





# GREENHEAD PARISH COUNCIL

18<sup>th</sup> November 2019

## Draft Minutes

| Appendix 1 |   |                                   |         |
|------------|---|-----------------------------------|---------|
| 93/19.01   | Bank Reconciliation                           |                                   |         |
|            | For Current Account                           |                                   |         |
|            | Bank Balance as at                            | 23rd October 2019                 | 4475.70 |
| Plus       | o/s Lodgements                                |                                   |         |
| Less       | o/s Payments                                  | H&DJBC                            | 18.7    |
|            |   |                                   | 4457.00 |
|            | Bal b/f 31st March 2019                       |                                   | 2097.69 |
|            | Receipts in the year                          |                                   | 7717.25 |
|            | Payments in the year                          |                                   | 5357.94 |
|            | Balance at                                    | 23rd October 2019                 | 4457.00 |
|            | Money Manager Account                         |                                   |         |
|            | b/f bal 31 March 2019                         |                                   | 1128.47 |
|            | Interest                                      | 1.33                              | 1129.80 |
|            | Total of both Accounts                        |                                   | 5586.80 |
|            |   | Incl VAT                          |         |
|            | Payments for 18th Nov - not included in above |                                   |         |
|            | Mrs S M Saunders                              | Notice board and stamps           | 184.79  |
|            | H&DJBC  | Play area repairs and inspections | 232.10  |
|            | B Kirkham                                     | Village Hall Painting             | 910.00  |
|            | Greenhead Hotel                               | Voucher for Volunteers            | 50.00   |
|            | Total Payments for Approval                   |                                   | 1376.89 |

94/19

### Reports and Resolutions Arising

**94/19.01** Village Hall - the outside has now been painted and everyone is very pleased.

**94/19.02** Millennium Green – The Land Registry document is now in the name of the clerk.

**94/19.03** Footpaths – no report

**94/19.04** Greenhead School – Both the nursery and the school have had a 'good' Ofsted report. Numbers are increasing.

**94/19.05** Haltwhistle & District Joint Burial Committee - The Council were informed that Melkridge have not agreed the constitution and Liam Henry from NCC is considering it. However, Councillors agreed that, as they have previously approved the constitution, they would sign their copy and send it back to the Burial Committee. Should any more changes occur, they understand the document will have to be reviewed and approved by all councils again.

95/19

### Risk Assessments

There was one amendment made which was a contingency plan in case of anything happening to the clerk. The clerk will write all passwords and place in a sealed envelope, along with any other information that may be required, and give this to the chair to keep. In the event of a situation occurring, the clerk's husband (or a family member), will hand over all the files etc for Greenhead Parish to the chair.

With this amendment, the risk assessments were approved.

**PROPOSED Cllr J Robson**

**SECONDED Cllr M Wood**

**AGREED**

96/19

### Dates and times of next meetings

Parish Council meeting - Monday 20<sup>th</sup> January 2020 from 7.00pm in the Village Hall.

*The meeting closed at 20.45*