

# GREENHEAD PARISH COUNCIL

Meeting on 17<sup>th</sup> May 2021

## Draft Minutes

Present Cllr M Wood

Cllr H Maxted

Cllr B Mason Cllr L Whittington

Cllr J Robson

Cllr L Bevan

Cllr A Sharp -County

Clerk – Susan Saunders

Start 19.05

28/21 Election of Chairman

Cllr H Maxted was nominated and accepted the position. He signed his declaration of acceptance.

PROPOSED Cllr M Wood                      SECONDED Cllr L Whittington                      AGREED

29/21 Election of Vice Chairman and Committee Representatives:

Cllr B Mason was nominated for vice-chair and accepted the position.

PROPOSED Cllr J Robson                      SECONDED Cllr M Wood                      AGREED

- Haltwhistle & District Joint Burial Committee - 1 member

Cllr Rimmer was nominated and had indicated he was happy to continue.

PROPOSED Cllr M Wood                      SECONDED Cllr B Mason                      AGREED

- Village Hall - 2 members

It was proposed to re-nominate the current members; Cllr L Whittington and Cllr M Wood

PROPOSED Cllr B Mason                      SECONDED Cllr J Robson                      AGREED

- Millennium Green and Play Area – It was agreed these areas do not require formal representatives. The Chair and vice-chair will report back to council should any issues arise.

30/21 Apologies for absence - Cllr E Rimmer

31/21 Declarations of Interest

In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared

32/21 Minutes of the meetings to be approved held on

Monday 15th March 2021

PROPOSED Cllr M Wood                      SECONDED Cllr L Whittington                      AGREED

33/21 Matters arising from previous Minutes not dealt with elsewhere in the current agenda

The clerk was asked to write to BT about the proposed telegraph poles.

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The tree that fell into the cemetery has been removed. Cllr Sharp will speak to the owners of the land about the repair to the wall.

### 34/21 Chairman's Report

No report as Cllr Maxted has just been elected as chair and Cllr Rimmer, previous chair was absent.

### 35/21 Correspondence received since the last council meeting:

NCC: Respect Campaign - Live It, Love It, Leave It Unspoilt

Library consultation report – online.

Rospa – notification of inspection in June – It was agreed to check if equipment has been re-painted and pressure washed and order new seats for the swings if necessary.

Hadrian's Wall 1900 year celebrations (2022)

NNPA – Community fund available.

NCC – Tennis survey

NCC – Treescape funding – it was agreed to express an interest in potential trees.

### 36/21

#### Greenhead Matters –

36/21.01 Station Road – There is still traffic driving down this road despite the signage. Cllr Sharp will arrange a meeting with NCC to consider other options.

36/21.02 Millenium Green– Members felt there was a better piece of land to place trees in the little orchard and when NCC come out for the above point, they will ask if it would be appropriate as it is next to the road. In principal the council are in favour of the trees and the WI have said they would fund them.

PROPOSED Cllr J Robson

SECONDED Cllr M Wood

AGREED

Once the position has been established, the clerk will write to the WI.

36/21.02 Land by The Tipalt, It was agreed to invite Mr Bloomer from Tyne Rivers Trust to meeting.

### 37/21 Planning Applications - No Plans

### 38/21 Northumberland National Park Representative

To approve resrepresentative for the hustings.

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Pursuant to sections 101(1) and 112(5) of the Local Govt. Act 1972, the Council resolves to appoint a Councillor as an unpaid officer with the delegated power to cast a vote or votes on behalf of the Council in the selection process for parish representatives on the Northumberland National Park Authority. In exercising this power the member shall pay regard to any views on the suitability of candidates expressed by fellow Councillors.

If the member is unable to attend the selection process, then another member is appointed to act as the unpaid officer as set out above.

It was proposed to nominate Cllr Maxted.

PROPOSED Cllr L Whittington                      SECONDED Cllr B Mason                      AGREED

39/21    Haltwhistle & District Burial Committee

Correspondence received:

1.      Letter from Melkridge Parish Council about the possibility of their withdrawal.
2.      Letter from The Burial Committee, in light, of aforementioned letter.

Proposal: Greenhead Parish Council support the withdrawal of Melkridge Parish Council if they are legally allowed after consultation with Northumberland County Council and, if there is no cost to the Burial Committee, or the other parishes other than the % share of the budget levy which will increase as a result.

3.      Accounts for 31st March 2021 – noted.

Insurance for Play Inspections – The S101 agreement with the Burial Committee was amended to include a section indicating the parish would cover all insurance in the event of a claim and not pas it back to the Burial Committee.

The above point were agreed.

PROPOSED Cllr J Robson                      SECONDED Cllr L Whittington                      AGREED

40/21    Reports on Financial Matters:

40/21.01 Bank Balances: Reconciliation, Inc & Exp as at 23rd April 2021

40/21.02 Accounts for payment at 17th May 2021 – total £2193.08

MW declared an interest for the NALC payment.

The payments were approved.

PROPOSED Cllr J Robson                      SECONDED Cllr B Mason                      AGREED

40/21.03 Audit Requirements

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40/21.03.01 To consider and agree any actions arising from the report of the internal auditor

40/21.03.02 To approve the Annual Governance Statement

40/21.03.03 To approve the draft annual accounts for 2020-2021

40/21.03.04 To

approve the Accounting Statement and Explanation of Variances

40/21.03.05 To confirm and

approve the Certification of Exemption

The above requirements were approved and the chair and clerk signed the AGAR form. The notice of public rights will be placed in the notice board and on the website.

PROPOSED Cllr J Robson

SECONDED Cllr B Mason

AGREED

40/21.04 War Memorial Insurance – a rebuild valuation will be provided with a quote for the premium at the July meeting.

40/21.05 HRH The Late Duke of Edinburgh

To retrospectively agree to the sending of a condolence card to HM The Queen, and to donate £75 on behalf of the residents, to the Duke of Edinburgh Charity Scheme.

PROPOSED Cllr B Mason

SECONDED Cllr M Wood

AGREED

40/21.06 Grant Request - Citizen's Advice Northumberland

It was agreed to donate £50 and add onto the payments above.

PROPOSED Cllr J Robson

SECONDED Cllr H Maxted

AGREED

41/21 Report:

41/21.01 H&DJBC - no report

41/21.02 Village Hall –

- The ceiling heaters are in need of replacement/repair. Quotes have been received.
- A smart meter is to be fitted.
- Grants have been received from NCC for covid pandemic.
- There is condensation in the foyer causing the damp. Ventilation is to be considered.

41/21.03 Millennium Green – nothing to report.

41/21.04 Play Area - Inspection due in June, new seats to be considered.

41/21.05 Footpaths – nothing to report.

41/21.06 Greenhead School – The nursery is full and the link between there and the school should be completed in the summer.

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42/21 Matters Arising from the Annual Parish Meeting

No matters

43/21

Dates and times of next meetings

Parish Council meeting - Monday 19th July 2021 from 7.00pm in the Village Hall..

The meeting closed at 8.40pm

DRAFT