

Longhorsley Parish Council

Clerk to the Parish Council Miss G Turner: 4 Lowther Close, Seaton Manor, Ashington, NE63 0HY
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4th February, 2020

Dear Councillor,

Your attendance is requested at a meeting of Longhorsley Parish Council on **Wednesday 12th February, 2020** at 7.00 pm in the St Helens Church Room.

If any Longhorsley parishioners are present and wish to speak, at 8.00pm there will be an adjournment of up to 20 minutes. Each Longhorsley parishioner will be allowed a maximum of four minutes.

Agenda

1. **Apologies for Absence**
2. **Minutes** of the Parish Council Meeting held on 8th January, 2020 (previously circulated) to be confirmed and signed.
3. **Declaration of Interest** in items on the agenda other than standard declaration of interests.
4. **Proposed Dates of Next Meeting(s)**: 11th March and 8th April, 2020.
5. **County Matters** – Update by Cllr Sanderson
6. **Update by PC Andrea Teasdale**
7. **Finance**
 - 7.1 **Authorisation of Payments** – February, 2020 list is attached for members' approval.
 - 7.2 **Budget Monitoring** – Members are supplied with the Accounts and Transactions file including petty cash and bank reconciliation to end of January, 2020.
 - 7.3 **Internal Audit 2019/20** – members are provided with a copy of the following documents for approval:
 - a) The Review of Internal Audit
 - b) Internal Audit Checklist for 2019/20
 - 7.4 **Annual Risk Assessment** – members are provided with a copy of the Risk Assessment for 2019/20 for approval.
8. **Routine Items for Review**
 - 8.1 a) Planning Decisions
 - 8.1 b) Review of Planning Applications
 - 8.2 Moor Management Working Group - a verbal report will be given on the night.

- 8.3 The Old Church Wood Working Group – a verbal report will be given on the night.
- 8.4 Play Areas: no news received re: Adamson Park Funding as yet.
- 8.5 Allotments – nothing to report.
- 8.6 Plants & Flowers – nothing to report.
- 8.7 Village maintenance - Review:
 - a) Request to remove recycling bins in the Village Hall car park to the corner to the left of car park entrance.
 - b) Dog Bag Dispensers – Members had been previously issued with documents from tikspac £150 per station.
 - c) Quotation from Straughan’s re miscellaneous works.
- 8.8 Website <https://northumberlandparishes.uk/longhorsley>
Members are requested to consider any further items to be included.
- 8.9 Longhorsley Tree – topics for PC Submission to be discussed.
- 8.10 Donation Requests – none received this month.

9. Items Carried Forward

- 9.1 Housing Developments in the Village to include:
 - a) Wilding Place (Reivers Gate) – The Chairman to give a verbal update.
 - b) South Road Development – The Chairman to give a verbal update.
 - c) East Road Development – The Chairman to give a verbal update.
 - d) Land north of Kirkups Corner – nothing further to report.
- 9.2 Neighbourhood Planning – nothing to report at this time.
- 9.3 Village Green – a meeting with NCC is scheduled for March in order to progress this issue.
- 9.4 Welcome Letters – none issued this month.

10. Other Agenda Items

- 10.1 Gov.UK email address – a verbal update to be given by the Clerk.
- 10.2 CCTV – the successful tenderer has been contacted and will liaise with Cllr Elliott. County Cllr Sanderson has been contacted with a view to obtain funding from his Small Schemes fund.
- 10.3 Northern Powergrid – Works at Stonehaven and Normandy Terrace – permission is requested to place cables below Village Green land.
- 10.4 Road adjacent Belmont and Hawthorn Cottage – emails from a resident and representing solicitors have been circulated.

11. Other Items for Information

12. Any Other Business (arising too late for inclusion on agenda)

Yours faithfully,

G Turner

Clerk to Longhorsley Parish Council