

MEETING OF CRASTER PARISH COUNCIL
Thursday 20th August 2020 – 6.00pm via Microsoft Teams

Agenda

Join our meeting via Microsoft Teams via the link below:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzZmODg3ZjYtNTNjOC00OWY5LTg3OGItYTVhMTMxMjkyODQ5%40thread.v2/0?context=%7b%22Tid%22%3a%22e485300-fb63-4eef-8d84-a1e156dd4561%22%2c%22Oid%22%3a%22aff32331-c248-4648-bc4c-50ecbff962d7%22%7d

Dear Councillor,

In accordance with both the Local Government Act 1972 and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020, I hereby give you notice that a meeting of the Full Council will be held in **via Microsoft Teams** on **Thursday 20th August 2020 at 6pm** to transact the following business:

2361 Apologies for absence

2362 Declarations of interest

2363 Confirmation of the minutes for the meeting held on 18th June 2020

2364 Matters Arising

2365 Public participation

2366 Report by County Councillor Wendy Pattison – report attached

2367 Craster Residents Permit Parking consultation – report attached

2368 Update on bulb planting project in the Parish

2369 Report from Parish Council Chair following 9 Parishes meeting with Anne-Marie Trevelyan MP

2370 Update on the purchase of new bins in the Parish

2371 Report following footpaths officer visit to Craster

2372 Report from Embleton Joint Burial Committee representative

2373 Craster Community Trust report – including reopening of Community Hall and AGM.

2374 Items for Next Agenda

2375 Date and time of next meeting

17th September 2020 – 18:00pm via Microsoft Teams.

And pursuant to the provisions of the above-named acts, I hereby summon you to attend the said meeting.

Adam Shanley
Clerk of Craster Parish Council

MINUTES OF MEETING OF CRASTER PARISH COUNCIL
Thursday 18th June 2020 – 6.00pm via Zoom

Councillors present:

Chair: Martin Smith

Parish Council members: Mark Green, Margaret Brooks and Michael Craster

In attendance: 8 members of the public

Clerk: Adam Shanley

2361 Co-option of Parish Councillors

Mr Steven Bagley and Mrs Marilyn Bagley advised that they would like to be considered for the Parish Council. Both advised that they would like to make a contribution to the life of the parish.

It was agreed that Standing Orders relating to the need for co-option candidates to present a CV to the Parish Council should be suspended.

Councillors unanimously agreed to co-opt Mr and Mrs Bagley to the Parish Council.

2362 Apologies for absence

Apologies were received from Cllr Elizabeth Pearson and County Councillor Wendy Pattison

2362 Declarations of interest

None received

2363 Confirmation of the minutes for the meeting held on 21st May 2020

The Minutes of the meeting held on 21st May 2020 were unanimously agreed as a true and accurate record of proceedings.

2364 Matters Arising

None received.

2365 Public participation

Concerns were expressed by members of the public about the "No cycling" signage in parts of the village and also about the Bark Pots development. The Clerk advised that he would be contacting the Footpaths Officer as soon as possible to look into the signage issue and the planning enforcement officer regarding the Bark Pots development.

2366 Report by County Councillor Wendy Pattison

The Chair highlighted the latest report by County Councillor Wendy Pattison in her absence and invited any Member of the Council and member of the public to direct any queries to Councillor Pattison in writing.

2367 Annual Governance and Accountability Return for 2019/20

- (i) Members agreed the internal audit report 2019-20
- (ii) Members approved the annual governance statement 2019-20
- (iii) Members approved the draft annual accounts for 2019-20
- (iv) Members approved the accounting statement and explanation of variances 2019-20
- (v) Members approved the certificate of exemption form 2019-20

2368 Update on progressing the proposal of an anaerobic digester

2369 Update on Craster car park and toilets

The Clerk advised that he had received a notification from NCC that the toilets would be reopened in line with other NCC managed toilets in coastal areas. NCC has undergone a full risk assessment for each site and assured the Parish Council that the toilets would be cleaned on a regular basis.

