

Rennington Parish Council

Clerk Lesley Long, 5 Meadow Riggs, Alnwick NE66 1AP

Email: renningtonpc@gmail.com

MINUTES

Minutes of the Zoom meeting of Rennington Parish Council held on Thursday April 22nd, 2021

Present: Chair Cllr Kevin Burdett (KB), Cllrs Lalage Bosanquet (LB), Karl Neilson (KN), Alan Tremlett (AT), Jim McQueen (JM)

In attendance: Clerk Lesley Long, Incoming Clerk Deb Still and 4 members of the public.

59/21 Apologies for Absence -County Cllr Wendy Pattison, Cllr John Watson

60/21 Declarations of Interest – none.

61/21 Public Participation - there were no public questions.

62/21 Minutes of the Meetings of Council held on Thursday March 25th 2021 - It was RESOLVED that the Minutes be approved and accepted as a true record. Proposer (LB) Seconder (KN) AGREED by ALL.

63/21 Chair's Comments – welcome to new Clerk Deb Still who is in handover period with the current clerk until the end of May 2021.

64/21 Matters Arising from the previous meeting

i) Move to online banking – still need to set up the Lloyds Bank financial controls approval system so that the Clerk can create a payment and two councillors can authorise. KB to be removed when AT is confirmed by Lloyd's Bank. AT and DS not yet received card readers so cannot carry out online banking. **Action – Clerk.**

ii) Update on Rock allotments re planning permission – LB confirms that the allotments will not need planning permission, but LB will check access rights and water etc. **Action - LB**

65/21 New Parish Council from 10.5.2021 – five councillors have been returned uncontested – Lalage Bosanquet, Alan Tremlett, James McQueen, Robert Dixon and Karl Nielsen. Two councillors did not seek re-election: Kevin Burdett and John Watson. There are five vacancies for Councillors who may be co-opted from May 20th.

The next meetings on 20 May will be the Annual Parish Council Meeting (APCM), the Annual Parish Assembly and the Parish Council Monthly Meeting. It was RESOLVED that KB, as outgoing Chair, will preside over the APCM meeting until the new Parish Council elect a new Chair and that he will present the Annual Report for the 2020-2021 year. Proposer (KN) Seconder (LB) AGREED by ALL.

66/21 2nd Embleton Mill Parish enquiry from Mr James Robertson requesting a transfer of dwellings currently in RPC to Embleton PC. **Action – LB to discuss with Mr Robertson and report back.**

67/21 Neighbourhood plan. Sarah Brannigan (SB) & David English (DE) from NCC will assist with providing information boards for a drop in consultation afternoon with residents. They will also be asked to produce a suitable letter to encourage residents to attend the consultation afternoon. The letter will be based on ideas from RPC and from the informal working group. The consultation will help to begin to set the priorities to be included in the Neighbourhood Plan. The proposed date is Friday 4 June from 3pm – 7pm. Residents would be directly mailed at least 14 days prior to the drop in. Not all residents are named on the electoral roll. Rennington & Rock Parish News has a list of addresses (without names) they could share with RPC although it is not completely up to date. The Church and Model Railway Club have Notice Boards which they are willing to loan to the PC for an Exhibition in the Village Hall and are also happy to display notices. JM to be the main conduit for the informal working group back to the Parish Council. for drafting a letter to residents, proposing priorities for the Neighbourhood Plan.

Action – Clerk to contact SB and DE to agree dates and obtain map of the Parish including planning applications. (draft letter to be circulated to outgoing and incoming councillors by 14/5 for comment).

68/21 NALC Covid-19 Update On Remote Meetings – High Court Decision awaited. RPC aim to have the May 20th Meetings in the Village Hall. Current Covid secure measures will limit the capacity of the Village Hall to 50% of the usual capacity (full capacity is 100 people).

Action – Clerk to book and check risk assessment of the hall with the Village Hall Committee and ensure summons to meeting reflects Covid guidance.

69/21 Planning

i)21/00679/MAST Lee Moor Business Park – NCC Planning have confirmed this application replaces the 2020 Stamford Farm application for a Mast and is not in addition to that application. Planning Permission has been granted.

ii)19/01250/ Land at Masons Arms – Removal of contaminated soil. Liz O’Brien, Planning Enforcement Officer has written to the developer. **Action – keep on the agenda.**

iii)21/00752/FUL Land West of Rennington Village. Proposed conversion of existing residential outbuildings to a single residential unit. As the Clerk and councillors had been unable to view the application on the portal, it was agreed that councillors would try again and send their comments to Clerk by Tuesday 27th April. **Action - ALL**

70/21 Highways – the C73 public Highway linking Rennington and Rock has been named as Church Road by NCC. There are already two roads called Church Road in Rennington which causes confusion as one of them is actually the C73. A third Church Road would cause additional confusion. **Action – AT to send an image of the C73 highlighted to the Clerk to forward to the Highways dept with an email.**

71/21 Village Maintenance

i) NCC have installed the new litter bin on the Lonnen.

ii) A letter has been sent to the Environment Agency re the sewer installation at North Farm and flooding on the highway outside North Farm – it has been acknowledged by the Environment Agency but no substantive reply received.

iii. Request to James Bellis, Planning Case Officer, for the North Farm Development, to ask when the grass verges will be re-instated following damage caused by heavy plant and vehicles working on the North Farm site. **Action - Clerk to write to James Bellis**

72/21 Financial Matters

- i) The Finance Report for April was received
- ii. It was RESOLVED that following payments be APPROVED for payment. Proposed (KN) Seconded (LB)
 - a. NALC membership £182.88
 - b. Clerk's expenses - £12.80
- iii) The Clerk has received the 20-21 AGAR paperwork from external auditors PKF Littlejohn, and is preparing the end of year accounts and AGAR form for Sally Roberts to conduct the internal audit. As the income and expenditure for the parish council is less than £25,000, the Clerk will prepare an AGAR Part 2 Certificate of Exemption and supporting paperwork for the parish council to approve at their next meeting.

73/21 County Councillor's May Report - NCC are in Purdah so no report this month.

74/21 Correspondence – KB has received a letter from a new resident about a wall that has collapsed on the Lonnen. It is owned by Northumberland Estates (NE) and RPC wrote to them a few years ago warning it was in a precarious position. **Action – KB to take photos and send to the Clerk. Clerk to write to NE and copy to the Highways dept.**

75/21 Any Urgent Business – none.

76/21 Date and Time of Next Meeting – Thursday 20th May at 7.30pm at Rennington Village Hall (Covid guidance permitting).