

BRUNSWICK PARISH COUNCIL

Please reply to: Roger J. Gray
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Whitley Bay
NE25 9ZG

e-mail – brunswickpc@gmail.com

13th August 2020

Dear Councillor,

The next Meeting of the Parish will be held on Wednesday, 19th August 2020 at 6:30p.m. in the Car Park, Brunswick Park Community Centre, Westfield Avenue, Brunswick Village. (this is to ensure that everyone participating in the meeting is able comply with the current social distancing guidance and that members are not required to be present indoors/in a poorly ventilated internal meeting space).

The agenda for the meeting is set out below.

No copies of papers will be available for circulation/sharing at the meeting.

No other items of business will be considered to ensure that the length of the meeting is restricted to a maximum of 15 minutes.



Yours sincerely,
R.J. Gray
Clerk to the Parish Council

Declarations of Interest in any matter to be discussed at the meeting.

(If any Member has a personal/prejudicial interest please complete the appropriate form and hand this to the Clerk before leaving the meeting. A blank form can be obtained from the Clerk).

Members are reminded to verbally declare their personal interest and the nature of it (and leave where appropriate) at the point of the meeting

AGENDA

1. Apologies for Absence
2. Minutes of the meeting held on 11th March 2020 (attached)
3. Annual Governance and Accountability Return for 2019/20
 - 3.1 To approve the Annual Governance Statement (attached)
 - 3.2 To approve the draft annual accounts for 2019/2020 (attached)
 - 3.3 To approve the Accounting Statement (attached)
 - 3.4 To confirm and approve the Certification of Exemption (attached)
4. Brunswick in Bloom – Request for funding for Plants & Materials (email attached)
5. Date and time of next meeting (Wednesday 9th September 2020 – Venue to be confirmed)