

## **TOGSTON PARISH COUNCIL**

There were no residents in attendance at the Annual Parish Meeting

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### **ANNUAL GENERAL MEETING**

Minutes of the Meeting held on 1<sup>ST</sup> May 2018

**Present:**

Councillors:

S. Jeffrey      -Chairperson              F. Moore  
A Cairns  
J Robison-clerk

**Apologies for absence:** None

**Minutes from Previous Meeting:**

The minutes of the meeting held on 3<sup>rd</sup> April 2018 were agreed as a true record and signed

**Disclosures of Members Interests:** None

**Election of Chairperson and Deputy Chairperson:**

Councillor Susan Jeffrey was nominated for Chair by Councillor Ann Cairns and seconded by Councillor Fiona Moore

Councillor Anne Cairns was nominated for Deputy Chair by Councillor Susan Jeffrey and seconded by Councillor Fiona Moore

It was agreed to continue with 7 meetings per year at 5pm on the 1st Tuesday of the month

**Allotments:**

Letters for untidy allotments to go out

Tenancy in East View cancelled

**Audit 2017-2018:**

Councillors accepted an Internal Audit Report from Mr P Basnett after the completion of the yearly audit of **the parish council's accounts**

Sections 1 & 2 of the AGAR were received and accepted by councillors

All documents relating to the audit of accounts will be uploaded to the parish council's website

**Planning:**

A brochure from Persimmon Homes was presented. This has been sent to all residents outlining their proposals to build 70 houses behind Togston Road

**Togston in Bloom:**

Councillors will judge the allotments, flowering gardens and container yard during the week beginning 23<sup>rd</sup> July. There will be 3 prizes of £25 each and a new plaque purchased

**100Year Commemoration** for the End of World War One:

The Chair gave feedback from her attendance at the meeting. Togston PC will hold a coffee morning on the Saturday and donate any funds raised to the British Legion

**Correspondence:**

Letters were read out and given to interested parties

**Finance Report:**

A report for April 2018 and spendings for May 2018 were read out by the Chair  
It was agreed to make a payment for cutting the grass and general repairs in the allotments

**Urgent Business:**None

The next Parish Council meeting will be held on 3<sup>rd</sup> July 2018

There being no other business the meeting closed at 6.15pm

Minutes approved by..... Date.....