

FELTON PARISH COUNCIL

<https://northumberlandparishes.uk/felton>

Chairman
Stephen Walton

Clerk: Clair Lewis
65 Main Street, Felton
Northumberland, NE65 9PT
Tel: 07809 205548

To the Members of Felton Parish Council:

11 May 2021

You are hereby summoned to attend a meeting of Felton Parish Council on Monday 17 May 2021, **at 7.00 pm** for the purpose of transacting the following business.

The Meeting will be held in the Main Hall, Felton Village Hall. Please note the following safety precautions which must be adhered to by councillors and attendees, due to the Covid-19 pandemic:

1. You **must not attend** if you or anyone in your household, or social or childcare bubble has Covid-19 symptoms.
2. There is a **one-way system for entry and exit**. Please follow the signs on the doors.
3. **Social distancing** must be adhered to at all times. Please take particular care to keep your distance from others while waiting to enter and exit the Hall and in the entry and exit vestibules. You may need to queue. Should you need to use the toilet facilities while at the Hall, you must wait until the suite of toilets is empty before entering. You should ensure that you maintain social distancing while in the toilet corridor.
4. You must **wear a mask** at all times while in the Hall unless you are exempt.
5. On Arrival, **hand sanitiser** is available immediately inside the entry doorway; please use this before entering the Main Hall.
6. On Arrival, you must **provide your track and trace details**. A sign in sheet will be provided for this purpose by the Parish Clerk, just inside the Main Hall. The completed sheet will be held by the Parish Clerk in accordance with regulations and then permanently deleted.
7. After signing in, please **make your way directly to your seat** and **remain seated** unless you are leaving the Hall or you are accessing the toilet facilities. Your chair must remain at the required 2m distance from all other users, except those in your own household, or social or childcare bubble.

The Hall will be kept ventilated as far as possible; you may wish to bring warm layers in case the air temperature is cool.

Please note that restrictions on numbers have been imposed by the Village Hall Committee in compliance with Covid-19 restrictions and the need for attendees to be socially distanced. The Parish Council will admit public and press on a first come first serve basis.

Clair Lewis

AGENDA

1. Election of Chairman

To elect a Chairman

Chairman to sign Declaration of Acceptance, to be received by the Council

2. Election of Vice Chairman

To elect a Vice Chairman

Vice Chairmen to sign Declaration of Acceptance, to be received by the Council

3. Declaration of Acceptance of Office

To receive Declarations of Acceptance of Office from all councillors

4. Apologies for absence

To approve any apologies for absence

5. Disclosure of Interests

To disclose any interests in items on the Agenda and the granting of any dispensations

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6. Minutes of previous meetings

To approve as a correct record the minutes of following meetings of the Council:

- a. Extraordinary Meeting on 4 March 2021 (page 3)
- b. Extraordinary Meeting on 19 March 2021 (page 4)
- c. Extraordinary Meeting on 25 March 2021 (pages 5 and 6)
- d. Extraordinary Meeting on 1 April 2021 (pages 7 and 8)
- e. Ordinary Meeting on 6 April 2021 (pages 9 to 11)

7. Appointment of Members to Existing Committees and Working Groups

To appoint members to existing committees and working groups (List at page 12)

8. Appointment of New Committees and Working Groups

To appoint new committees and working groups, to agree arrangements for preparation of Terms of References, and to appoint members to these

9. Scheduled Review of Terms of Reference, Policies and Regulations

To agree schedule of review

10. Deferral of Remaining Items of Business from Standing Order 5j

To defer the remaining items of business as follows:

General Power of Competence – defer until Clerk has completed her CILCA qualification

Review of inventory of land and other assets – defer to meeting at which draft Accounts and AGAR are considered

Confirmation of arrangements for insurance cover – defer until budget setting

Review of Subscriptions – defer until budget setting

Review of the Council's expenditure under s137 of LGA 1972 – defer to meeting at which draft Accounts and AGAR are considered

11. Time and Place of Ordinary Meetings

To determine the time and place of ordinary meetings of the Council:

7 June 2021

5 July 2021

6 September 2021

4 October 2021

1 November 2021

6 December 2021

7 February 2022

7 March 2022

4 April 2022

Meetings to be held in Felton Village Hall at 7:00pm unless otherwise specified on the meeting agenda

