

TOGSTON PARISH COUNCIL

<https://northumberlandparishes.uk/togston>

Chairman
June Watson

Clerk: Clair Lewis
65 Main Street, Felton
Northumberland, NE65 9PT
Tel: 07809 205548

To the Members of Togston Parish Council:

22 June 2021

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Togston Parish Council on Monday 28 June 2021 at 6:00pm for the purpose of transacting the following business.

The Meeting will be held in Christ Church hall. Please note the following safety precautions which must be adhered to by councillors and attendees, due to the Covid-19 pandemic:

1. You **must not attend** if you or anyone in your household, or social or childcare bubble has Covid-19 symptoms.
2. **Social distancing** must be adhered to at all times. Please take particular care to keep your distance from others while waiting to enter and exit the Hall and in the entry and exit vestibules. You may need to queue. Should you need to use the toilet facilities while at the Hall, you must wait until the suite of toilets is empty before entering. You must **wear a mask** at all times while in the Hall unless you are exempt.
3. On Arrival, you must **provide your track and trace details**. A sign in sheet will be provided for this purpose by the Parish Clerk, just inside the Main Hall. The completed sheet will be held by the Parish Clerk in accordance with regulations and then permanently deleted.
4. After signing in, please **make your way directly to your seat and remain seated** unless you are leaving the Hall or you are accessing the toilet facilities. Your chair must remain at the required 2m distance from all other users, except those in your own household, or social or childcare bubble.

Please note that restrictions on numbers may be necessary in compliance with Covid-19 restrictions and the need for attendees to be socially distanced. The Parish Council will admit public and press on a first come first serve basis.

C Lewis

AGENDA

1. Apologies for absence

To approve any apologies for absence

2. Disclosure of Interests

To disclose any interests in items on the Agenda and the granting of any dispensations

3. New Service Agreement with NCC for Grass Cutting, Weed Killing and Strimming

To consider the quote provided by NCC for grass cutting, weed killing and strimming at the allotments (behind Guyzance Avenue) and at the Parish Council's car park and to agree to engage NCC to carry out this service.