

**58 Westmorland Avenue
Newbiggin by-the-Sea
Northumberland
NE64 6RN
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6 January 2021**

To: All Members of Hauxley Parish Council: Councillors D Howell (Chairman), P Nichol (Vice-Chairman), W Appleby, A Brown, R Callender and K Graham.

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, I hereby summon you to attend a Meeting of **Hauxley Parish Council** to be held online on **Monday 11 January 2021** at 6.30pm.

Join Zoom Meeting
<https://zoom.us/j/99305369482>

Meeting ID: 993 0536 9482
Passcode: 736784

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OPEN SESSION

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA

C066/20 Apologies for absence

To approve any apologies

C067/20 Declarations of interest in items on the Agenda and the granting of any dispensations

Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

C068/20 - Minutes of previous meeting

To approve as a correct record the minutes of the Ordinary meeting held on 9th November 2020

C069/20 – Clerks Report

To note for information a report on actions taken since the previous meeting.

C070/20 - Standing item – Report by County Councillor

To receive a report from County Councillor

C071/20 – Finance

i. To note receipt of bank reconciliation at 31st December 2020

ii. To note receipt of budget monitoring document at 31st December 2020

iii. To authorise payments:

09.11.2020	728	Meldon Park	Christmas Tree	£99.36
25.11.2020	729	Meldon Park	Christmas Tree	£44.00
25.11.2020	729	Post Office	Postage	£
27.11.2020	730	Staintons	Planting/ Christmas tree erection	£547.50
10.12.2020	731	Jo-Anne Garrick Ltd	Neighbourhood Plan Consultancy fees	£780.00
11.01.2021	732	Amble Development Trust	Newspage	£60 .00
11.01.2021	733	Clerk	Wages/expenses	£254.36
11.01.2021	734	HMRC	PAYE	£57.60

iv. To note receipts:

07.12.2020	Barclays	Interest	£0.14
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C072/20 – Planning

i) To report on planning decisions - None

ii) To consider planning matters

20/04105/FUL Land East Of Hauxley Moor House North Broomhill Northumberland - Construction of a proposed agricultural livestock building

C073/20 – Neighbourhood Plan

To receive an update on progress to date and the next steps

C074/20 Bird Trail

To receive an update from the meeting held with Amble Development Trust

C075/20 –Budget 2021-22

To consider the budget

C076/20 – Precept 2021-22.

To formerly agree the precept for the forthcoming financial year

C077/20 Exclusion of press and public

RECOMMENDED that pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that

the press and public be excluded and they are instructed to withdraw.

C078/20 Land under ownership of Parish Council

To discuss the land under the ownership of the Parish Council.

NEXT MEETING: Ordinary meeting of Hauxley Parish Council Monday 8th March 2021 at 6.30pm

Elaine Brown PSLCC CiLCA

Parish Clerk & Responsible Financial Officer

Minutes of the Ordinary Meeting of Hauxley Parish Council held 6.30pm on Monday 9th November 2020 via Zoom.

Present: Cllrs D Howell (Chairman), R Callender, W Appleby, A Brown(part), K Graham, and P Nichols. The Parish Clerk Miss E Brown.

1 Member of public was present.

OPEN SESSION

The Chair welcomed all to the meeting and asked the public if they had any questions, they wished to raise with the Parish Council – there were no questions.

C054/20 Apologies for absence

No apologies were received.

C055/20 Declarations of interest in items on the Agenda and the granting of any dispensations

No interested were disclosed.

C056/20 - Minutes of previous meeting

The minutes of the Ordinary meeting held on 14th September 2020 were approved as a correct record and would be signed out of meeting.

C057/20 – Clerks Report

The Local Transport Plan Priorities 2021-22 has been submitted and acknowledged by NCC. It was queried what steps could be taken to progress the 20MPH restrictions outside of the LTP arrangements. The Clerk would look to write to County Councillor Clark regarding the matter and invite a Highways Officer to a site visit to understand the issues in the parish and a future Parish Council meeting.

The letter to residents of Low Hauxley regarding the fence was not sent as planned in September. It had however been sent in the last week with an email being sent to the residents; the deadline was extended to 30th November for response.

C058/20 - Standing item – Report by County Councillor

No report had been received. It was noted that a report had not been received in a while. The Clerk would contact County Councillor Clark inviting him to the January meeting to provide an update and inform of the progress of the Neighbourhood Plan and requesting a written report.

C059/20 – Finance

- i. The bank reconciliation on 31st October 2020 was noted for information.
- ii. The budget monitoring document on 31st October 2020 was noted for information
- iii. The payments for the month were approved as follows

21.09.2020	721	Phillips Designs	Neighbourhood Plan Consultation - printing	£480.00
22.09.2020	722	Phillips Designs	VAT on printing	£96.00
24.09.2020	723	Amble Development Trust	Newspage	£84.00
03.11.2020	724	Poppy Appeal	Wreath	£25.00

03.11.2020	725	Amble Development Trust	Newspage	£60.00
03.11.2020	726	Clerk	Wages/expenses	£240.40
03.11.2020	727	HMRC	PAYE	£57.60

iv. The receipts were noted for information.