12. Standing Item – Report from County Councillor

To receive a report from County Councillor Thorne

13. Standing Item – Update from Northumbria Police

To receive a report from Northumbria Police

14. Finance

- a. To note financial summary and budget monitoring as at 10 May 2021 (see separate document)
- b. To authorise payments (List at page 13)
- c. To appoint member to verify bank reconciliations in accordance with Financial Regulation 2.2
- d. To appoint additional signatories to the bank mandate (current signatories Cllrs Hood and Sowter; should include both members of Felton Cemetery Joint Committee)

15. Items for next agenda

16. Date of Next Ordinary Meeting: 7 June 2021 at 7:00pm in Felton Village Hall

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ITEM 6a – DRAFT MINUTES

At the remote Meeting of the Parish Council held electronically on Thursday 4 March 2021.

Present: Cllrs E Blagburn, B Dickson, F Krzyzosiak, G Lings, T, Hood, L Sowter and S Walton.

193. Apologies for Absence – Cllr Thornton.

194. Declarations of Interest – None.

195. The Parish Council passed a resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude public and press due to the confidential nature of the business to be discussed, which is commercially sensitive.

196. The Parish Council discussed and considered the following matters. A detailed note of these discussions will be set out by the Clerk in a separate report:

- a. The background and history to the proposed new surgery site.
- b. The appointment of a new solicitor to advise the Parish Council in relation to the lease of the land to the developer and to take on the legal work relating to the transfer of the land from Bellway to the Parish Council

Resolved: Martin Wilson of SJS Law to be instructed to act if he has capacity to act in both these matters. Clerk to contact Mr Wilson to ask for confirmation of his capacity and his fees.

- c. The details of the proposed development and the lack of documents or written evidence as to the details of the proposals, their agreement by the CCG or the District Valuer's assessment of them.
- d. The selection of the developer and whether the correct procedure has been followed, including the application of the 2013 Directions.
- e. The draft Heads of Terms put forward by the proposed developer.

Resolved: The transfer of the land to the developer should be on a 125 year lease.

- f. The ongoing instruction of the chartered surveyor.

Resolved: To ask the new solicitor whether he requires any ongoing involvement from the chartered surveyor, and if not, to disinstruct the chartered surveyor.

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ITEM 6b – DRAFT MINUTES

At the remote Meeting of the Parish Council held electronically on Friday 19 March 2021.

Present: Cllrs E Blagburn, B Dickson, F Krzyzosiak, G Lings, T, Hood, L Sowter and S Walton.

197. Apologies for Absence – None

198. Declarations of Interest – None.

199. The Parish Council passed a resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude public and press due to the confidential nature of the business to be discussed, which is commercially sensitive.

200. The Parish Council reviewed the list of questions for Jamie Mitchell (CCG) prepared by Cllr Krzyzosiak and circulated by email.

Resolved: To send the list of questions to Jamie Mitchell.

201. The Parish Council considered the draft statement for the website prepared by Cllr Krzyzosiak and circulated by email. The statement sets out the Parish Council's position with regard to the announcement by Felton Surgery of a planned merger with Widdrington Surgery and regarding the apparent agreement in principle of the CCG to the new surgery.

Resolved: To publish the statement on the Parish Council's website.

202. The Parish Council discussed the scope and brief to be given to the new solicitor. Cllrs Hood and Walton reported on the update provided by the solicitor during the Zoom call with him to verify their ID. The Parish Council discussed the update. The Clerk will set out details of the discussion in a separate report.

Resolved: To await further information from MW.

203. The Parish Council discussed the 2013 Directions and their application to the proposals.

Resolved: To ask the solicitor to look at the application of the 2013 Directions to the deal.

204. The Parish Council considered the chartered surveyor and noted his intention to invoice the Parish Council in the sum of £2,075 for his work to date. The Parish Council noted that it had not been informed of costs in tranches of £500.

Resolved: To formally email the chartered surveyor to instruct him not to carry out any further work.

205. The Parish Council discussed the planned merger announced between Felton and Widdrington surgeries. The Parish Council expressed concern about the effect this merger will have on services at Felton if it goes ahead.

Resolved: To write to the Practice to ask: why is the merger being considered now given that Dr Lees has previously been against a merger; for details of the patient consultation which will take place and when; whether the NHS approval process has taken place; and what the practical implications will be for Felton patients.

