

## NORTH SUNDERLAND PARISH COUNCIL

### **MINUTES of the Annual General Meeting for North Sunderland Parish Council held on Monday 17 May 2021 at 7.00pm at The Hub, Sports & Community Centre, Stone Close, Seahouses**

#### **01/2021 PRESENT**

Councillor Geoffrey Stewart, Chairman  
Councillor Maureen Bramley  
Councillor David Donaldson  
Councillor David Fordy  
Councillor Sylvia Hillan  
Councillor Amy Armstrong  
Councillor Steve Williams

Councillor David Shiel, Vice Chairman  
Councillor Alan Macfarlane  
Councillor Jill Hall  
Councillor Ailsa Shiel  
Councillor Matthew Stephenson  
Councillor Alan Trotter

#### **In attendance**

Kerren Rodgers – Clerk & RFO

#### **02/2021 APOLOGIES**

County Councillor Guy Renner-Thompson  
Ian Smith – JPI Media

<b>03/2021</b>	<b>CONSIDERATION OF MINUTES of the Annual Parish Meeting for North Sunderland Parish Council held on 14 May 2019</b> were confirmed as a true record and signed by the Chairman
<b>04/2021</b>	<b>CONSIDERATION OF ACCOUNTS FROM 1 APRIL 2020 TO 31 MARCH 2021</b> (i) Annual Governance Statement 2020/2021 was accepted and signed by the Chairman (ii) Annual Accounting Statement 2020/2021 Cllr Williams asked for clarification regarding cash balances – Clerk explained regarding RFF - accounts accepted and signed by the Chairman and RFO
<b>05/2021</b>	<b>CHAIRMAN'S REPORT</b> Read out and agreed  Presentation made to Geoffrey Stewart who was thanked by the Council for his 45 years of service to North Sunderland Parish Council
<b>06/2021</b>	<b>ELECTION OF CHAIRMAN</b> Cllr Donaldson nominated <b>Cllr David Shiel</b> , Cllr Sylvia Hillan seconded, elected by majority vote with 1 abstention

<p><b>07/2021</b></p>	<p><b>ELECTION OF VICE CHAIRMAN</b>  Cllr Donaldson proposed Cllr Sylvia Hillan  Seconded by Cllr David Shiel</p> <p>Cllr Ailsa Shiel proposed Cllr Alan Trotter  Cllr Alan MacFarlane seconded</p> <p><b>Meeting voted and Cllr Trotter duly elected as Vice Chair</b></p>
<p><b>08/2021</b></p> <p><b>(i)</b></p>	<p><b>APPOINTMENT OF REPRESENTATIVES OF OTHER BODIES</b></p> <p><u>Buses Representative</u>  This position involves checking timetables are up to date, notices are published etc</p>
<p><b>(ii)</b></p>	<p><u>Cemetery Committee</u>  This position involves discussion where necessary of items relating to cemetery which will then be brought to full council.  Current members of committee – Cllr Sylvia Hillan, Cllr Alan MacFarlane, Cllr Maureen Bramley – <b>meeting agreed that Cllr Amy Armstrong to join</b></p>
<p><b>(iii)</b></p>	<p><u>Festive Lights Representative</u>  <b>Vice Chair Alan Trotter</b> to continue in post with Cllr MacFarlane assisting where required (as previously agreed)</p>
<p><b>(iv)</b></p>	<p><u>Landscape Representatives</u>  <b>Cllr Ailsa Shiel agreed to act as representative</b> and approach the local volunteers to see if they would help with the maintenance of the 3 planters at the entrance to the village</p>
<p><b>(v)</b></p>	<p><u>NALC Northern Area Representative</u>  <b>Cllr Sylvia Hillan will continue in this position</b> – it should be noted that this is a 3 year role and is voted on at NALC AGM due Oct 2021</p>
<p><b>(vi)</b></p>	<p><u>Policy and Resources Committee</u>  <b>Full Council</b></p>
<p><b>(vii)</b></p>	<p><u>Seahouses Development Trust Representative</u>  Discussion regarding need for any representative to be a trustee of the development trust.  Cllr Donaldson proposed Cllr Hillan  Cllr Bramley seconded  Cllr Hall proposed Cllr Williams  Cllr Armstrong seconded  <b>Cllr Hillan to remain as representative by majority vote</b></p>

<p><b>(viii)</b></p> <p><b>09/2021</b></p> <p><b>10/2021</b></p>	<p><b>Neighbourhood Plan Representatives</b> Currently Cllr Donaldson &amp; Bramley with one vacancy</p> <p>Cllr Shiel proposed <b>Cllr Williams</b> Cllr Hillan seconded – all agreed</p> <p><b>APPOINTMENT OF INTERNAL AUDITOR</b> Mr David Girdwood – Accountant - Wooler All agreed</p> <p><b>DATES AND TIMES OF COUNCIL MEETINGS</b> First Monday of each month unless a Bank Holiday when meeting will be held on the following Monday. Time: 7.00pm</p> <p>Discussions followed regarding options for viewing plans going forward, options to be brought to next PC meeting. Order of meetings to be reviewed at next PC meeting.</p> <p>.....</p> <p>Chairman North Sunderland Parish Council 17 May 2021</p> <p><b>MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT MEETING</b></p>
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