03.09.2020	NCC	Precept	£2000.00
07.09.2020	Barclays	Interest	£0.34

C060/20 – Planning

To report on planning decisions - None

To consider planning matters – None

C061/20 – Neighbourhood Plan

28 responses had been received to the consultation. The Steering Group were looking at holding session on environment, building control and community actions over the coming months.

C062/20 Bird Trail

It was felt that there had been a lack in communication regarding the Bird Trail.

RESOLVED that: the Chairman liaise with the Development Trust to determine:

Expected increase in footfall from the trail,

Final confirmed locations with Hauxley Parish,

Detailed design and material of the installations within Hauxley,

Proposed delivery of the installations within Hauxley, and

Proposed maintenance responsibilities of the installations within Hauxley

C063/20 – Draft budget

The draft budget was discussed, Members would consider possible future projects and send details to the Clerk and Chairman. The budget would be returned to the January meeting for consideration.

C064/20 Exclusion of press and public

RESOLVED that pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.

C065/20 Land under ownership of Parish Council

A letter, as agreed had been sent to the residents requesting a response by 30th November.

NEXT MEETING: Ordinary meeting of Hauxley Parish Council Monday 11th January 2020 at 6.30pm

The meeting closed at 7.46pm

Clerk's Report

County Highways had been approached regarding what measures could be taken outwith of the Local Transport Plan 2021-22 to lower speeding restrictions in the village. As request had been made for a Highways Officer to attend a walkabout with Councillors however Coronavirus restrictions would determine when this could take place.

Quotations had been requested for a new noticeboard for Kirkwell Cottages.

Sign on the Slipway reported to NCC for repair.

Seat repairs to be arranged when weather conditions improve

Allotment footpath assessment for maintenance plan to be looked at when weather conditions improve.

HAUXLEY PARISH COUNCIL			
Financial Position at 31st December 2020			
Including bank reconciliation			
	Budget	Total	
	2020/21	2020/21	
BALANCE B/F @ 1 April 2020		3,968.05	
INCOME:			
Precept	4,000	4,000.00	
Interest received	2	1.00	
VAT Refunds	-	515.69	
Donations	-	2,400.00	
Miscellaneous	3	2.30	
Total Income	4,005	6,918.99	
EXPENDITURE:			
Clerks Fees	1,900	1,148.04	
Stationery/post etc	80	118.98	
Insurance	250	-	
Audit Fees	100	120.00	
Subscriptions/Training	120	114.17	
Village Hall Rent	120	-	
Village Square (gravel)	400	-	
Street Furniture	300	-	
Grit bins	100	-	
Christmas Tree/Lights	200	300.86	
Miscellaneous	50	69.99	
Webpage	75	-	
Legal Advice	100	-	
Neighbourhood Plan Consultation	200	1,920.00	
Footpaths	200	-	
Newspage	300	120.00	
Planters/Grass Cutting	1,200	1,080.00	
Election Costs	0	-	
Noticeboard	50	-	
Contingency	0	-	
Recoverable VAT	-	129.00	
Total Expenditure	5,745	5,121.04	
BALANCE C/F		5,766.00	
Balances per Bank Accounts:			
Current / Community Account		303.84	
Business Saver Account		5,462.16	-
		5,766.00	Unpresented cheques
			Nil
Earmarked Funds			
B/F	2,223.05		
Transfers	515.69	(VAT)	
Expenditure to date	-		
Working Balance		3,027.26	

Hauxley Parish Neighbourhood Plan - 31st December 2020					
	Opening balance	£200			
	Income				
	Grants	£ 2,400.00			
	Total Income	<u>£ 2,400.00</u>			
	Expenditure				
	Consultancy Fees	£ 1,440.00			
	Printing	£ 480.00			
	Total Expenditure	<u>£ 1,920.00</u>			
	Balance	<u>£ 680.00</u>			

Draft Budget Version 1						
		Actual		Forecast		Proposed
		2020-21		2020-21		2021-22
INCOME:						
Precept		4000		4000		5600
Interest received		0.86		1.5		4
Donations		2400		2400		2400
Miscellaneous		2.3		2.3		2.3
Total Income		6403.16				8006.3
EXPENDITURE:						
Clerks Fees		860.04		1760		1900
Stationery/post etc		96.44		130		130
Insurance				250		250
Audit Fees		120		120		120
Subscriptions/Training		114.17		114.17		200
Village Hall Rent		0		0		120
Village Square (gravel)		0		0		200
Street Furniture		0		300		200
Grit bins		0		0		100
Miscellaneous		44.99				100
Christmas Trees and Lights		0		100		100
Webpage		0		75		75
Legal Advice		0		0		100
Neighbourhood Plan Consultation		1140		2400		2400
Footpaths		0		0		200
Newspage		70		250		300
Planters/Grass Cutting		690		1100		1200
Election Costs		0		0		100
Noticeboard		0		0		50
Contingency		0				100
Total Expenditure		3135.64		6599.17		7945