206. The Parish Council discussed the lack of written documents and facts from the CCG and whether this meets due diligence requirements. The questions to be sent to Jamie Mitchell under Minute 200 above include requests for documents.

The Chairman closed the meeting at 2:56pm.

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ITEM 6c – DRAFT MINUTES

At the remote Meeting of the Parish Council held electronically on Thursday 25 March 2021.

Present: Cllrs E Blagburn, B Dickson, F Krzyzosiak, G Lings, T, Hood, L Sowter and S Walton.

207. Apologies for Absence – Cllr Thornton

208. Declarations of Interest – None.

209. The Parish Council passed a resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude public and press due to the confidential nature of the business to be discussed, which is commercially sensitive.

210. New Surgery – The Parish Council noted that the Patient Participation Group at Felton Surgery has been reinstated and will be having meetings on a regular basis. An initial meeting was held yesterday (24 March 2021).

211. The Parish Council discussed its communications with the solicitor.

Resolved: All communication with the solicitor to be via the Clerk; Clerk to keep the Parish Council fully informed and all councillors to be invited to any meetings with the solicitor.

212. The Parish Council discussed the solicitor's appointment and fees. In particular, the Parish Council discussed a possible undertaking from the developer to pay the Parish Council's legal fees as proposed in the draft Heads of Terms. In order to avoid delay awaiting such an undertaking, the Parish Council agreed it should undertake to meet its own capped legal costs but that it should seek to have the fees paid as part of the Heads of Terms.

Resolved: To appoint Martin Wilson of SJS Law and to agree to pay his fees, subject to a cap to be agreed.

213. The Parish Council discussed the request for a meeting from the developer and Dr Lees.

Resolved: To ask the developer for an agenda for the meeting, together with copies of any relevant documents so that the Parish Council can review these in advance, and to prepare a list of questions for the meeting.

214. The Parish Council discussed the proposed merger with Widdrington Surgery which Felton Surgery has announced. Cllrs Blagburn and Dickson reported on the discussions on the topic which took place at the Patient Participation Group Meeting. The proposed merger was confirmed although when pressed for a date the practice advised that the merger was not yet set in stone but was the intention. Dr Waite will be taken on as a partner. Cllr Lings informed the Parish Council that Northumberland CCG has stated public participation will take place first. It was noted that reception services are already shared between the practices since the start of the Covid pandemic, as have doctors and some resources. The Patient Participation Group considered whether it should merge with its Widdrington counterpart but it was decided that this should not happen; the PPGs will continue to have separate meetings with an occasional joint meeting. The membership of the Patient Participation Group is currently at five and it would be good to have some additional members, especially from out of the village.

215. The Parish Council reviewed the draft letter to Dr Lees prepared by the Clerk.

Resolved: To send this, copied to the Patient Participation Group.

[Cllr Sowter left the meeting]

216. Recreation Lane – The new signs have arrived for the entrance to the Lane. Cllr Lings and the Clerk will put these up.

217. The Parish Council discussed the article in the Bridge newsletter about Feltonbury's plans to use the field behind 58-60 Main Street.

Resolved: To ask for details of the proposals and what Covid arrangements will be in place.

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- 218.** The Parish Council noted that the hedges along the north side of Recreation Lane had been cut by a resident using a tractor and hedge cutter. This had not been notified to the Parish Council in advance. There was concern about the health and safety implications and the use of heavy machinery on the Lane without permission or notice, especially given the Public Right of Way (Footpath) status of the Lane.

Resolved: To write to the land agent to advise that this action should not take place in future without permission and to express the concerns of the Parish Council.

- 219.** The Parish Council considered correspondence from the resident regarding his access.

Resolved: To respond to the resident that the Parish Council's position is as previously stated, as no evidence has been provided of a current tenancy.

- 220.** The Parish Council discussed the damage done to the fence by contractors working on the site of the former Youth Club. There has been cement wash over the boundary into Recreation Field. There is also damage to the verges of Recreation Lane. Several issues have been noted with deliveries blocking the Lane, which is a Public Right of Way (Footpath).

Resolved: To write to the owner of the site to raise the following points:

1. To require someone to be in charge of the site and of deliveries along the Lane;
2. To remind the owner of the need to work to the method plan submitted to NCC planning;
3. To ask for assurance that damage to the verge and fences will be made good;
4. To state that the Parish Council is seeking advice on the area affected by the cement wash due to the presence of Japanese Knotweed and that the Parish Council may require removal of the cement wash at the owner's cost, subject to advice on the Japanese Knotweed.
5. To ask for assurance that nothing else will be tipped.