2370 Report on planting and cutting back of grass verges

The Clerk reminded Members that this issue was raised for consideration on 21st May 2020 and it was agreed that a project proposal would be considered at this meeting. It was agreed that the Clerk should purchase £500 worth of bulbs for planting in the Parish in September/October time and to work with the local community on suitable locations.

2371 Items for Next Agenda

The Chair reminded Members to request for any items to be added to the Agenda in writing to the Clerk.

2372 Date and time of next meeting

16th July 2020 – 18:00pm via Zoom.

There being no further business, the Chair thanked Members for their attendance and closed the meeting.

Signed,

Chair of Craster Parish Council



CRASTER PARISH COUNTY COUNCILLOR REPORT

County Councillor Wendy Pattison

wendy.pattison@northumberland.gov.uk - Tel. 07779 983072 and also on Facebook – Cllr Wendy Pattison Craster Parish

9 Parishes Meeting, Longhoughton Division - A meeting with all nine Parish Council Chairmen/Vice Chairmen has been arranged with MP, Anne Marie Trevelyan and this will take place on Friday 11th September at 2pm at Brownieside. Small business rate relief and the lack of mobile phone signal in Craster, Howick and Eglington are on the agenda to be discussed.

Road to Craster – Following my own concerns and also local resident concerns regarding the road to Craster from the B1340 onwards, this have now been identified by Northern Area Highways Manager, Mr Graham Bucknall as a High Priority scheme. Mr Bucknall has confirmed that the road is included in the 20 21 Investment Programme and is currently with the design team.

Craster Public Toilets – There has been several breakdown issues with the public toilets since they re-opened after lockdown. Repairs have been made several times and the toilets are very much used by visitors and there also appears to be problems with the flow of water and capacity which the NCC team are currently looking into.

B1340, Denwick to Newton by the Sea - The B1340 which passes through the Longhoughton Ward has frequent potholes and after repairs are made the road falls immediately back into potholes again. There are 3 or 4 patches required between Hocket Junction and Rennington which NCC Highways, Area Manager, Mr Graham Bucknall has put onto a works schedule. The other stretch of this road which is poor is Whinney Hill area and there is an LTP scheme programmed to start here at the end of September.

Business and Planning Act 2020 - New legislation called the Business and Planning Act 2020 came into force on 22 July 2020 allowing businesses to apply for a Pavement Licence to place removable furniture on certain highways adjacent to their premises for the purposes of selling/serving and/or consuming food and drink outdoors. For your information a similar update is also being issued to all of the Town and Parish Council's later today, ahead of press releases on Monday to launch the scheme. These Pavement Licences are a temporary measure brought in under the provisions of Part 1 of the 2020 Act. The intended aim of this new legislation is to support and make it

easier for businesses serving food and drink (including - but not limited to - bars, restaurants and cafes) to survive and bounce-back from the Coronavirus pandemic lockdown. As confirmed in the 2020 Act, these temporary measures will remain in force until 30th September 2021.

Northumberland County Council wants to do all it can to safeguard public health while supporting our economic recovery. The Council recognises that current social distancing guidelines will have considerable impact on the capacity of cafes, pubs and restaurants to accommodate customers. The Council also recognises that there may be some existing practices in relation to the placement of furniture on the highway that may not comply with this new legislation. In response to the requirements of the Act the Council has therefore very rapidly developed its own arrangements to enable the timely implementation of the new pavement licensing regime in the county, via a fully digital on-line application process accessed via a portal on the Council's web page

<https://www.northumberland.gov.uk/Business/cafe.aspx#streetpavementcafguidelines> .

Consultation on parking restrictions undertaken in Craster village

A consultation is currently being undertaken with all Craster residents to see whether a 12 month resident car parking permit scheme is appropriate for the village. Parking issues within Craster are becoming more and more concerning. Access issues and often visitor use of Craster streets to park their cars are causing huge difficulties for local residents. Because of this and other concerns, I have decided to fund a full resident parking consultation to give residents a say on the matter.

