51/19.01** Tree Inspection – No work is required at this point. **51/19.02** Play Area – The clerk is to contact RoSPA about the inspection. The Burial staff will pressure wash the climbing frame and see if that helps with the slippery surfaces. They are also repairing the broken step. The litter bin is overflowing and the council agreed a wheelie bin would be more appropriate. It was proposed to contact David Hunt and ask if the council could have one. **PROPOSED Cllr E Rimmer SECONDED Cllr A Graham AGREED** **51/19.03** Seating Maintenance – The seats are undergoing continuing maintenance by Mick & Angela Yeats.
52/19	**Asset Transfers** *to discuss and consider* **52/19.01** Land at Milburn Terrace - Councillors agreed to have a walk around and bring this item back to another meeting. **52/19.02** A69 Underpass – Cllr Rimmer suggested looking at this area for a wild flower area. The clerk will contact Sam Talbot at NCC for advice.

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53/19 **Planning Applications**

16/04499/FUL Change of Use for residential to permanent, Blenkinsopp Castle Home Park GRANTED

54/19 **Northumberland National Park Planning Application**

19NP0054 High Tipalt, Greenhead, CA8 7JB- Lawful Development Certificate in respect of the continued use of High Tipalt as an unrestricted dwelling house.

No Objection

PROPOSED Cllr H Maxted **SECONDED Cllr E Rimmer** **AGREED**

55/19 **Haltwhistle & District Burial Committee**

55/19.01 To approve the draft constitution and financial contribution calculation

The Council approved the constitution including the amendments that Haltwhistle Town Council had proposed.

PROPOSED Cllr L Whitington **SECONDED Cllr A Graham** **AGREED**

56/19 **Reports on Financial Matters**

56/19.01 Bank Balances: Reconciliation, Inc & Exp as at 23rd June 2019

56/19.02 Accounts for payment as at 15 07 19

			Appendix 2		
56/19.01	**Bank Reconciliation**				
		For Current Account			
Bank Balance as at			**23rd June 2019**		**3327.96**
Plus	o/s Lodgements				
	o/s Payments				
Less					
					3327.96
	Bal b/f 31st March 2019			2097.69	
	Receipts in the year			4217.25	
	Payments in the year			2986.98	
	Balance at		**23rd June 2019**		**3327.96**
		Money Manager Account			
	b/f bal 31 March 2019			1128.47	
	Interest		0.57		**1129.04**
	Total of both Accounts				**4457.00**
				Incl VAT	
	Payments- included above				
	Zurich		Insurance	98.14	
	G Reichart		Tree Inspection	275.00	
				373.14	
	Payments for 15th July - not included in above				
	Greenhead Village Hall		Annual Rent	72.00	
	Haltwhistle Golf Club		Donation	200.00	
	NCC		Bin Installation	280.00	
	E Rimmer		Hanging Baskets	45.00	
	G Treloar		Play Park Repairs	40.50	
	PPH		Paint	14.57	
	A Yeats		Paint for Seats	9.00	
				661.07	
	Total Payments for Approval			1034.21	

The accounts were approved for payment

PROPOSED Cllr J Robson **SECONDED Cllr L Whitington** **AGREED**

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	56/19.03 Grant Awarding Policy – to consider adopting a policy It was agreed to adopt a policy for awarding grants that could be placed on the website and potential applicants can be directed it to for reference. Each application would be considered individually. **PROPOSED Cllr J Robson SECONDED Cllr H Maxted AGREED** **56/19.04** Request for a notice board to hold Tourist Map. The Council agreed to purchase a notice board to accommodate the tourist information for Greenhead. The position is to be determined but Cllr Robson will ask if the café wall could be used. The clerk will obtain prices for two notice boards as members agreed a map would be useful too. **PROPOSED Cllr L Whitington SECONDED Cllr A Graham AGREED** **56/19.05** New printer scanner required – purchase along with other parishes The Council agreed to a new Laser printer/scanner which will be more cost effective. If the other parishes the clerk has employment with wish to contribute that will be helpful but, members agreed to the purchase regardless. **PROPOSED Cllr J Robson SECONDED Cllr L Whitington AGREED**
57/19	**57/19.01** Village Hall - The clerk was asked to contact painters for quotes. **57/19.02** Millennium Green – The benches have been painted. **57/19.03** Footpaths – All ok **57/19.04** Greenhead School – There are now 64 children registered, the school are running the annual duck race this year. The nursery received £3000 from the Community Chest. **57/19.05** War Memorial – Two quotes for work have now been received but The War Memorial Trust has still not responded to the question of which type of re-curving is allowed as it is listed. The clerk will chase them.
59/19	**Dates and times of next meetings:** Parish Council meeting - Monday 16th September 2019 from 7.00pm in the Village Hall.

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