- 221.** The Parish Council noted that the boundaries on the north side of the former Youth Club site appear to have been moved.

Resolved: To notify the owner of the Pony Field.

- 222.** The Parish Council noted that activity is taking place at the rear of 26 Main Street which has the appearance of building works. It is not known whether the activity involved access along Recreation Lane.

[The Parish Council resolved to extend the meeting beyond the two hour limit set out in Standing Orders]

Resolved: To write to resident reminding them that they do not have permission from the Parish Council to access the rear of the property by vehicle.

- 223.** The Parish Council has been asked to have a meeting with the Planning Department of NCC regarding this access issue.

Resolved: To ask the purpose of the meeting.

- 224.** The Clerk will follow up on outstanding matters and chase for responses where required.

The Chairman closed the meeting at 3:50pm.

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ITEM 6d – DRAFT MINUTES

At the remote Meeting of the Parish Council held electronically on Thursday 1 April 2021.

Present: Cllrs E Blagburn, B Dickson, F Krzyzosiak, G Lings, T, Hood, L Sowter and S Walton.

225. Apologies for Absence – Cllr Thornton

226. Declarations of Interest – Cllr Sowter declared an interest in Item 5 as he is a resident of Recreation Lane.

227. The Parish Council passed a resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude public and press due to the confidential nature of the business to be discussed, which is commercially sensitive.

228. New Surgery – The Parish Council discussed the email from the solicitor regarding his fees. The Parish Council discussed the instructions to be given to the solicitor. The Clerk will set out details of the discussion in a separate report.

Resolved:

- a. To agree the fees as quoted by the solicitor, subject to the fee cap proposed of £1,250.
- b. To request regular updates on fees.
- c. To ask the solicitor for his opinion on the best commercially achievable deal for the Parish Council. The Clerk will request that a response is given by email and if necessary a follow up meeting can be arranged.

229. The Parish Council discussed the request for a meeting from the developer and Dr Lees. The Parish Council is awaiting information from the NHS CCG in response to the questions put to Jamie Mitchell and for information from NCC regarding its draft Heads of Terms Protocol for Distribution of Healthcare Awards. This Protocol document sets out the process and protocol relating to s106 monies and contains requirements about the payment of funds which must be for infrastructure; that the funded item must remain for the benefit of the patients for a certain time; and about ownership. It is understood that this document is in the process of being finalised. The Parish Council would also like to have the advice from the solicitor before the meeting.

Resolved:

- a. To wait for the outstanding information and the advice from the solicitor before having the meeting.
- b. To ask NCC for clarification about the Protocol document and timescales as to when this will be finalised, and to email County Cllr Thorne to ask for his assistance on this aspect.

230. The Parish Council considered whether other neighbouring parish councils should be notified about the proposed merger between Felton and Widdrington surgeries. The recently restarted Patient Participation Group does have a representative from Newton on the Moor. The Practice Manager is contacting other parishes to ask for representatives to join the Patient Participation Group. It was agreed that neighbouring parishes should be made aware of the proposed merger in case this information is not known.

Resolved: To inform neighbouring parish councils about the proposed merger.

231. The Parish Council briefly discussed the notes from the CCG's private meetings which Cllr Krzyzosiak had obtained.

Resolved:

- a. Cllrs to add comments and/or questions to document and circulate. Cllr Krzyzosiak to collate these.
- b. To ask for copy of the decision as referred to in the meeting notes.
- c. To ask the CCG for copies of meeting notes for other private meetings held within the last three years.

[Cllr Sowter left the meeting]

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232. Recreation Lane – The Parish Council considered draft letters prepared by the Clerk.

Resolved:

- a. To approve and send draft email regarding Feltonbury and to ask whether they will use Recreation Lane as an exit.
- b. To approve and send draft email to resident regarding his access.
- c. To approve and send draft letter to land agent.
- d. To approve and send letter to resident regarding vehicle access to rear of his property.

233. The Parish Council considered the draft letter to the owner of the former Youth Club site.

Resolved: To amend the letter to include a statement that the Parish Council are reviewing access rights to the site and to refer to the method plan submitted to NCC Planning.