COVID 19 UPDATE

From 1 August, leisure centres may re-open, close-contact beauty treatments (such as facials) may resume, and casinos, bowling alleys and skating rinks may re-open. Indoor performances in theatres and music venues may resume, and wedding receptions of up to 30 people may take place. Pilots will take place, which if successful, will allow fans to return to sports stadia in October.

Work continues on economic recovery both locally within Northumberland and also as part of the wider Regional Covid Recovery Group bringing together partners from local government, health, universities and colleges, police and fire.

The Council has been successful in gaining additional funding to support “quick/ ready” schemes as part of a wider bid submitted from the North East LEP, North of Tyne Combined Authority and North East Combined Authority following a call for proposals from the secretary of state. Projects are now being refined and agreed with government representatives around delivery aimed to be within the next 18 months.

SCHOOLS UPDATE

In the last week NCC Director of Public Health Liz Morgan has undertaken a briefing for head teachers in preparation for a fuller reopening of schools in September 2020. Schools have remained engaged in Northumberland throughout the Covid-19 pandemic and NCC are confident that schools are feeling supported at this time in advance of opening. NCC will be continuing to work with our schools throughout the summer in relation to a number of key issues which we are awaiting guidance for including school transport and future arrangements for attending schools.

DISCRETIONARY GRANTS

The majority of payments to businesses for covid-19 grants have now been made with the team paying nearly £90m out to businesses. Grants are now being offered to Ofsted registered childminders and nurseries in Northumberland - further information is available on our online [Business Hub web pages](#). There are a small number of queries outstanding and NCC are working through these as quickly as possible.

SUPPORT FOR OUR CARE HOMES

Thankfully the number of deaths in care homes continues to reduce and NCC are working with care home providers to provide support in relation to such events such as outbreaks happening. NCC are continuing to contact care home providers regularly offering support and supplies of PPE where they need it.

REGISTRATION SERVICES INCLUDING WEDDINGS & CIVIL CEREMONIES

NCC registration service is now offering face to face birth registrations and also weddings and civil ceremonies in line with government guidance. The Council are currently undertaking face to face registration activities at Morpeth Town Hall, Fenkle Street, Alnwick and Hexham House. Death registration remains permitted to be a telephone appointment which has been much preferred by families and we are hoping that this will remain in place.

LIBRARIES

Following the Government's recent announcement, the County Council are now operating a select and collect service from four County libraries.

The libraries are:

- Berwick
- Blyth
- Morpeth
- Hexham

NCC are undertaking a planned phased reopening of the majority of the library services by the end of August 2020 and this will include time limited PC use and browsing in due course.

Further libraries to open in the coming weeks are:

- Prudhoe
- Alnwick
- Amble
- Bedlington
- Bellingham
- Haltwhistle
- Prudhoe
- Rothbury
- Seaton Sluice
- Wooler

The Council are undertaking further risk assessments on some of the smaller libraries, some of which are community managed and therefore there are discussions taking place with key partners also to ensure that we can operate facilities safely and in line with social distancing.

All loans will be automatically updated until libraries reopen and fines will not be charged for late returns to residents after 23rd March 2020 and therefore customers should not worry if they have books at home.

CHANGES TO SHIELDING GUIDANCE

Further advice for shielding residents who are currently receiving food parcels and medicinal supplies provided by the National Shielding Programme have been notified in some cases that these will stop from 1 August.

The County Council will continue to provide support to residents through Northumberland Communities Together and we will ensure that you have full details regarding this as soon as we are able to clarify the recently received guidance outlining the specific changes. If you are aware of anyone or any organisation that needs help and/or support please let the Council know.

Test and trace

Cases of Covid-19 in the community remain low, as echoed by the ONS surveys (which samples over 100,000 members of the population). The number of people testing positive continues to fall the percentage of people testing positive falling from a weekly rate of 12.2% on 29 June to 4.8% yesterday.

