

THE PARISH COUNCIL OF WHITTON AND TOSSON

**Minutes of the PARISH COUNCIL MEETING held on the 18th June 2019 at 6pm
at the Parish Rooms, Rothbury**

Present: Hilary Dunn (Chair), Alan Winlow (Vice Chair), Peter Henry (Councillor),
Fran Tait (Councillor) and Sarah Winlow (Clerk).
Also present: Alan Tait

1. Acceptance of office and appointment of Chair and Vice Chair

HD was proposed as chair by AW, FT seconded this appointment. AW was proposed as Vice Chair, FT seconded this appointment.

2. APOLOGIES for absence Val Burwood (Councillor)

3. MINUTES of the meeting held on the 7th of May 2019 were considered. AW proposed that the minute was a true record of the meeting and this was seconded by PH. The minute was signed by the Chair.

4. MATTERS ARISING FROM THE MINUTES

i. Highways and Footways: AW circulated and ran through the Highways and Footpaths report for NCC Highways and Technical Maintenance. *A copy of the Highways and Footpaths report can be found on the [WTPC website](#).* AW reported that discussions with Glen Sanderson (NCC) with regard to possibility that Parish Council receives payment for ongoing highway and footpath maintenance have been put on hold.

5. MATTERS ARISING

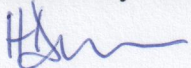
i. Nomination of representative to the Joint Burial Committee: HD was nominated as representative.

ii. Update from the Joint Burial Committee: HD summarised recent activity. Caroline Dawson is Chair of JBC. Work continues in the cemetery extension area to prepare it for future use. Reported discussion in regard to time taken to backfill graves – not always possible for Cemetery Superintendent to complete this task in two hours outlined in contract given his other commitments as Fire Officer. Cemetery Lodge renovation is now complete.

iii. Adoption of Standing Orders: NALC's standard Standing Orders for parish councils were adopted.

iv. Community Governance Review – change of boundary consultation:

Notification was received in May from Democratic Services, NCC in regard to the boundary change desired by Rothbury Parish Council. The boundary change proposed will see Jubilee Crescent moved into Rothbury Parish. In addition, an anomaly whereby some gardens of the houses located in Rothbury are currently within Whitton and Tosson Parish would be rectified. The consultation documents and accompanying map were posted on the website and parish notice board with NCC's deadline for comments set for 21st June 2019. Prior to the meeting, advice was sought from Democratic Services about the process and why Rothbury had requested the boundary review. Discussion at the meeting raised the following


Signed – Hilary Dunn (Chair)

Dated... 3/9/19

points: residents had not contacted Whitton and Tosson Parish Council with any concerns about the change and that Jubilee Crescent geographically is clearly within the settlement of Rothbury. HD noted that the Parish Council has had councillors from Jubilee Crescent in the past. It was decided that whilst Whitton and Tosson Parish Council would like to retain Jubilee Crescent, given no correspondence has been received from residents of that street about this issue, it would not be appropriate to object to the boundary change. As such no comment was returned to Democratic Services.

6. FINANCE

i. Audit for 2018/2019: The Audit for 2018-19 was agreed and signed by HD and SW. The period of exercise of public rights to review the accounts was agreed to run from the 24th June to the 2nd August. *SW to forward the completed audit to auditors PKF Littlejohn LLP.*

ii. Balance of accounts: Community Account **£3891.61** and Savers Account **£1403.58** (as of 3rd June 2019).

iii. Payment to Joint Burial Committee: A slight overpayment was made in the first tranche of funds for the JBC. The Clerk of the JBC suggests the amount of the second tranche of funds (due September) is adjusted to ensure the correct figure is paid.

iv. Hire of meeting room £12: Approved

v. Clerk's honorarium £60: Approved

6. PLANNING

i. Northumberland Local Plan update: Noted.

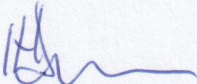
ii. Northumberland National Park Local Plan consultation: Noted.

iii. 19/01344/VARYCO Coquetdale Caravan Park – alterations to allow reorganisation of site boundary and reduction in density of pitches. An objection was submitted on 25th July on the grounds of the harm to Sharps Folly (Grade II* Listed Building) and the Whitton Conservation Area.

iv. Carterside Holiday Lets: Construction has begun on the holiday lets to the east of Carterside Farm including the removal of several copper beech trees. This was reported to NCC Enforcement who have responded that as there was not a planning condition stipulating the need to apply to the Council for works to the trees within the site, there was no restriction on the removal of the trees. The works have also involved the revetting of the southern boundary of the site temporarily creating an 8ft drop directly from the Carterside Road. Fencing has now been erected and the ground infilled.

7. CORRESPONDENCE

i. Email update from Northumbrian Water about proposed Whitton waste water improvements: noted. This work is scheduled for September 2019 to March 2020.


Signed – Hilary Dunn (Chair)

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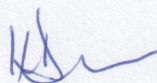
8. ANY OTHER BUSINESS AND DATE FOR NEXT MEETING

There was no additional business.

Date of next meeting: 3rd of September, 2019.

All meetings to be held at the Parish Hall, Rothbury.

There being no further business, the meeting closed at 6.50pm.



Signed = Hilary Dunn (Chair)

Dated..... 3/9/19