234. The Parish Council considered an email from a resident about enlarging his gated access onto Recreation Lane. The Parish Council considered whether this would affect the Public Right of Way (Footpath) so as to require consent from NCC.

Resolved: To ask advice from NCC Footpaths Officer and in the meantime, Cllr Walton and the Clerk to arrange a meeting with the resident to discuss the proposal.

[The Parish Council resolved to extend the meeting beyond the two hour limit set out in Standing Orders]

235. The Parish Council discussed obtaining the Deeds to the Parish Council allotment land.

Resolved: To ask the owner to send the Deeds by post, for the Parish Council to copy and return, at the cost of the Parish Council.

The Chairman closed the meeting at 3:36pm.

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ITEM 6e – DRAFT MINUTES

At the remote Meeting of the Parish Council held electronically on Monday 6 April 2021.

Present: Cllrs B Dickson, T Hood, F Krzyzosiak, G Lings, L Sowter, F Thornton.

236. Apologies for Absence – Cllr Walton

237. **Declarations of interest in items on the Agenda** – Cllr Sowter declared an interest in any items relating to Recreation Lane.

238. Public Questions – None

239. The **Minutes of the meeting held on 1 March 2021** were agreed as a true record subject to the following amendment:

- a. **Minute 190 – 2020/27** – Addition of resolution to prepare tender documents for one-off items including recurring one-off items.

240. Finances

- a. **VAT Claim** – The Clerk submitted the VAT Claim with the adjustment to deduct the VAT claimed in error on the printer purchase and the claim has now been paid by HMRC.
- b. Resolved: to authorise the following payments:

Payee	Head of Expenditure	Cost	VAT	Payment No
Southern Electric	Recreation Field *	£116.89	£5.84	PC44
Gustharts	Cemetery – Materials	£135.73	£27.14	FCJC21/22.3
C Lewis	Clerk's Fees Clerk's Expenses Zoom IT Costs ** Training	£804.91	£10.00	PC21/22.1
P Brown	Grounds Maintenance	£255		FCJC21/22.3

*The Clerk has submitted meter readings and sent evidential photographs on request by company. A credit will be due once the meter reading is updated.

**The quoted amount for renewing the anti-virus software was not approved: the Clerk will buy this elsewhere at lower cost.

- c. **Transfers of Funds** – deferred until accounts finalised and exact prices known.
- d. **Year End Arrangements** – The Clerk is finalising the accounts for the year ended 31 March 2021 and these will be passed to the internal auditor in due course.

241. Layby

Resolved:

- a. to approve the Working Group Terms of Reference. All terms of reference will be amended after the elections to include members' names.
- b. to appoint Cllrs Dickson, Krzyzosiak, Thornton and Lings to the South Lane and South View Working Group.
- c. to appoint Cllr Dickson as lead councillor.

242. Allotments

[Cllr Sowter declared an interest as an allotment tenant]

Resolved: to have a site meeting at 10:30am on 15 April to review the issues raised.

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243. Draft Agreement with The Bridge for the use of the Printer – The Parish Council discussed a possible transfer of the printer to the Bridge. Concerns were raised about due diligence.

Resolved: Clerk to email the Bridge organisation to ask for information as set out in Cllr Krzyzosiak's email.

244. No report received from County Cllr Thorne.

245. Parish Representation at Meetings

- a. Recreation Field Committee (9 March 2021) – The Clerk is chasing for a quote for the drainage work and will also contact Christmas Farm.

246. Report from Northumbria Police (via Cllr Lings)

- a. Two crimes have been reported of damage to field fences. It is thought these fall outside of the parish. Cllr Lings will ask police to confirm.
- b. The results of the speeding survey have been received. The police will attend the village with the speed van.
- c. There are issues with cars parking on the pavements at Middle Farm Surgery, preventing mobility scooters from passing. The police have carried out a visit but there were no issues on that occasion. They will carry out further checks.

