

TOGSTON PARISH COUNCIL

Minutes of the Meeting held on 9th April 2019

Present:

Councillors:

S. Jeffrey	-Chairperson	F.Moore
A Cairns		J Robison-clerk

Apologies for absence: None

Minutes from Previous Meeting:

The minutes of the meeting held on 5th February 2019 were agreed as a true record and signed

Disclosures of Members Interests: None

Allotments:

The water was switch on 1st April 2019. It will be monitored monthly
It was agreed to give notice to quit to tenant of 28 Togston Crescent
A request to oil the allotment gates was received
The allotment terminated by Mr Scott was allocated to Mr J Davison

Signs:

Signs have now been erected at the car park and end of Togston Road

Bus Shelter:

Discussion regarding ivy on bus shelter and cleansing took place

Councillors to Join PC:

A notice was put in the Northumberland Gazette. There were no applications.
The clerk will put notices on both notice boards

Audit 2018-2019:

The Risk Assessment was reviewed. No changes were needed
A report was presented for year end balances to 31/3/19
Councillors agreed the internal processes for accounts were adequate and needed no additions
It was agreed to ask P Basnett to carry out the Internal Audit
Councillors confirmed certification of an Exempt Certificate and the Chair signed it. This will be forwarded to the external auditors by the clerk

Pay Award:

The National Joint Council has agreed the pay award for clerks i.e. an increase of 27p per hr

Correspondence:

Letters were read out and given to interested parties

Finance Report:

A report for February/March 2019 and spendings for April 2019 were read out by the Chair

The next Yearly Parish Meeting and AGM for Togston PC will be held on 7th May 2019

There being no other business the meeting closed at 6pm

Minutes approved by..... Date.....