

Whittingham Callaly & Alnham Parish Council
 Clerk Lesley Long, 5 Meadow Riggs, Alnwick NE66 1AP
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PARISH COUNCIL MEETING
MINUTES

Minutes of the meeting of the Whittingham, Callaly & Alnham Parish Council held on Tuesday July 20th, 2021 at 7.00pm at Whittingham Memorial Hall.

Present, B Wood (BW) - Chair, C Durie (CD) - Vice Chair, A Whincup (AW), K Turvey (KT), K Armstrong (KA), J Renner (JR)

In attendance: Clerk - Lesley Long and a member of the public.

ITEM	DISCUSSION
89/21 Apologies for Absence & Declarations of Interest	Apologies: A Young (AY), R Bateson, (RB), S Gray (SG) AW declared an interest in item 95/21/2 Planning application 21/02106/FUL
90/21 Public Participation	No questions received
91/21 Minutes of the Previous Meeting	The Minutes of the June 15th, 2021, meeting were APPROVED as a true record.
92/21 Matters Arising	<ul style="list-style-type: none"> i. Progress on construction of footpath - Work will start as soon as the contractor is available. ACTION - AW ii. Risk assessment for users of the path - in hand ACTION - AW iii. Scout Group storage - AW is progressing the installation of a storage container on an area of land in the village with the Scout Leader. Lord Ravensworth has given permission for the Scouts to use an area of land in the village to erect their tents and practice camping skills. ACTION - AW iv. Alternative School Parking - AW explained that, following further research, it was apparent that the creation of an alternative car park site would not be viable owing to planning and cost constraints. As the primary hazard is the risk to children around the school playground exit, the next course of action will be to attempt to re-negotiate the school bus timetabling with NCC and the bus company, with a view to reducing the amount of time that buses are waiting on site before the end of the school day. AW will progress and report back. It was confirmed that school staff will resume parking their vehicles away from the school site in September. ACTION - AW v. Removal of telegraph pole in the parking area. AW reported that he has agreed with BT that the telegraph pole will be moved when BT install broadband at the school. ACTION - AW
93/21 BT Contract for the Adoption of the Telephone Kiosk	<ul style="list-style-type: none"> i. The parish council agreed by majority vote to adopt the phone box under the Adopt a Kiosk scheme. The Clerk will liaise with BT to finalise arrangements for the termination of the electricity supply and the removal of all telephone equipment. The Clerk will liaise with NCC Planning to clarify the process for applying for change of use. ACTION - Clerk ii. The Clerk will liaise with the RSPCA Business Development Manager, who expressed interest in putting some of the books from the Rothbury RSPCA charity shop into the kiosk for sale with contributions being left in an Honesty Box. ACTION - Clerk

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94/21 FREE Covid Lateral Flow Tests	The Clerk confirmed that FREE lateral flow tests were now available from the Glanton shop, as well as from the NCC mobile distribution van, which visits the village on a regular basis. The self-administered tests are free to all residents.		
95/21 Planning Applications	<p data-bbox="493 333 1434 430">i. Northumberland National Park Planning Consultation - Construction of a garage at Castle Hill, Alnham. The Clerk had replied to NNP that the parish council had no objections to the application.</p> <p data-bbox="493 465 1434 524">ii. 21/02106/FUL Building to West of 2 Mile Moor Cottages, The Mile, Glanton NE66 4BG.</p> <p data-bbox="507 537 1222 560">Proposal: Change of use of agricultural buildings to kennels.</p> <p data-bbox="507 573 1418 595">Outcome: Agreed to SUPPORT the application. AW abstained from the vote.</p> <p data-bbox="1259 609 1442 631">ACTION - Clerk</p>		
96/21 Co-option of Parish Councillors	<p data-bbox="493 674 1434 842">The Clerk reported there had been positive interest in the vacancies which had been advertised on the Facebook page and in the Vale News. The closing date for applications is Sept 3rd to allow all interested time to apply, and for parish councillors to consider all applications before the next parish council meeting on Sept 21st. The selection process will be finalised shortly after Sept 3rd.</p> <p data-bbox="1259 855 1442 878">ACTION - Clerk</p>		
97/21 Parish Plan	<p data-bbox="493 889 1434 1128">The Clerk expanded upon the previously circulated briefing paper explaining the difference between a Design Statement, a Parish Plan and Neighbourhood Plan. The Clerk confirmed that Sarah Brannigan of NCC Planning would be happy to meet with the parish council in the future to explain the Neighbourhood Planning process and availability of grant funding. It was agreed to keep the item on the agenda going forward but defer further discussion until the autumn, after the recruitment of new parish councillors.</p> <p data-bbox="1259 1140 1442 1162">ACTION - Clerk</p>		
98/21 Highways	<p data-bbox="493 1209 1434 1556">The Parish Council had received a request from the residents of the Croft Whittingham, for help progressing repairs to the roadway which has deteriorated badly and is posing a health and safety hazard to residents. NCC Highways had previously repaired several potholes which have re-appeared following recent bad weather. AGREED that the Clerk will approach Richard McKenzie of NCC to find out the likelihood of the road being resurfaced in the currently financial year and to ask Cllr Steven Bridget if he was able to lend his support. If that should prove unsuccessful - the parish council will submit the resurfacing of the Croft roadway as one of the LTP priorities for 2022-23 at their next meeting on 21st September.</p> <p data-bbox="1259 1534 1442 1556">ACTION - Clerk</p>		
99/21 Finance	<p data-bbox="493 1603 1217 1626">a. The Finance report for July was received and APPROVED</p> <p data-bbox="493 1639 1050 1662">b. The following payments were APPROVED:</p> <table data-bbox="572 1675 1382 1697"> <tr> <td data-bbox="572 1675 1273 1697">i. Clerk's salary for July 1st - 31st 2021</td> <td data-bbox="1283 1675 1382 1697">£156.60</td> </tr> </table> <p data-bbox="493 1711 1409 1771">c. PKF Littlejohn (the external auditor) have confirmed receipt of the 20-21 Certificate of Exemption.</p>	i. Clerk's salary for July 1 st - 31st 2021	£156.60
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100/21 Financial Risk Assessment	<p data-bbox="493 1818 1434 1915">The parish council APPROVED the revised Financial Risk assessment for 2021 - 22 which reflects the move to internet banking and confirms that 2 signatories are required to approve all online payments. The Clerk will upload the document to the website.</p> <p data-bbox="1259 1928 1442 1951">ACTION - Clerk</p>		

ITEM

DISCUSSION

- 101/21 Correspondence** | i. Email from Simon Taylor introducing himself as the representative on the Northumberland Association of Local Councils (NALC), County Committee.
ii. Email from RVS - with details of the resumption of the community transport Service. The Clerk circulated the information to Vale News and the Whittingham Facebook Page Admin.
iii. The NCC Highways invitation letter to submit the 2022-23 Priorities will be added to the Sept 21st agenda. NCC Highways have explained that the parish council must pay for the cost of a vehicle activated speed limiter sign if they want one at the entrance to the village. Agreed that the parish council would approach Cllr Steven Bridgett to see if he might be able to help with a contribution from his Members Small Improvements Grant. **ACTION - Clerk**
iv. Vale News - copy deadline for the next edition is 23rd August 2021

102/21 Any Other Urgent Business

None

103/21 Date of Next Meeting

Tuesday September 21st at 7.00pm - Whittingham Memorial Hall

Signed as a True Record of the Meeting Chair _____ Date _____