247. Update on Ongoing Matters – The Parish Council received an update on ongoing matters. The following points were noted (using the numbering from the list of the ongoing matters):

- 2020/1 Northern A1 junction and approach to Felton – The area has been fenced off and seeded. Clerk to ask whether any planting or posts will be used to discourage cars.
- 2020/2 Bus Shelters – The repaired bus shelters appear to have condensation on the inside of the roof. Cllrs will check as and when they are passing and note any condensation and current weather conditions. Clerk to raise with contractor. The bus shelter at Leamington Lane is very overgrown. Cllrs Sowter and Thornton to assess.
- 2020/5b Clerk to amend wording
- 2020/6 Verge at Riverside/parking – Clerk will copy emails to County Cllr Thorne to see if this can be progressed.
- 2020/08 Litter and Dog Waste bins – these are overflowing. This regularly happens, particularly around bank holidays. A bin is needed for the layby; it was previously intended that the Running Fox bin could be moved if a double bin was installed there, but they now have a wheelie bin. The dog waste bin at Riverside has had the unsafe lid removed.
- 2020/13b Community noticeboard at Coquet Park – Clerk to chase.
- 2020/15 Ramp at Riverside – no specification prepared yet. Cllr Krzyzosiak has noted some undercutting of the sand under the middle bench. Cllr Hood will look at this.
- 2020/31 The Lodge – The Clerk to continue to chase and to ask County Cllr Thorne to assist.

248. Correspondence – Letters have been sent to Main Street residents about an overnight A1 closure. The Parish Council noted the disruption and chaos caused by the last such closure when Main Street became gridlocked. Cllr Hood has reported the issues. The Clerk will also report the issues from last time and will ask for traffic control measures to be put in place.

249. Date of Next Meeting – 17 May 2021, place to be confirmed.

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250. Items for the Next Agenda

- Refurbishment of Red Phone Box on the Old Bridge

251. ICO Decision Notice (Case Reference IC-44290-F6M3)

It was agreed that there was no need to resolve to exclude public and press as the case decision is a public document.

Resolved: to publish the anonymised case decision on the Parish Council's website.

Chairman closed the meeting at 8:35pm.

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ITEM 7 – EXISTING COMMITTEES AND WORKING GROUPS

Committee/Working Group	Meeting Schedule	Comments
Felton Cemetery Joint Committee	Quarterly – usually held in April, June, September, November	Two members as per Terms of Reference
Felton Parish Council Recreation Field Committee	At least quarterly, but monthly meetings when possible	Three members and one substitute member as per Terms of Reference
Complaints Committee	As required	All councillors as per Terms of Reference, five to be selected to sit on hearing committee as required
Policies Review Working Group	Fortnightly while policies under review, otherwise as needed	
Contracts Working Group	As required	
Oval Working Group	As required	
South Lane and South View Working Group	As required	
Layby Working Group	As required	
Neighbourhood Plan Steering Group	As required	
Audits and Accounts Working Group	October to prepare draft budget plus as required	
Property Management Group	Annual review and inspection of property, plus additional inspections as set out in risk management policy/as required	Recommend that this is appointed as a new Committee which would permit some delegation; Working groups could then be set up and managed as needed by this Committee to cover Environment, Felton in Bloom, Davisons Obelisk, Footpaths and Allotments.
Environmental Working Group (incorporating Felton in Bloom, Davisons Obelisk and Footpaths Monitoring)	As required	Suggest becomes new working group set up by Property Management Committee as needed
Allotments Group	As required	Suggest becomes new working group set up by Property Management Committee as needed

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ITEM 14b

PAYMENTS FOR APPROVAL AT THE COMMITTEE MEETING ON 17 MAY 2021				
Payments since the last meeting				
Payee	Cost	VAT	Total	Head of Expenditure
H Hood - Salary	300.00			Cemetery Clerk
P Brown				
Grounds Maintenance - staff	600.00	-		Grounds Maintenance - staff
Fuel	21.67	4.33	626.00	Fuel
L Sowter - Matting for Rec Field	177.91	35.58		Rec Field Minor Expenditure
Payments for approval				
Payee	Cost	VAT	Total	Head of Expenditure
Fife Plant - top soil	37.00	7.40	44.40	Rec Field Minor Expenditure
NCC Sign Shop - Rec Lane signs	48.00	9.60	57.60	Street Furniture
C Lewis				
Salary	670.20			Clerk's Salary
Working from Home allowance	19.21			Clerk's Expenses
Zoom Subscription	11.99	2.40		Zoom
NALC				
Website hosting	75.00			IT Costs
Subscription	244.77		319.77	Subscriptions
Adam Douglas LLP	806.00	160.00	966.00	Legal Fees