

BRUNSWICK PARISH COUNCIL

MINUTES OF THE MEETING OF PARISH COUNCIL HELD ON WEDNESDAY 19th AUGUST 2020

Present: Councillor E. MacKinlay Chairman
Councillors J. MacKinlay and Ramsey.

In attendance: Roger Gray - Clerk
2 Residents

1. APOLOGIES FOR ABSENCE

An apology for absence were submitted on behalf of Councillor Chambers

2. MINUTES OF THE LAST MEETING

RESOLVED - That the minutes of the meeting of the Parish Council held on 12th March 2020 be approved as a correct and signed by the Chairman.

3. ENVIRONMENT AND HIGHWAYS

a) Pot Holes

There were numerous potholes on the road surface on a stretch of Westfield Avenue from the entrance to the Brunswick Park Community north for about 100 yards. Due to the length of the damage to the road surface and parked cars on the opposite of the road it was not possible for vehicles to manoeuvre around them.

RESOLVED – That the City Council be requested to inspect the site and carry out the necessary repairs to make the highway safe/useable.

b) West Field Avenue Street Name Sign

It was reported that the Street Sign in Westfield beside Nos 43-45 had been damaged and due to its age the writing on it had virtually disappeared.

RESOLVED – That the City Council be requested to replace the sign as the lettering and numbers on it had now disappeared due to the age of the sign and it appeared to have been bent following a collision with a vehicle at some point.

c) Brunswick in Bloom

The Clerk reported that he had received an email from Brunswick in Bloom requesting financial support for the work they were currently carrying out to repair planters and hard landscape features and recreate flowers beds in the Village. Work had already started on repairs and painting of planters including the planting of annuals and perennials. The work carried out over the last few weeks had already significantly improved the appearance of the Village.

The organization had also applied for start-up funding in the current year from the Castle Ward Sub-Committee. The Clerk understood that the Ward Committee had agreed to provide start-up funding for Brunswick In Bloom. However, as the organization did not yet have a bank account these monies would be sent initially to the Parish Council who would administer the funds until the bank account was "live".

It was not clear at the present time if the Ward Committee funding was for year one only/to set up the organization and buy equipment or if funding would be awarded for the purchase of plants and materials in future years.

Members were impressed with the work and enthusiasm of the volunteers to improve the appearance of the Village and that it should be supported by the Parish Council in the current year and future years.

RESOLVED – That

- 1) a sum of up to £500 per annum (payable in 2 x £250 installments) be made available to Brunswick in Bloom for the purchase of plants and materials for use in the planters/flowerbeds across the Village;
- 2) the provision of funds be subject to a progress/update report being presented to the Parish Council every 6 months, and
- 3) if additional funds were required in addition to the £500 agreed a specific request would need to be submitted and considered by the Parish Council

4. FINANCIAL MATTERS

RESOLVED – That the Clerk in consultation with the Chairmen be authorized to finalize and sign off the statements/reports set out below and arrange for publication and submission of them to the external auditors.

a) Annual Governance Statement 2019-20 (Section 1)

RESOLVED – That the annual governance statement submitted to this meeting for the year ending 31st March 2019 be approved.

b) Draft Annual Accounts 2019-20 (Section 2)

The Clerk submitted the draft annual accounts and copies of the trial balance for the year ended 31st March 2020. He drew members' attention to any significant variations between 2018-19 and 2019-20.

RESOLVED – That the draft annual accounts for the year ending 31st March 2020 as now submitted be approved.

c) Accounting Statement

RESOLVED – That the Accounting Statement and Explanation of Variances for 2019-20 be approved.

d) Certificate of Exemption

RESOLVED – That the Certification of Exemption 2019-20 be confirmed and approved.

e) Asset Register

RESOLVED – That the Asset Register 2019/20 be noted.

f) Cheques for Signature

Cheques for Signature	
Cheque No.	Amount
	£
001218	326.86
001220	40.00
001221	431.76
001222	222.34
001223	193.84
001224	20.00

RESOLVED – That the information be noted

Bank Balance 19th August 2020 £9,274.77.
(Sheet no 32) (subject to pending transactions)

5. URGENT DECISIONS

RESOLVED – That the Clerk, in consultation with the Chairman, be given delegated powers to make decisions and approve necessary actions to ensure the effective operation of the Parish Council business during the operation of the current Covid 19 regulations which prevented “physical meetings” of the Parish Council to be held on a regular basis.

6. DATE AND TIME OF NEXT MEETING

RESOLVED – That the date and time of the next meeting be confirmed as soon as the current technical issues currently being experienced whilst using Microsoft Team to host meetings is resolved.

There being no further business the Chair closed the meeting at 7:15 p.m.

Signed:Chairman

Date:

Documents Available for Inspection/Review at the Meeting

- Clerks & Councils Direct July 2020 Issue 130
- The Clerk July 2020 Vol 51 No. 4
- Open Space Summer 2020 Vol 32 No8
- Local Council Review Spring 2020