Where local outbreaks occur, local authorities will now have the power to close outdoor areas, shops and other premises to enable a fast response to local issues as and when they arise. It is now the case, and has been for some time, that anyone, anywhere in the UK with symptoms can get a test without delay. We are also testing increasing numbers of people who don't have symptoms but who are at higher risk.

Don't get caught out – make sure you're on the electoral register

Electoral Register - Residents in Northumberland are being urged to safeguard their vote at election time by sparing just a few minutes of their time to make sure their name is on the electoral register.

All 150,000 householders in Northumberland are being asked to look out for the annual canvass letters from Northumberland County Council which will be dropped through letterboxes over the coming week (July 13).

Residents are requested to follow the guidance and, if changes are needed, make them promptly and online wherever possible.

Young people coming up to voting age, students and recent home movers are less likely to be registered to vote so anyone falling into this category needs to pay particular attention and make sure they are registered correctly.

Kelly Angus who is the Electoral Registration Officer at Northumberland County Council said:

“ To vote in any election your name must be on the electoral register. With elections taking place in Northumberland in May 2021, this is an important opportunity for residents to ensure they have a say on issues that directly affect day-to-day life in Northumberland.

“Apart from voting, there are also other benefits to being on the register including improving credit score ratings which companies look at when you apply for a mobile phone contract, a mortgage or a loan. ”

“At every election people lose their right to vote because they don't realise that to be eligible to vote they have to register – please make sure you are not one of them.”

If you have any queries regarding electoral registration, please ring Northumberland County Council's elections office on 01670 624811.

ITEM 2367: CRASTER RESIDENTS PERMIT PARKING CONSULTATION

As Members are aware, over six weeks ago the Parish Council launched a formal consultation with local residents on the subject of a Resident Permit Parking scheme in Craster. This consultation ended on 14th August 2020.

The decision to carry out this consultation followed an overwhelming vote by members of the public in favour of holding this consultation at the November 2019 meeting of the Parish.

At that time, it was hoped that this would include the whole of the Parish however, following consultation with NCC officers, Dunstan is not able to be included in the scheme.

As part of the consultation, consultation letters were delivered through letter boxes in Craster, the Parish Council website was updated with a link to the consultation letter and response form and the consultation was also covered in the local press. The consultation letter also included a set of Frequently Asked Questions about the scheme. This covered all of the main questions raised at the November meeting but members of the public have posed additional queries which the Clerk has responded to.

Parking issues are by far the biggest source of complaints from local residents to the Parish Council and this scheme has been proposed as a potential solution to this issue and follows months of discussions with NCC officers.

The results of this consultation are shown in the table included in this report. Though the results vary from street to street, the majority of residents (approx. 68%) have voted in favour of this scheme being adopted on a trial basis for 12 months only.

These results will now be passed on to the NCC Highways Design team who will be taking this forward and it is hoped that a scheme can be introduced by January 2021. As agreed when the Parish Council launched the consultation, if accepted by the community, there will be a further public consultation to gain residents' views on the effectiveness of this scheme towards the end of the 12-month trial period.

NCC's Highways team will need to decide how the scheme is to be implemented based on the results of this consultation.

County Councillor Wendy Pattison has agreed to fund the implementation of this scheme and the Community Trust has also stated that it may be able to support local residents with the purchase of a permit. Currently the cost per permit is £25.

It is hoped that a further meeting will take place with NCC officers in September to discuss the next stages of this scheme. This will also be an Agenda item for the November 2020 meeting of the Parish should Government guidelines permit such a meeting.

Results of the 2020 consultation in Craster on Permit Parking scheme

<u>Voted yes</u>	<u>Voted no</u>
Church Street = 6	Church Street = 2
Dunstanburgh Road = 15	Dunstanburgh Road = 3
Haven Hill = 6	Haven Hill = 0
Heugh Road = 21	Heugh Road = 11
Heugh Wynd = 15	Heugh Wynd = 15
Whin Hill = 11	Whin Hill = 0
South Acres = 8	South Acres = 4
Chapel Row = 0	Chapel Row = 4
Total: 82	Total: 39