

## Explanation of variances – pro forma

Name of smaller authority: **Plenmeller with Whitfield Parish Council**  
 County area (local councils and ): **Northumberland**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Re-stated to take out JBC figures as Haltwhistle Town Council will include them in their accounts

	2018-2019 £	2019-2020 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	1,812	1,877				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,670	2,670	0	0.00%	NO		
3 Total Other Receipts	42	21	-21	50.00%	YES	Explanation not required, difference less than £200	
4 Staff Costs	796	786	-10	1.26%	NO		
5 Loan Interest/Capital Repayment	0		0	0.00%	NO		
6 All Other Payments	1,851	2,108	257	13.88%	NO		
7 Balances Carried Forward	1,877	1,674			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	1,877	1,674				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	3,269	3,269	0	0.00%	NO		
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)