GREENHEAD PARISH COUNCIL

Meeting on 17th May 2021

Draft Minutes

Present	Cllr M Wood Cllr H Maxted Cllr B Mason	Cllr L Whitington Cllr J Robson Cllr L Bevan	Cllr A Sharp -County Clerk – Susan Saunders
	Start 19.05		
28/21	**Election of Chairman** Cllr H Maxted was nominated and accepted the position. He signed his declaration of acceptance. **PROPOSED Cllr M Wood SECONDED Cllr L Whitington AGREED**		
29/21	**Election of Vice Chairman and Committee Representatives:** Cllr B Mason was nominated for vice-chair and accepted the position. **PROPOSED Cllr J Robson SECONDED Cllr M Wood AGREED** • Haltwhistle & District Joint Burial Committee - 1 member Cllr Rimmer was nominated and had indicated he was happy to continue. **PROPOSED Cllr M Wood SECONDED Cllr B Mason AGREED** • Village Hall - 2 members It was proposed to re-nominate the current members; Cllr L Whitington and Cllr M Wood **PROPOSED Cllr B Mason SECONDED Cllr J Robson AGREED** • Millennium Green and Play Area – It was agreed these areas do not require formal representatives. The Chair and vice-chair will report back to council should any issues arise.		
30/21	**Apologies for absence -** Cllr E Rimmer		
31/21	**Declarations of Interest** In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared		
32/21	**Minutes of the meetings to be approved held on** Monday 15th March 2021 **PROPOSED Cllr M Wood SECONDED Cllr L Whitington AGREED**		
33/21	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** The clerk was asked to write to BT about the proposed telegrah poles. The tree that fell into the cemetery has been removed. Cllr Sharp will speak to the owners of the land about the repair to the wall.		
34/21	**Chairman's Report** No report as Cllr Maxted has just been elected as chair and Cllr Rimmer, previous chair was absent.		
35/21	**Correspondence received since the last council meeting:** NCC: Respect Campaign - Live It, Love It, Leave It Unspoilt Library consultation report – online. Rospa – notification of inspection in June – It was agreed to check if equipment has been re-painted and pressure washed and order new seats for the swings if necessary. Hadrian's Wall 1900 year celebrations (2022) NNPA – Community fund available. NCC – Tennis survey NCC – Treescape funding – it was agreed to express an interest in potential trees.		
36/21	**Greenhead Matters** – **36/21.01** Station Road – There is still traffic driving down this road despite the signage. Cllr Sharp will arrange a meeting with NCC to consider other options. **36/21.02** Millenium Green– Members felt there was a better piece of land to place trees in the little orchard and when NCC come out for the above point, they will ask if it would be appropriate as it is next to the road. In principal the council are in favour of the trees and the WI have said they would fund them. **PROPOSED Cllr J Robson SECONDED Cllr M Wood AGREED** Once the position has been established, the clerk will write to the WI. **36/21.02** Land by The Tipalt, It was agreed to invite Mr Bloomer from Tyne Rivers Trust to meeting.		

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37/21 **Planning Applications -** No Plans

38/21 **Northumberland National Park Representative**

To approve respresentative for the hustings.

Pursuant to sections 101(1) and 112(5) of the Local Govt. Act 1972, the Council resolves to appoint a Councillor as an unpaid officer with the delegated power to cast a vote or votes on behalf of the Council in the selection process for parish representatives on the Northumberland National Park Authority. In exercising this power the member shall pay regard to any views on the suitability of candidates expressed by fellow Councillors.

If the member is unable to attend the selection process, then another member is appointed to act as the unpaid officer as set out above.

It was proposed to nominate Cllr Maxted.

PROPOSED Cllr L Whitington **SECONDED Cllr B Mason** **AGREED**

39/21 **Haltwhistle & District Burial Committee**

Correspondence received:

1. Letter from Melkridge Parish Council about the possibility of their withdrawal.
2. Letter from The Burial Committee, in light, of aforementioned letter.

Proposal: Greenhead Parish Council support the withdrawal of Melkridge Parish Council if they are legally allowed after consultation with Northumberland County Council and, if there is no cost to the Burial Committee, or the other parishes other than the % share of the budget levy which will increase as a result.

3. Accounts for 31st March 2021 – noted.

Insurance for Play Inspections – The S101 agreement with the Burial Committee was amended to include a section indicating the parish would cover all insurance in the event of a claim and not pas it back to the Burial Committee.

The above point were agreed.

PROPOSED Cllr J Robson **SECONDED Cllr L Whitington** **AGREED**

40/21 **Reports on Financial Matters**:

40/21.01 Bank Balances: Reconciliation, Inc & Exp as at 23rd April 2021

40/21.02 Accounts for payment at 17th May 2021

40/21.02	Appendix 2			
	Bank Reconciliation			
	For Current Account			
Bank Balance as at	**23 April 2021**		**7394.88**	
Plus	o/s Lodgements			
	o/s Payments			
Less				
			7394.88	
	Bal b/f 31st March 2020	3894.88		
	Receipts in the year	3500.00		
	Payments in the year	0.00		
	Balance at **23 April 2021**		**7394.88**	
	Payments to approve			
	Mrs S M Saunders Expenses	121.60		DofE £75, home allowance & travel, PPH repairs.
	NALC	94.60		Subscription
	NALC	75.00		Website
	HDJBC	1040.44		1st Tranche
	Zurich	861.44		Last pay in LTA
	Total Payments for Approval	2193.08		

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	MW declared an interest for the NALC payment. The payments were approved. **PROPOSED Cllr J Robson SECONDED Cllr B Mason AGREED** **40/21.03** Audit Requirements **40/21.03.01** To consider and agree any actions arising from the report of the internal auditor **40/21.03.02** To approve the Annual Governance Statement **40/21.03.03** To approve the draft annual accounts for 2020-2021 **40/21.03.04** To approve the Accounting Statement and Explanation of Variances **40/21.03.05** To confirm and approve the Certification of Exemption The above requirements were approved and the chair and clerk signed the AGAR form. The notice of public rights will be placed in the notice board and on the website. **PROPOSED Cllr J Robson SECONDED Cllr B Mason AGREED** **40/21.04** War Memorial Insurance – a rebuild valulation will be provided with a quote for the premium at the July meeting. **40/21.05** HRH The Late Duke of Edinburgh To retrospectively agree to the sending of a condolence card to HM The Queen, and to donate £75 on behalf of the residents, to the Duke of Edinburgh Charity Scheme. **PROPOSED Cllr B Mason SECONDED Cllr M Wood AGREED** **40/21.06** Grant Request - Citizen's Advice Northumberland It was agreed to donate £50 and add onto the payments above. **PROPOSED Cllr J Robson SECONDED Cllr H Maxted AGREED**
41/21	**Report:** **41/21.01** H&DJBC **-** no report **41/21.02** Village Hall – • The ceiling heaters are in need of replacement/repair. Quotes have been received. • A smart metere is to be fitted. • Grants have been received from NCC for covid pandemic. • Thre is condensation in the foyer causing the damp. Ventilation is to be considered. **41/21.03** Millennium Green – nothing to report. **41/21.04** Play Area - Inspection due in June, new seats to be considered. **41/21.05** Footpaths – nothing to report. **41/21.06** Greenhead School – The nursery is full and the link between there and the school should be completed in the summer.
42/21	**Matters Arising from the Annual Parish Meeting** No matters
43/21	**Dates and times of next meetings** Parish Council meeting - Monday 19th July 2021 from 7.00pm in the Village Hall.. The meeting closed at 8.40pm

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